

**NOTTINGHAMSHIRE POLICE AND CRIME COMMISSIONER**  
**County Hall, West Bridgford, Nottingham, NG2 7QP**

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**MINUTES OF THE MEETING OF THE**  
**NOTTINGHAMSHIRE POLICE AND CRIME COMMISSIONER**  
**STRATEGIC RESOURCES AND PERFORMANCE MEETING**  
**HELD ON TUESDAY 21ST MAY 2013**  
**AT ASHFIELD DISTRICT COUNCIL**  
**COUNCIL OFFICES, URBAN ROAD**  
**KIRKBY-IN-ASHFIELD**  
**NOTTINGHAM NG17 8DA**  
**COMMENCING AT 2.00 PM**

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**MEMBERSHIP**

(A – denotes absence)

Paddy Tipping – Police and Crime Commissioner  
Chris Cutland – Deputy Police and Crime Commissioner  
Kevin Dennis – Chief Executive, OPCC  
Charlie Radford – Chief Finance Officer, OPCC  
Chris Eyre – Chief Constable, Nottinghamshire Police  
Paul Scarrott – Deputy Chief Constable, Notts. Police  
Sue Fish – Assistant Chief Constable, Notts. Police  
Ian Waterfield – Assistant Chief Constable (Temporary), Notts. Police  
Margaret Monckton – Chief Finance Officer, Notts. Police

**OTHERS PRESENT**

Sara Allmond – Democratic Services, Notts. County Council  
Sallie Blair – Better Times  
Philip Marshall – Ashfield Community Safety Partnership  
Rebecca Whitehead – Ashfield District Council

**1. APOLOGIES FOR ABSENCE**

None

**2. DECLARATIONS OF INTEREST**

None

**3. ASHFIELD PARTNERSHIP AGAINST CRIME – HOW WE ARE MAKING**  
**ASHFIELD SAFER**

Philip Marshall, Vice-Chair of the Ashfield Partnership Against Crime (APAC) and Rachel Whitehead, Ashfield District Council gave a presentation on how

APAC was making Ashfield safer and this work was moving things in the right direction.

The presentation explained the strategic direction the Partnership was working within and how well the partnership worked with other community safety partners within Ashfield. In 2012/13 there had been four priority areas all of which had seen a reduction in all crime during 2012-13. For 2013-14 there were five priority areas identified. Examples of the types of work being undertaken to deliver the priorities were given, including the integration of Women's Aid Integrated Services (WAIS).

The presentation included the Ashfield targets for 2013-14 which the Partnership was confident would be exceeded in many areas, even though the targets were challenging.

The key challenges, risks and concerns in being able to achieve the targets set were explained along with the general challenges, risks and concerns the partnership was facing. It was important to put people first not performance statistics.

During discussions the following points were raised:-

- Information sharing was still a concern as whilst there was agreement at a strategic level this wasn't always followed at lower levels as the liability for the securing of data lay with the person who provided the information. The policies each organisation had around information could also be a barrier to good information sharing. There were also sometimes delays in sharing information between partners which could hinder work being undertaken by other partners.
- There was a large piece of work to be done regarding mental health issues and how to engage the NHS in cases which the Police were currently called to deal with.
- The provision of the CCTV network within Ashfield went out to tender and was now being provided by Newark and Sherwood District Council. Within the tendering process the ability to expand was a key element and re-deployable CCTV had now been purchased. There were some barriers to deploying them effectively such as the height of lampposts. Shared services options were being investigated.
- Concerns were raised regarding the changes to the NHS governance with fears that the focus could become clinical rather than seeing the wider picture, which would not be good in areas such as domestic abuse.
- Domestic Abuse was a particular challenge for the Partners in Ashfield due to entrenched generational issues. Successes were being achieved in this area, although there were concerns whether this could continue if there were any reductions in funding.

The Commissioner thanked Philip Marshall and Rebecca Whitehead for their presentation and contribution.

#### **4. CHIEF CONSTABLE'S UPDATE REPORT**

Chris Eyre, Chief Constable introduced his report which provided an update on significant and notable events in Nottinghamshire since November 2012, including the implementation of the Multi Agency Safeguarding Hub (MASH), the pilot of Clare's Law and the work carried out by the Special Constables such as policing the County Shows.

The forthcoming retirement of DCC Paul Scarrott was noted and his contribution to Nottinghamshire Police was commended by the Chief Constable and the Police and Crime Commissioner.

During discussions the following points were raised:-

- The MASH went live at the end of 2012 and was a different way of working for the partners involved, as it involved earlier interventions. The MASH worked with both children and adults. The City was looking into the feasibility of a joint city and county MASH.
- Feedback on the success of the Clare's Law pilot was expected in the summer.

#### **RESOLVED 2013/001**

That the updates provided in the report be noted

#### **5. PERFORMANCE AND INSIGHT EXECUTIVE SUMMARY REPORT**

Ian Waterfield, Assistant Chief Constable (Temporary) introduced the report which set out the performance for April 2012 to March 2013 and updated the meeting on priority 1 – to cut crime and keep you safe. 2012/13 had been a good year with nearly 9,000 fewer victims. The Force was now more victims focused.

There were still some areas of concern including violent crime which had only recorded a small decrease year-on-year in volume and sexual offences appeared to be recording an upward trend. The number of victims killed or seriously injured on the road had also not reduced as much as hoped although performance had significantly improved towards the end of the year.

There had been reductions in the number of first time entrants into the criminal justice system and also large reductions in anti-social behaviour. The use of the Proceeds of Crime Act to make criminals pay had improved.

Margaret Monckton, Chief Finance Officer, provided the meeting with an update on priority 2 – to spend your money wisely, including the areas where there had been an underspend in 2012/13. Sickness levels were still of

concern and were being monitored closely. The sickness levels were reducing and were expected to continue to reduce.

Sue Fish, Assistant Chief Constable provided the meeting with an update on priority 3 – to earn your trust and confidence. The satisfaction of victims of crime in the service provided was just below the target of 90% and was in line with the Most Similar Group (MSG) average within which the Force was now in 2<sup>nd</sup> place. Key areas to improve the satisfaction levels were a focus on follow up and monitoring through performance meetings.

In relation to Professional Standards, complaints were now being brought to a more timely conclusion. There were still a small number of lengthy cases which were affecting the figures and these were being actively managed.

During discussions the following points were raised:-

- Strategically the Force needed to be more prevention focused and were becoming more so, such as the policy of arresting offenders of domestic abuse. It was important to put the victim at the centre of any solution.
- Detection rates had increased from less than 10% in 2009/10 to 33% currently. Restorative Justice would be included in the performance figures for 2013/14 onwards.
- In relation to road safety, this was a priority for 2013/14 and there were innovative schemes with the Community Safety Partnerships to tackle the issue. Any money received was reinvested into road safety, and the measures being taken were making a difference.

## **RESOLVED 2013/002**

That the report be noted

## **6. REVENUE BUDGET MANAGEMENT REPORT 2012-13: YEAR TO MARCH 2013**

Margaret Monckton introduced the report which detailed the financial position against the 2012-13 revenue quarter three restated budget for the year ended March 2013. The underspend against the original budget was in large part due to vacancies within the Force. Recruitment of officers was now taking place with the first cohort expected to “pass out” shortly. There were also a number of staff vacancies, some of which needed to be filled.

The outcome of the Government spending review for 2015/16 was expected to be a larger reduction than 2012/13 and would be a challenge to meet. Plans were already in place to make reductions, although not at the level now anticipated, so further work would be undertaken to deliver the savings.

## **RESOLVED 2013/003**

That the report be noted

### **7. CAPITAL EXPENDITURE OUTTURN AND SLIPPAGE 2012-13**

Margaret Monkton introduced the report which provided information on the actual expenditure on the 2012-13 Capital Programme and the required slippage into 2013-14. The main slippage was due to work with partners regarding colocation which took time to be negotiated. A very large telephony project was now going to be spread out over three years.

## **RESOLVED 2013/004**

- 1.) That the key outturn figures in 2012-13 be approved as follows:-
  - a. Expenditure of £5.190m against the budget of £9.232m.
  - b. Net savings made of £0.272m in the year.
- 2.) That the slippage of £3.770m as detailed in the appendices of the report be approved.

### **8. ANNUAL TREASURY MANAGEMENT PERFORMANCE REPORT 2012-13**

Charlie Radford introduced the report which informed the meeting of the Treasury Management and Prudential Indicator performance against the limits approved in the strategy for 2012-13. Investments and income were doing well.

## **RESOLVED 2013/005**

That the outturn results as detailed in appendix 1 of the report be approved.

### **9. CONTRIBUTION OF OFFENDER MANAGEMENT TO CRIME REDUCTION AND PUBLIC PROTECTION**

Ian Waterfield, Assistant Chief Constable (Temporary) introduced the report which provided information on how Integrated Offender Management (IOM) contributed to crime reduction and public protection, including the background to IOM, how it worked in the city and county and the future of IOM in Nottinghamshire.

During discussions the following points were raised:-

- An electronic tag pilot using GPS had been successful and enabled the tracking of offenders at all times not just when at home.
- The number of offenders currently being managed by IOM had dropped following a refresh of all being managed to ensure the right offenders were being targeted.

**RESOLVED 2013/006**

That the contributions of Integrated Offender Management to crime reduction and public protection in Nottinghamshire be noted.

The meeting closed at 4.07 pm

CHAIR

<b>For Information</b>	
<b>Public/Non Public</b>	<b>Public</b>
<b>Report to:</b>	<b>Strategic Resources and Performance Meeting</b>
<b>Date of Meeting:</b>	<b>24<sup>th</sup> July</b>
<b>Report of:</b>	<b>The Chief Constable</b>
<b>Report Author:</b>	<b>Ch Insp Andy Burton</b>
<b>E-mail:</b>	<b>andrew.burton@nottinghamshire.pnn.police.uk</b>
<b>Other Contacts:</b>	
<b>Agenda Item:</b>	<b>5</b>

## **Performance & Insight Report**

### **1. Purpose of the Report**

- 1.1 The purpose of this report is to inform the Office of the Police and Crime Commissioner (OPCC) of the key performance headlines for Nottinghamshire Police.

### **2. Recommendations**

- 2.1 It is recommended that the contents of the report are noted.

### **3. Reasons for Recommendations**

- 3.1 To ensure that the OPCC is aware of performance in line with the Force priorities.

### **4. Summary of Key Points**

- 4.1 Appendix A will provide an overview of performance for each of the three strategic priorities.

### **5. Financial Implications and Budget Provision**

- 5.1 There are no immediate financial implications relating to this report.

### **6. Human Resources Implications**

- 6.1 There are no immediate Human Resource implications arising from this report.

### **7. Equality Implications**

- 7.1 There are no equality implications arising from this report.

### **8. Risk Management**

- 8.1 Please see Appendix A **(to follow)**.

## **9. Policy Implications and links to the Police and Crime Plan Priorities**

9.1 There are no policy implications arising from this report.

## **10. Changes in Legislation or other Legal Considerations**

10.1 There are no changes in legislation or other legal considerations that are relevant to this report.

## **11. Details of outcome of consultation**

11.1 The figures included in this report are covered in more detail in each of the individual Performance and Insight Reports and are monitored through the Corporate Performance Review meeting on a monthly basis.

## **12. Appendices**

12.1 Appendix A – Performance and Insight report. **(To follow)**



<b>For Information</b>	
<b>Public/Non Public</b>	<b>Public</b>
<b>Report to:</b>	<b>Strategic Resources and Performance Meeting</b>
<b>Date of Meeting:</b>	<b>24<sup>th</sup> July 2013</b>
<b>Report of:</b>	<b>Chief Finance Officer</b>
<b>Report Author:</b>	<b>Charlotte Radford</b>
<b>E-mail:</b>	
<b>Other Contacts:</b>	<b>Simon Tovey</b>
<b>Agenda Item:</b>	<b>6</b>

## **Update to the Medium Term Financial Plan**

### **1. Purpose of the Report**

- 1.1 To provide an update on the financial position following the Comprehensive Spending Review (CSR) announcement on 26<sup>th</sup> June 2013.

### **2. Recommendations**

- 2.1 To note the report.

### **3. Reasons for Recommendations**

- 3.1 Good financial governance.

### **4. Summary of Key Points**

#### **4.1 Background**

The economic outlook remains stark. The latest revision for GDP (Gross Domestic Product) estimates means that the recession is worse than originally thought and the UK economy will only reach its pre-crisis peak in 2015. The ability to bounce back from this recession in the same way the economy has previously is not happening.

Growth remains the key area of concern as current growth whilst welcome is not in the needed areas. For example net exports have made no contribution since 2010 and our investments are not performing well running at 30% below where they were before the recession.

Compared with the US the UK has made limited progress in running down the level of debt and the "current account" deficit is now higher that it has ever been.

There are some positives: unemployment has not followed previous recession trends and remained higher than forecast when compared with GDP and insolvency rates are low compared to previous recessions. But real earnings have fallen by 8% since 2008 compared with a 10% increase in the 10 years

prior to that. This means that the public are feeling the pain of this recession, but lower wages have kept people in work.

So this all impacts on the settlement for the public sector and the latest CSR reflects this.

#### 4.2 **CSR June 2013**

The Chancellor had asked government departments to prepare in the main for a potential 10% cut for 2015-16 and the Department for Communities and Local Government (DCLG) offered to make this cut across local government. The Home Secretary had sought lower cuts for the Home Office and in real terms funding into the Home Office has been cut by 6.1%. Again the Home Secretary has “protected” policing from the same level of cuts and in real terms the cut to the Police and Crime grant funding for 2015-16 will be 4.9%.

The Nottinghamshire Office of the Police and Crime Commissioner (NOPCC) had, in its February Medium Term Financial Plan (MTFP) estimates, included an assumption of a 3.7% cut in grant and the loss of the Council Tax Freeze grant. Overall in February this left a funding gap of £10.1m in 2015-16. The latest announcement shows that the funding gap now stands at £13.1m.

The Home Office were also the only Government Department that had not provided indicative grant figures for 2014-15 and this was included in a separate notification from the Home Secretary. This made our estimates for 2014-15 slightly worse than originally estimated with a new gap in funding of £2.3m.

#### 4.3 **MTFP updated summary position**

The table below shows the revised financial position relating to Nottinghamshire Police and Crime budget planning.

There are emerging risks and potential opportunities that have yet to be factored in below. These are at early stages of calculation and confirmation of impact but include: the impact of the Single Rate Pension Scheme on employer’s contributions; the impact of a reduction in employers rate contributions for police pensions – the Home Office have said we should not assume a positive impact for this; and any potential savings from the Regional Collaboration Efficiency Programme.

<b><u>MTFP as at 15.07.13</u></b>	2013-14	2014-15	2015-16	2016-17
	£m	£m	£m	£m
2011-12 Freeze Grant	1.3	1.3	1.3	
Revenue Support Grant	52.6	49.6	47.1	45.3
Police Grant	84.9	80.0	76.1	73.1

Community Safety Grant	2.8	2.6	2.5	2.4
Council Tax Support	8.4	8.4	8.4	8.0
Precept	48.5	49.5	50.5	51.5
Collection Fund surplus	0.1			
<b>TOTAL FINANCING AVAILABLE</b>	<b>198.6</b>	<b>191.4</b>	<b>186.0</b>	<b>180.2</b>
Estimated Expenditure	205.5	203.2	200.9	193.0
Planned Efficiencies	-8.6	-9.5	-1.8	-0.4
<b>NET EXPENDITURE</b>	<b>196.9</b>	<b>193.7</b>	<b>199.1</b>	<b>192.6</b>

<b>FUNDING SHORTFALL</b>	<b>-1.7</b>	<b>2.3</b>	<b>13.1</b>	<b>12.3</b>
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## **5. Financial Implications and Budget Provision**

5.1 As detailed within this report.

## **6. Human Resources Implications**

6.1 None as a direct result of this report.

## **7. Equality Implications**

7.1 None as a direct result of this report.

## **8. Risk Management**

8.1 As detailed within the report.

## **9. Policy Implications and links to the Police and Crime Plan Priorities**

9.1 The information in this report underpins financial policy and the support to all Police and Crime Plan priorities.

## **10. Changes in Legislation or other Legal Considerations**

10.1 None.

## **11. Details of outcome of consultation**

11.1 None

## **12. Appendices**

12.1 None

<b>For Information</b>	
<b>Public/Non Public</b>	<b>Public</b>
<b>Report to:</b>	<b>Strategic Resources and Performance Meeting</b>
<b>Date of Meeting:</b>	<b>24<sup>th</sup> July 2013</b>
<b>Report of:</b>	<b>The Chief Constable</b>
<b>Report Author:</b>	<b>David Machin</b>
<b>E-mail:</b>	<b>david.machin10991@nottinghamshire.pnn.police.uk</b>
<b>Other Contacts:</b>	<b>Simon Tovey</b>
<b>Agenda Item:</b>	<b>7</b>

## **Revenue Budget Management Report 2013-14: Year to May 2013**

### **1. Purpose of the Report**

- 1.1 The purpose of the report is to provide an update on the financial position against the 2013-14 budget for the year to May 2013.

### **2. Recommendations**

- 2.1 That the report is noted.

### **3. Reasons for Recommendations**

- 3.1 The Chief Officer Team and the Officer of the PCC needs to ensure it understands the Force's budgetary position throughout the year.

### **4. Summary of Key Points**

- 4.1 The full year net revenue budget for 2013-14 is £196.998m. Actual net expenditure for the two months to May 2013 was £33.217m against a budget of £33.174m. The resulting position against budget was an over spend of £0.043m.

This report gives consideration to the significant variances against the budget and Appendix 1 sets out the position in detail.

- 4.2 Police pay and allowances expenditure was £17.207m year to date. This represented a £0.094m over spend against budget. The actual average number of FTE's at 2,008 was 8 lower than the budget of 2,014, but the actual mix of ranks compared unfavourably to the budget rank mix resulting in this overspend. The budget was based on the workforce plan by applying an average cost per rank. The workforce plan and costing basis is being reviewed as part of the first quarter forecast.

- 4.3 Police officer overtime expenditure was £0.896m year to date. This represented a £0.130m over spend against budget. This variance was mainly in City £0.020m, County £0.048m, Crime & Justice £0.038m and OSD £0.019m. This is due to Operation Embolite £0.032m, Accelerate Plus £0.096m and late claims relating to 2012/13 that were processed in April.
- 4.4 Police staff pay and allowances expenditure was £8.211m year to date. This represented a £0.429m under spend against budget. The actual average number of FTE's at 1,454 is 149 lower than the budget of 1,603, with Local Policing being 78, Specialist Services 34 and Corporate Services 37 FTEs under budget. Agency staff have been recruited to partly fill this gap but £0.180m of agency costs for Operation Daybreak budgeted to take place in April & May has been delayed and is now planned to occur later this year offsetting this variance. The Operation Daybreak saving is therefore not bankable. A further saving in Local Policing of £0.201m due to the budget containing 47 civilianised posts is bankable because the staff will now not be in post until August. The budget is based on the workforce plan by applying an average cost per grade. Workforce plans are being reworked as part of the first quarter forecast.
- 4.5 Police staff overtime expenditure was £0.149m year to date. This represented a £0.063m overspend against budget. This overspend is largely attributable to the vacancy gap outlined in paragraph 4.4 above.
- 4.6 Other employee expenses expenditure was £0.213m year to date. This represented a £0.057m overspend against budget. This is largely explained by overspends against restructuring costs of £0.038m and recruitment costs of £0.023m for the new Command team positions. Small net savings were made against other costs in this area, the most significant being £0.015m against training.
- 4.7 Premises running costs were £1.056m year to date. This represented a £0.058m over spend against budget. £0.026m relates to a one off backdated charge from 2012/13 for Carlton police station where bills raised against actual metre readings were significantly higher than the estimated bills previously raised. The budget included efficiency savings of £0.097m in the first two months of the year. The efficiency savings have not been allocated down to individual account code however currently savings to budget of £0.070m are being recorded against repair costs. The nature of this spend is uneven so it's too early to conclude whether this is a genuine annualised saving or a phasing saving which will reverse later in the year.
- 4.8 Transport costs were £0.975m year to date. This represented a £0.034m over spend against budget. The budget included an efficiency target saving

of £0.033m, and although some fuel savings have been recorded this has been offset by unbudgeted one off costs for accident damage and vehicle purchase.

- 4.9 Equipment, furniture and materials costs were £0.152m year to date. This represented a £0.084m over spend against budget. This included £0.018m for the purchase of new headsets for Contact Management, £0.017m for gym equipment and £0.015m on taser cartridges and ammunition with OSD.
- 4.10 Printing and stationery costs were £0.089m year to date. This represented a £0.014m over spend against budget, largely due to budgeted efficiency targets of £0.013m not being met.
- 4.11 Communications and computing costs were £0.973m for the month. This represented a £0.020m under spend against budget. This is mainly due to savings in Airwave rental costs due to a new contract being signed and network lines rental. The reduced Airwave rental cost may impact on the revenue income we expect to receive going forward but this will be assessed as part of the Quarter One forecast process.
- 4.12 Miscellaneous expenses costs were £0.306m year to date. This represented a £0.045m over spend against budget. This was mainly due to budgeted efficiency targets of £0.052m, being only partially offset by savings on medical referrals and interpreter fees.
- 4.13 Supplies and services costs were £0.515m year to date. This represented a £0.023m over spend against budget. Budgeted efficiency targets of £0.119m have been offset by savings against legal fees (£0.019m), DNA/forensic charges (£0.045m) and subscriptions (£0.027m). The Quarter One forecast work will assess how much of these savings are bankable and how much are phasing savings which will reverse.
- 4.14 Collaboration contributions were £0.986m year to date. This represented a £0.045m under spend against budget. This is the cash contribution made to other forces who are leading the collaboration activity. This variance is largely due to the one off release of an over accrual for Legal services from 2012-13 of £0.090m offset by efficiency savings and a £0.005m contribution for a 12 month regional post to develop common practices across the East Midlands firearms units. No information has been received as yet from the region as to any collaboration savings so accruals are currently being raised at the level advised by the East Midlands Collaboration team during the budget process. The efficiency target is an overlay over and above this budget number. The achievability of this saving is not within our control and it is unlikely we will get a clear picture of emerging costs until late 2013.

- 4.15 Pension costs (injury awards and medical retirement) were £0.606m year to date. This represented a £0.050m over spend against budget. Actual costs fluctuate and are not easy to predict. The budget is phased evenly so phasing is the most likely cause of the over spend.
- 4.16 Other income was £0.706m year to date. This represents £0.147m additional income to budget. This was largely due to backdated income from 2012-13 for radio masts due to change of agency used (£0.090m); a contribution to the cost of Specials (£0.032m); prosecution costs recovered (£0.018m) and recharges to the UK Border Agency for immigration detainees (£0.014m). Note no provision has been made for monies recoverable to cover staff released for the G8 summit at this time. A request for £0.045m of grant funding was sent to the PCC Chief Finance Officer for approval in June. This covered the cost of training staff released for G8 duties. Future claims will be reimbursed by the Northern Ireland Police Force. No income has been included in the budget for this reimbursement although clearly additional unbudgeted costs will be incurred by Nottingham Police Officers covering the staff who have been released. In addition invoices totalling £0.072m were raised to contractors for abnormal load movements. These charges represented two years of back charges. Although we believe we are entitled to levy these charges in accordance with ACPO guidelines due to the late billing we will only account for the income when the contractor pays the invoice. This represents a further budget opportunity to offset some of the concerns raised about efficiency targets in other sections of this report.
- 4.17 Externally Funded projects have a budgeted income of £6.330m for the full year. Appendix 2 shows the detail of the combined income and expenditure for these projects. Expenditure was £1.043m year to date, this represented a £0.152m over spend against budget. The over spend is due to the Speed Camera project £0.179m mainly on overtime for Op Drosometer and the purchase of 5 new ANPR cameras. Income received was £0.996m year to date, which represented £0.102m additional income to budget, largely from the Speed Camera project £0.110m. £0.050m of income brought forward from prior years was released to close the difference.
- The main projects managed by the Force are:
- Speed Cameras - revenue comes from the Nottingham City and County Council, the Highways Agency, NDROS and AA Drivetech.
  - SPOC Training – income generated from NPIA training courses.



- POCA Incentivisation - can be used “to further drive up performance on asset recovery and, where appropriate, to fund local crime preventing priorities for the benefit of the community”.
- Homicide Working Group – funding originated from the Metropolitan Police Force.
- Offender Health Project - this is a fund (received in March 2013) from the Department of Health to assist with the transfer of commissioning of healthcare in custody suites to the NHS.
- Business Crime - this is from the Chamber of Commerce to fund the Business Crime Hub, based in the Chamber of Commerce offices.
- Community Neighbourhood Protection Service (CNPS) - this is a fund from Nottingham City Council to fund 22 police officers, 1 staff FTE, and 15 police vehicles to support Community Protection.

## **5. Financial Implications and Budget Provision**

5.1 As explained in the body of the report.

## **6. Human Resources Implications**

6.1 Not applicable.

## **7. Equality Implications**

7.1 Not applicable.

## **8. Risk Management**

8.1 As explained in the body of the report.

## **9. Policy Implications and links to the Police and Crime Plan Priorities**

9.1 The report demonstrates good financial management and governance.


## **10. Details of outcome of consultation**

10.1 This report has been prepared with information provided within the Business Partnering Team.

## **11. Appendices**

- 11.1 Appendix 1 – Period 2 Year to Date Expenditure Against Budget – Total Force  
Appendix 2 – Period 2 Year to Date Expenditure Against Budget – External  
Funded

## Appendix 1: Period 2 Year to Date Expenditure Against Budget

May 2013		 <b>NOTTINGHAMSHIRE POLICE</b> PROUD TO SERVE			
Total Force					
	Full year	Year to Date			
	Agreed Budget £m	Budget £m	Actual £m	Variance £m	Note
Police pay & allowances	104.562	17.112	17.207	0.094	4.2
Police overtime	3.286	0.766	0.896	0.130	4.3
Police staff pay & allowances	49.852	8.640	8.211	(0.429)	4.4
Police staff overtime	0.533	0.086	0.149	0.063	4.5
Other employee expenses	1.193	0.156	0.213	0.057	4.6
<b>Total pay &amp; allowances</b>	<b>159.427</b>	<b>26.760</b>	<b>26.675</b>	<b>(0.084)</b>	
<b>Other operating expenses</b>					
Premises running costs	5.885	0.998	1.056	0.058	4.7
Transport allowances	0.763	0.127	0.132	0.005	
Transport costs	5.064	0.941	0.975	0.034	4.8
Equipment, furniture & materials	0.407	0.068	0.152	0.084	4.9
Expenses	0.109	0.016	0.018	0.002	4.10
Clothing, uniform & laundry	0.520	0.060	0.067	0.007	
Printing & stationery	0.446	0.074	0.089	0.014	4.10
Comms & computing	5.994	0.993	0.973	(0.020)	4.11
Miscellaneous expenses	1.580	0.260	0.306	0.045	4.12
Supplies & services	2.961	0.493	0.515	0.023	4.13
Collaboration Contributions	6.189	1.031	0.986	(0.045)	4.14
Partnership Contributions	3.913	0.627	0.624	(0.003)	
Agency/contract services	0.741	0.123	0.132	0.008	
Pensions	3.338	0.556	0.606	0.050	4.15
Capital financing	3.758	0.626	0.626	0.000	
Joint authorities	0.678	0.117	0.111	(0.005)	
	<b>42.345</b>	<b>7.111</b>	<b>7.368</b>	<b>0.257</b>	
<b>Total expenditure</b>	<b>201.772</b>	<b>33.871</b>	<b>34.044</b>	<b>0.173</b>	
<b>Other</b>					
Special services	(0.433)	(0.053)	(0.048)	0.005	
Fees, report & charges	(0.351)	(0.054)	(0.047)	0.007	
Other operating income	(0.190)	(0.032)	(0.026)	0.006	
Income	(3.800)	(0.559)	(0.706)	(0.147)	4.16
	<b>(4.774)</b>	<b>(0.697)</b>	<b>(0.827)</b>	<b>(0.130)</b>	
	<b>196.998</b>	<b>33.174</b>	<b>33.217</b>	<b>0.043</b>	

## Appendix 2: Period 2 Year to Date Expenditure Against Budget

May 2013

External Funded



	Full year	Year to Date			Note
	Agreed Budget £m	Budget £m	Actual £m	Variance £m	
Police pay & allowances	2.146	0.353	0.357	0.004	
Police overtime	0.264	0.044	0.146	0.101	
Police staff pay & allowances	1.622	0.264	0.251	(0.013)	
Police staff overtime	0.021	0.004	0.006	0.002	
Other employee expenses	0.035	0.004	0.007	0.004	
<b>Total pay &amp; allowances</b>	<b>4.088</b>	<b>0.669</b>	<b>0.767</b>	<b>0.098</b>	
<b>Other operating expenses</b>					
Premises running costs	0.258	0.043	0.042	(0.001)	
Transport allowances	0.008	0.001	0.002	0.001	
Transport costs	0.210	0.022	0.016	(0.006)	
Equipment, furniture & materials	0.080	0.009	0.046	0.037	
Expenses	0.011	0.002	0.010	0.009	
Clothing, uniform & laundry	0.006	0.001	0.000	(0.001)	
Printing & stationery	0.017	0.003	0.003	(0.000)	
Comms & computing	0.200	0.033	0.056	0.022	
Miscellaneous expenses	0.100	0.017	0.018	0.002	
Supplies & services	0.198	0.066	0.057	(0.008)	
Collaboration Contributions	-	-	-	-	
Partnership Contributions	-	-	-	-	
Agency/contract services	0.154	0.026	0.025	(0.001)	
Pensions	-	-	-	-	
Capital financing	-	-	-	-	
Joint authorities	-	-	-	-	
	<b>1.243</b>	<b>0.223</b>	<b>0.277</b>	<b>0.054</b>	
<b>Total expenditure</b>	<b>5.330</b>	<b>0.892</b>	<b>1.043</b>	<b>0.152</b>	
<b>Other</b>					
Special services	-	-	-	-	
Fees, report & charges	-	-	-	-	
Other operating income	-	-	-	-	
Income	(5.330)	(0.892)	(1.043)	(0.151)	
	<b>(5.330)</b>	<b>(0.892)</b>	<b>(1.043)</b>	<b>(0.151)</b>	
	-	-	<b>0.001</b>	<b>0.001</b>	

<b>For Information</b>	
<b>Public/Non Public</b>	<b>Public</b>
<b>Report to:</b>	<b>OPCC</b>
<b>Date of Meeting:</b>	<b>24<sup>th</sup> July 2013</b>
<b>Report of:</b>	<b>Simon Tovey</b>
<b>Report Author:</b>	<b>John Gordon</b>
<b>E-mail:</b>	<b>john.gordon11007@nottinghamshire.pnn.police.uk</b>
<b>Other Contacts:</b>	<b>Pamela Taylor, Simon Tovey</b>
<b>Agenda Item:</b>	<b>8</b>

## **CAPITAL EXPENDITURE UPDATE MAY 2013**

### **1. Purpose of the Report**

- 1.1 The purpose of the report is to provide an update on capital expenditure for two months ending May 2013 against the 2013-14 budget as submitted to the Office of the Police and Crime Commissioner (OPCC) for approval.

### **2. Recommendations**

- 2.1 That capital expenditure of £0.703m is noted against a provisional revised capital budget for the year to 31 March 2014 of £11.526m.

### **3. Reasons for Recommendations**

- 3.1 A monthly update is required on this significant item of expenditure. Quarterly capital forecasts will be submitted to the Chief Officer Team (COT) for submission to the OPCC for approval.

### **4. Summary of Key Points**

- 4.1 A revised capital budget for the year of £11.526m was approved by COT in April and forwarded to the OPCC for final approval. The Chief Finance Officer to the PCC has confirmed this revised budget incorporating slippage in capital projects from the 2012/13 capital programme was approved at the Strategic Resources and Performance Meeting held on the 21<sup>st</sup> May 2013. Decisions from this meeting have not yet been made publicly available.
- 4.2 Meetings will be held with budget holders over the next four weeks to phase the revised budget by month by to give COT an idea of the expected phased budget profile. Each quarter a revised capital forecast will be produced summarising any savings, any new approved capital schemes and any slippage of approved capital expenditure into future years. The quarterly forecast will require OPCC approval.
- 4.3 Monthly meetings will be held between the Capital Accounting Team and Capital Budget Holders to review actual capital expenditure incurred against the phased budget. Reasons for project delay and acceleration will be

reported to COT on a monthly basis and fed into the quarterly forecast process as appropriate. New capital projects will have to either be funded by identified savings in other capital schemes or approved separately by the PCC before any expenditure can be incurred.

- 4.4 Capital expenditure of £0.266m was incurred in May 2013 making a total of £0.703m of capital expenditure in the two months ending 31 May 2013. Appendix 1 gives a full analysis of capital expenditure by scheme.

## **5. Financial Implications and Budget Provision**

- 5.1 A total capital expenditure budget of £7.856m was approved by the Police & Crime Commissioner on 20 February 2013. An additional capital budget of £3.670m was requested in April mainly to cover capital slippages into 2013/14.

## **6. Human Resources Implications**

- 6.1 None.

## **7. Equality Implications**

- 7.1 None.

## **8. Risk Management**

- 8.1 None. The paper is for information only.

## **9. Policy Implications and links to the Police and Crime Plan Priorities**

- 9.1 Capital expenditure is required to support the Police & Crime plan priorities.

## **10. Changes in Legislation or other Legal Considerations**

- 10.1 None.

## **11. Details of outcome of consultation**

- 11.1 The paper has been reviewed by Simon Tovey, Head of Business and Finance.

## **12. Appendices**

- 12.1 Appendix 1 – Summary of Capital Expenditure by project to 31 May 2013.

APPENDIX 1 - SUMMARY OF CAPITAL SPEND TO END OF MAY 2013

Proj Code	Project Description	Provisional Budget £'000	Period 1		Period 2		Residual Budget £'000
			Spend £'000		Spend Total £'000	£,000	
B022	Sundry minor & emergency works	150				0	150
B044	Broxtowe Refurbishment	239				0	239
B048	Sherwood Lodge Refurbishment	4				0	4
B055	Eastwood Police Station Refurbishment	249				0	249
B056	Ollerton Police Station Refurbishment	89	41	46	87		2
B060	Northern Property Store	24	2	0	2		22
B072	Energy Initiatives	872	11	4	15		857
B077	Estates Review	250				0	250
B086	Custody Improvements	441				0	441
B090	Bridewell Car Park	25				0	25
B091	Southern Control Room Upgrade	6				0	6
B092	Firing Range Upgrade	41				0	41
B095	Flat Roofs Replacement	170				0	170
B096	CCTV (Non Custody)	158				0	158
B097	PCC Accomodation	50				0	50
B098	Shared Services	347	7	113	120		227
B099	HQ Fire Precautions Upgrade	4				0	4
B101	FHQ Kennels	400				0	400
B102	R22 Gas Replacement	29				9	20
B103	PV Panels	94	47	47	94		0
B104	Access Control Improvement Works	400				0	400
B105	Bunkered Fuel Tank works	150				0	150
B106	Central new build	20				0	20
B107	Hucknall window replacement	355				0	355
B108	Retford new build	400				0	400
	<b>Total Estates</b>	<b>4,967</b>	<b>108</b>	<b>219</b>	<b>327</b>		<b>4,640</b>
F020	Crime Recording (CRMS)	92	4	6	10		82
F070	Mobile Data further rollout	33	5	0	5		28
F101	Criminal Justice	248	155	0	155		93
F103	ICT Regional Applications	78				0	78
F105	Mobile Data HO Grant	211				0	211
F107	Essential Equipment Renewal	250	24	27	51		199
F114	Storage Area Network Upgrade	28				0	28
F116	Video Conference Refresh	81	76	0	76		5
F117	Telephony Project (Joint Derbyshire)	1,450				0	1,450
F118	Memex Upgrade	234				0	234
F119	Efinancials Upgrade	40				0	40
F120	Remote Working	289	32	0	32		257
F122	Mobile Data Forms Development	93				0	93
F126	Local Printing Reduction	82	5	7	12		70
F128	Server Virtualisation	0	1	0	1		-1
F130	Follow me Printing	190				0	190
F131	Continued Essential Hardware Refresh	350				0	350
F132	Control Room PC's Upgrade	100				5	95
F133	Desktop Virtualisation	300				0	300
F134	Improvements to Digital Inveestigation Storage	300				0	300
F135	LAN Desk Merger	350				0	350
F136	Local Perimeter Security enhancements	50				0	50
F137	Migrate to PSN	50				0	50
F138	Mobile ANPR for Fleet	22				0	22
F139	Mobile Data changes and enhancements	50				0	50
F140	SSL Gateway - increase capacity	30				0	30
F141	Storage Solutions	200				0	200
F142	Regional Desktop - Email	150				0	150
F143	Regional Project Storage	250				0	250
F144	ANPR solution for the East Midlands	100				0	100
F145	Beat Incident Update	150				0	150
	<b>Total IS Dept</b>	<b>5,851</b>	<b>302</b>	<b>45</b>	<b>347</b>		<b>5,504</b>
F754	Artemis Fleet Management	435	21	2	23		412
F737	Body armour	50				0	50
F753	Contract Management System	46				0	46
F715	Non-driver slot vehicles	105	4			4	101
F734	Safes & Ballistic Boxes	42				0	42
	Equipment Contingency	30	2			2	28
	<b>Total Other</b>	<b>708</b>	<b>27</b>	<b>2</b>	<b>29</b>		<b>679</b>
	<b>Total Programme</b>	<b>11,526</b>	<b>437</b>	<b>266</b>	<b>703</b>		<b>10,823</b>