



# Corporate Risk Management Policy

November 2021

Version 6.0

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## **Statement of legislative compliance:**

This document has been drafted to comply with the general and specific duties in the Equality Act 2010; Data Protection Act; Freedom of Information Act; European Convention of Human Rights; Employment Act 2002; Employment Relations Act 1999, and other legislation relevant to policing.

**NOT PROTECTIVELY MARKED**

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**SECTION 1 VERSION CONTROL:**

<b>Version No.</b>	<b>Date</b>	<b>Post Holder/Author</b>	<b>Post</b>	<b>Reason for Issue</b>
2.0	January 2013	Paul White	Strategic Support Officer	New Document
2.0	February 2015	Paul White	Strategic Support Officer	Amendments
3.0	October 2016	Amanda Froggatt	Risk and Business Continuity Officer	Process Reviewed, New Governance
4.0	December 2017	Amanda Froggatt	Risk and Business Continuity Officer	Process Reviewed Update new DCC
5.0	November 2020	Andrew Burton	Risk and Business Continuity Officer	Process Reviewed
6.0	November 2021	Andrew Burton	Risk and Business Continuity Officer	Policy reviewed

**Registered Owner:** DCC Barber/Kevin Dennis OPCC

**Author:** Andrew Burton, Risk and Business Continuity Officer

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**Replaces document (if applicable)**

**Linked Documents:** Corporate Risk Management Procedure

**Functional Owner**

**Signed:** ..... **Date:** .....

**Name:** .....

**Post:** .....

**Authorised (Head of FEB/OPCC)**

**Signed:** ..... **Date:** .....

**Name:** .....

**Post:** .....

**SECTION 2 BACKGROUND:**

Corporate risk management is a formalised, systematic process for the identification, evaluation and response to future challenges that an organisation is likely to face.

The Committee of Sponsoring Organisations of the Treadway Commission (COSO) published its influential Enterprise Risk Management (ERM) framework in 2004.

The International Standard for risk management (ISO 31000:2018) was published in 2018. This developed a framework for encompassing, integrating, designing, implementing, the evaluation and improving risk management across the organisation. Components included adopting a customised, inclusive and dynamic approach to risk.

Risk management is identified in the CIPFA (Chartered Institute of Public Finance and Accountancy) / SOLACE (Society of Local Authority Chief Executives) framework document Corporate Governance in Local Government as one of the 5 dimensions vital to the principles of good corporate governance.

The UK public sector risk management association, Alarm (which the Force is a member of) has produced a National Performance Model for Risk Management in Public Services which is based on (ISO 31000:2018)

The development of this Corporate Risk Management Policy and the Procedure (PD592) that supports its implementation has been based on the Alarm model and the ERM framework.

The framework is intended to enhance understanding of the key knowledge, functions and skills required by a professional risk practitioner and improve the application of risk management across public service organisations in order to avoid duplication of effort and waste of precious resources.

**JCAD**

The Force has adopted a Risk Management Software, JCAD, as a dedicated Risk Management Tool. This is a specific product that has been designed to record, allow monitoring, update and provide an effective audit trail to manage risk. JCAD allows risks to be cross referenced from various departments to be viewed together and provides a facility for a performance dashboard. This enables risks across the Force to be easily reviewed and quality assured from a departmental and strategic management level.

### SECTION 3 AIMS / OBJECTIVES:

This Policy is jointly owned by the Deputy Chief Constable (DCC) of the Force and the Chief Executive of the Nottinghamshire Office of the Police and Crime Commissioner (NOPCC). The purpose of this Policy is to clarify and communicate why and how the principles and techniques of risk management will be implemented by Nottinghamshire Police (the Force) and the Nottinghamshire Office of the Police and Crime Commissioner.

The aim of this Policy is to establish and embed within normal business practice and culture, the foundations for efficient and effective corporate risk management to improve the organisation's ability to predict and prepare for future challenges and support Nottinghamshire Police and NOPCC in the achievement of their objectives.

The specific objectives of this policy are to:

- Communicate a **policy statement** that describes Nottinghamshire Police's and the NOPCC's approach to corporate risk management
- Provide a **definition** of a corporate risk within the context of this policy
- Define the **scope** of corporate risk management, making it clear when this policy should be applied and when it should not
- Outline **roles and responsibilities** for corporate risk management within the Force and NOPCC
- Describe key stages in the **application** of this policy, linking it with the supporting Procedure

### SECTION 4 DETAILS:

#### 4.1 Policy statement

Nottinghamshire Police and the NOPCC will employ a formal, structured process for the identification; evaluation and response to corporate risks which will seek to identify threats, opportunities and vulnerabilities at the earliest opportunity and then measure their likely effect on the achievement of business priorities. Wherever practicable, the Force and NOPCC will endeavour to apply a proportionate level of resources to control known risks in order to preserve the quality-of-service provision, whilst maintaining value for money.

The Chief Officer Team and Chief Executive will seek to obtain regular assurance that the controls put in place to mitigate risk exposure throughout the organisation are effective and proportionate. This will be enabled through the maintenance of risk registers that are reviewed and updated quarterly, and the production of an annual report on the efficiency and effectiveness of corporate risk management throughout the organisation.

#### 4.2 Definitions

For the purposes of this Policy the following definition of a **corporate risk** will be applied:

- A corporate risk is an uncertain future event that may affect the achievement of the organisation's objectives

In this context, what is "uncertain" could be the likelihood of the event occurring, and/or the degree of impact it may have.

### 4.3 Policy scope

This policy applies to the management of the Force Strategic Risk Register, the NOPCC Risk Register, the Information Risk Register and thematic and individual departmental risk registers.

Corporate programmes and projects will maintain their own risk registers, utilising the same scoring matrix and terminology as that used for Corporate Risk Management.

Other areas of business that employ aspects of risk assessment, such as public protection and health and safety, are outside the scope of this policy.

This policy does not apply to risks that are managed by collaborative policing units or statutory partnerships. However, the risk that a key service delivery partnership or collaborative agreement may fail, or fail to achieve its agreed objectives, will form part of the Strategic Risk Register.

### 4.4 Roles and Responsibilities

The **Deputy Chief Constable (DCC)** and the **Chief Executive** of the NOPCC, as the joint owners of the Corporate Risk Management Policy, are responsible for,

- Defining the risk management approach through the Corporate Risk Management Policy
- Providing assurance to the Chief Constable and Commissioner that the Corporate Risk Management Policy is effective and being applied consistently and appropriately throughout the Force and NOPCC
- Reporting on strategic risks to the Joint Audit and Scrutiny Panel
- Chairing the Organisational Risk, Learning, Standards & Integrity Board. Identifying any learning, emerging strategic risks, opportunities, whilst monitoring compliance with Force values
- Ensuring that appropriate risk registers are in place for their respective areas of accountability and that are communicated to relevant stakeholders

The **Chief Officers** are responsible for:

- Contributing to the development of risk management strategies within their areas of accountability and expertise
- Owning strategic risks (where appropriate) within their areas of accountability, applying the process of escalation and delegation in accordance with the relevant risk management strategy
- Delegating the management of specific risks (where appropriate) to thematic leads, heads of department or senior managers

**Thematic Leads and Heads of Departments** are responsible for managing their own risk registers, allocating responsibility for individual risks to members of their **Senior Management Team**, and escalating potential strategic risks to **their respective Chief Officer**.

**Senior Managers** are responsible for:

- Managing risks assigned to them by a Chief Officer, Thematic Lead or Head of Department
- Participating in the identification and assessment of risks and risk response within their area of expertise

The **Risk and Business Continuity Officer**, is responsible for providing professional advice and guidance on all aspects of the Corporate Risk Management Policy and Procedure, facilitating full risk reviews and maintaining the Strategic Risk Register.

Individual **Project Managers** are responsible for the identification and management of risks to their activities within the Nottinghamshire Police Project Management Methodology.

#### **4.5 Application of the Policy**

The process for identifying and evaluating risks, implementing a risk control strategy and conducting and reporting on a quarterly review of corporate risks, is described in the Corporate Risk Management Procedure (PD592).

#### **4.6 Monitoring and Review of the Policy**

The Governance and Business Planning team will review the application of the Force's Corporate Risk Management Policy against the Alarm model and prepare a summary report as part of the Annual Governance Statement.

Independent review of corporate risk management will also be conducted by the internal auditors, Mazars, as part of their audit strategy.

### **SECTION 5 LEGISLATIVE COMPLIANCE:**

This document has been drafted to comply with the general and specific duties in the Race Relations (Amendment) Act 2000, Data Protection, Freedom of Information Act, European Convention of Human Rights and other legislation relevant to the area of policing such as, Employment Act 2002, Disability Discrimination Act 1995, Sex Discrimination Act 1975 and Employment Relations Act 1999.