

Strategic Resources and Performance Meeting Work Programme

| | ITEM | FREQUENCY | LEAD OFFICER |
|--|--|----------------------|---------------------|
| | 13 SEPTEMBER 2016, 2pm | | |
| | Topic based presentation | | |
| | Force and OPCC reports on Engagement and Consultation monitoring, analysis and reporting | Annually September | |
| | Force Public Protection and Safeguarding reports | 6 monthly Sept & Mar | |
| | Force workforce planning report on discipline and grievances, case management, transactional updates Force report on workforce planning, retention, recruitment, leavers and starters, forward planning and performance monitoring Force report on organisational change / rationale for change / redundancy programme / non-operational staffing restructures | 6 monthly Sept & Mar | |
| | Chief Constable's update report | Every other meeting | Force |
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| | Standard items:- | | |
| | Performance Scorecard – Executive Summary | Every meeting | Force |
| | Updates on Medium Term Financial Plan | Every meeting | OPCC |
| | Financial Performance & Insight report - Force revenue Budget Monitoring and Forecast (summarising approved virements) and Capital Budget Monitoring and Forecast virements) | Every meeting | Force |

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| 9 NOVEMBER 2016, 10am | | |
| Chairs meeting | | |
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| Standard items:- | | |
| Performance Scorecard – Executive Summary | Every meeting | Force |
| Updates on Medium Term Financial Plan | Every meeting | OPCC |
| Financial Performance & Insight report - Force revenue Budget Monitoring and Forecast (summarising approved virements) and Capital Budget Monitoring and Forecast virements) | Every meeting | Force |
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|--|---------------------|---------------------|
| 19 JANUARY 2017, 10am | | |
| Topic based presentation | | |
| OPCC Partnership Strategic Assessment | Annually January | OPCC |
| Chief Constable's update report | Every other meeting | Force |
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| Standard items:- | | |
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| Updates on Medium Term Financial Plan | Every meeting | OPCC |
| Financial Performance & Insight report - Force revenue Budget Monitoring and Forecast (summarising approved virements) and Capital Budget Monitoring and Forecast virements) | Every meeting | Force |
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|--|-------------------------|---------------------|
| 16 MARCH 2017 10am | | |
| Topic based presentation | | |
| Force Capital and Revenue Out-turn reports with request for carry forwards | Annually bfwd from June | |
| Force annual Renew Report | Annually March | |
| Force Capital and Revenue Out-turn reports with request for carry forwards | Annually bfwd from June | |
| Force Public Protection and Safeguarding reports | 6 monthly Sept & Mar | |
| Force report on Environmental Management performance | Annually March | |
| Force report on Equality and Diversity and Human Rights performance and monitoring | Annually March | |
| Force workforce planning report on discipline and grievances, case management, transactional updates, Force report on workforce planning, retention, recruitment, leavers and starters, forward planning and performance monitoring Force report on organisational change / rationale for change / redundancy programme / non-operational staffing restructures | 6 monthly Sept & Mar | |
| Standard items:- | | |
| Performance Scorecard – Executive Summary | Every meeting | Force |
| Updates on Medium Term Financial Plan | Every meeting | OPCC |
| Financial Performance & Insight report - Force revenue Budget Monitoring and Forecast (summarising approved virements) and Capital Budget Monitoring and Forecast virements) | Every meeting | Force |

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|--|---------------------|---------------------|
| 25 MAY 2017, 10am | | |
| CHAIRS MEETING | | |
| Force report on Code of Ethics policy and procedure compliance and assurance | Annually June | |
| Force report on Staff Surveys | Annually May | |
| Force report on Estates Strategy / changes to estate / closure programme / sales etc | Annually May | |
| Force provide updates on Information Technology strategy and outcomes | Annually May | |
| Force report on Health and Safety monitoring together dip-sampling recommendations and implementation of actions and lessons learned | Annually June | |
| Chief Constable's update report | Every other meeting | Force |
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| Standard items:- | | |
| Performance Scorecard – Executive Summary | Every meeting | Force |
| Updates on Medium Term Financial Plan | Every meeting | OPCC |
| Financial Performance & Insight report - Force revenue Budget Monitoring and Forecast (summarising approved virements) and Capital Budget Monitoring and Forecast virements) | Every meeting | Force |
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| | <u>ITEM</u> | <u>FREQUENCY</u> | <u>LEAD OFFICER</u> |
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| | Items to be scheduled | | |
| | Insurance Tender Process Reports | Every 4 years next due 2019 | |
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