

**Appendix 2: Audit and Inspection Actions Update**

**Quarter 1:  
2015/16**

| <b>Action(s) off target</b> |   |                            |                           |  |                      |  |
|-----------------------------|---|----------------------------|---------------------------|--|----------------------|--|
| <b>Target date</b>          | <b>Action</b>   | <b>Manager Responsible</b> | <b>Source originator.</b> | <b>Source title</b>                            | <b>Action Status</b> | <b>Action update</b>   |
| 31/03/2015                  | Action:<br>Track the progress and evaluate the success of actions taken in relation to each neighbourhood problem-solving case recorded on the database.<br>Interdependent with Recommendation 3 (CH/c4a4/15115) - By 31 March 2015, every force that does not have an adequate, force-wide problem-solving database should develop and start making use of one, to record, monitor and manage its neighbourhood problem-solving cases. | Supt Richard Fretwell      | HMIC                      | Core Business: Making Best use of Police Time. | Off target           | Currently using an intranet page on the site under Safer Neighbourhoods to store plans. We are working with the CIMA developer to make that system fit for purpose Recruiting a person on behalf of the PCC to develop ECINS.<br><br><b>New project manager now in post and a new completion date needs to be identified.</b>  |
| 31/03/2015                  | Action:<br>Review immediately the operation of the witness care unit (WCU) in relation to the updating of victims. If required, the force should implement an action plan to ensure service improvement.  | Janet Carlin               | HMIC                      | Crime Inspection 2014 Nottinghamshire Police.  | Off target           | Review underway of each WCU (Leic, Notts & Linc) in line with the Victims Code of Practice to see where units are/are not complying.<br><br>Under the Victims Code of Practice all victims and any vulnerable/intimidated witnesses should be updated within 24 hours of WCU receiving the relevant information from the courts or CPS. Witnesses with no vulnerability issues should be updated within 5 days of WCU receiving the updates.<br><br><b>New completion date needs to be identified with the Witness Care Manager.</b> |

| <b>Action(s) at risk of being off target ( Overdue within the next 3 months)</b> |   |  |                           |                     |                      |  |
|--|---|--|---------------------------|---------------------|----------------------|--|
| <b>Target date</b>   | <b>Action</b>   | <b>Manager Responsible</b>                                 | <b>Source originator.</b> | <b>Source title</b> | <b>Action Status</b> | <b>Action update</b>   |
| 31/09/2015   | Action:<br>Review the current formal allegation process to include capturing a record of all protected characteristics. (Disability, Race, Gender Reassignment, Religion and Belief, Age, Marriage and Civil Partnership, Pregnancy and Maternity, Sex and Sexual Orientation). This should also be extended to conduct investigations and included in the quarterly report | Det Supt Jackie Alexander (Head of Professional Standards) | HMIC                      | Integrity Matters   | At Risk              | D/Supt Alexander and DI Jordan holding meetings with support networks and groups. Working with an analyst around reporting on protected characteristics.<br><br><b>New completion date needs to be identified.</b> |