

<b>For Consideration</b>	
<b>Public/Non Public</b>	<b>Public</b>
<b>Report to:</b>	<b>Strategic Resources &amp; Performance</b>
<b>Date of Meeting:</b>	<b>31 March 2015</b>
<b>Report of:</b>	<b>The Chief Executive</b>
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<b>Other Contacts:</b>	
<b>Agenda Item:</b>	<b>11</b>

## **WORK PROGRAMME**

### **1. Purpose of the Report**

- 1.1 To provide a programme of work and timetable of meetings for the Strategic Resources and Performance meeting

### **2. Recommendations**

- 2.1 To consider and make recommendations on items in the work plan and to note the timetable of meetings

### **3. Reasons for Recommendations**

- 3.1 To enable the meeting to manage its programme of work.

### **4. Summary of Key Points**

- 4.1 The meeting has a number of responsibilities within its terms of reference. Having a work plan ensures that it carries out its duties whilst managing the level of work at each meeting.

### **5. Financial Implications and Budget Provision**

- 5.1 None as a direct result of this report

### **6. Human Resources Implications**

- 6.1 None as a direct result of this report

### **7. Equality Implications**

- 7.1 None as a direct result of this report

## **8. Risk Management**

8.1 None as a direct result of this report

## **9. Policy Implications and links to the Police and Crime Plan Priorities**

9.1 This report meets the requirements of the Terms of Reference of the meeting and therefore supports the work that ensures that the Police and Crime Plan is delivered.

## **10. Changes in Legislation or other Legal Considerations**

10.1 None as a direct result of this report

## **11. Details of outcome of consultation**

11.1 None as a direct result of this report

## **12. Appendices**

12.1 Work Plan and schedule of meetings

## Strategic Resources and Performance Meeting Work Programme

	<u>ITEM</u>	<u>FREQUENCY</u>	<u>LEAD OFFICER</u>
	<b>May 2015</b>		
1.	Topic based presentation – Rural Crime		
2.	Chief Constable's Update Report	Every other meeting	Force
3.	<b>(29) &amp; (30)</b> Report detailing the Treasury Out-turn & Treasury Update – Annual report	Annually	CFO
4.	<b>(56)</b> Report on Health and Safety Monitoring together dip- sampling recommendations and implementation of actions and lessons learned	Annually	Force
5.	Efficiency Report (separate to the P&I Report) Year end and first month of new year	Bi monthly	Force
6.	Police and Crime Plan Annual Report 2014/2015	Annually	Phil Gilbert
7.	Police and Crime Plan Delivery Plan 2015/16		Phil Gilbert
8.	<b>(32)</b> Insurance Tender Process Report (may not be available)	Annually	
9.	<b>(33)</b> Insurance Provisions Report	Annually	
10.	<b>(67)</b> Public Protection and Safeguarding reports	6 monthly	OPCC & Force
11.	<b>(55)</b> Report on Environmental Management Performance	Annually	Force
	<b>Standard items:-</b>		
12.	Performance Scorecard – Executive Summary	Every meeting	Force
13.	<b>(15)</b> Updates on Medium Term Financial Plan	Every meeting	
14.	<b>(18)</b> Revenue Budget Monitoring and Forecast (summarising approved virements)	Every meeting	Force
15.	<b>(19)</b> Capital Budget Monitoring and Forecast (summarising approved virements)	Every meeting	Force
	<b>July 2015</b>		
1.	Topic based presentation – Cyber Crime		
2.	Police and Crime Plan 2015/16 Monitoring report Q1	Quarterly	Phil Gilbert
3.	Efficiency Report (separate to the P&I Report)	Bi monthly	Force
4.	Implementation of MFSS Report (Governance, progress and savings)		Force

	<u>ITEM</u>	<u>FREQUENCY</u>	<u>LEAD OFFICER</u>
5.	Planned implementation of PBS Report (Governance, progress and savings)		Force
6.	<b>(37)</b> Report on delivery against the Police and Crime Plan 2014/15	Annually	Phil Gilbert
7.	<b>Standard items:-</b>		
8.	Performance Scorecard – Executive Summary	Every meeting	Force
9.	<b>(15)</b> Updates on Medium Term Financial Plan	Every meeting	
10.	<b>(18)</b> Revenue Budget Monitoring and Forecast (summarising approved virements)	Every meeting	Force
11.	<b>(19)</b> Capital Budget Monitoring and Forecast (summarising approved virements)	Every meeting	Force