

For Information	
Public/Non Public	Public
Report to:	Joint Audit and Scrutiny Panel (JASP)
Date of Meeting:	15th November 2019
Report of:	DCC Barber Charlie Radford, Chief Finance Officer OPCC
Report Author:	Amanda Froggatt, Strategic Support Officer
E-mail:	amanda.froggatt@nottinghamshire.pnn.police.uk
Other Contacts:	
Agenda Item:	16

Joint Audit and Scrutiny Panel Proposed Work Plan to end 2020

1. Purpose of the Report

- 1.1 The purpose of this report is to present the proposed work plan for the Joint Audit and Scrutiny Panel to the end of 2020.

2. Recommendations

- 2.1 That Joint Audit and Scrutiny Panel members note the report and attached appendix, and agree the contents.
- 2.2 That members of the Joint Audit and Scrutiny Panel note the key themes identified to accompany each of the Force Audit and Inspection, and Risk reports.

3. Reasons for Recommendations

- 3.1 To enable the Panel to fulfil its scrutiny obligations with regard to Force activity.

4. Summary of Key Points

- 4.1 The proposed work plan has been discussed with members and prepared based on the business planning cycle for both the OPCC and Nottinghamshire Police.
- 4.3 The proposed Joint Audit and Scrutiny work plan has been prepared in consultation with the Chief Finance Officer in order to fulfil our statutory obligations with regards to reporting in these areas of business.

5. Financial Implications and Budget Provision

- 5.1 There are no financial / budget implications arising from this report.

6. Human Resources Implications

- 6.1 There are no direct HR implications as a result of this report.

7. Equality Implications

7.1 There are no direct HR implications as a result of this report. HR implications resulting from specific actions will be managed on a case by case basis.

8. Risk Management

8.1 There are no risk management issues arising from this report.

9. Policy Implications and links to the Police and Crime Plan Priorities

9.1 Any policy implications will be subject to current policy development process.

10. Changes in Legislation or other Legal Considerations

10.1 There are no direct legal implications as a result of this report.

11. Details of outcome of consultation

11.2 The proposed work plan has been produced in partnership between the Force and the OPCC.

12. Appendices

12.1 Appendix 1: Proposed Joint Audit and Scrutiny Panel Work Plan to end 2020.

PROPOSED JOINT AUDIT AND SCRUTINY PANEL WORK PLAN TO END 2020

15 NOVEMBER 2019 (FORCE HQ) CHAIR TOPIC			
	Report on New Custody Building		Force – Duncan Collins
	Internal Audit Progress Report	Each meeting	Mazars – Brian Welch
	External Audit ISA 260 Governance Report		Ernst and Young
	Annual Audit Letter – External Audit	Annual	Ernst and Young
	Review of OPCC Risk Management arrangements Review of Force Risk Management arrangements Key Theme for Risk – Bridewell New Build	6-Monthly	OPCC – Kevin Dennis Force – Amanda Froggatt
	Update on actions from audits, inspections and reviews (Includes Internal audit, External Audit, HMIC, AGS improvements) Key Theme for Force Audit Report – Crime Data Integrity	Each meeting	OPCC – as required Force – Amanda Froggatt
	PCC Update Report	Each meeting	OPCC – Phil Gilbert
	Force Report on Complaints and Misconduct, Investigations, New and Open Cases	6-Monthly	Force – Supt PSD
	Force Report on IPCC Investigations, Recommendations and Actions	6-Monthly	Force – Supt PSD
	Force report on Whistle blowing and Anti-Fraud and Corruption Policies and Review of Compliance	6-Monthly	Force – Supt PSD

FEBRUARY 2020 (COUNTY HALL) AUDIT PLANNING MEETING

Force Assurance Mapping Report	Annually	Force – Amanda Froggatt
New Internal Audit Plan 2019/20	Annually	Mazars – Brian Welch
PCC Update Report	Each Meeting	OPCC – Phil Gilbert
Budget Reports (for information) <ul style="list-style-type: none"> • Treasury Management Strategy • Reserves Strategy • Capital Report • MTFS • Budget Report 	Annually	OPCC – Charlie Radford
External Audit Plan (if available)	Annually	Ernst and Young
Internal Audit Progress Report	Each Meeting	Mazars – Brian Welch
Update on actions from audits, inspections and reviews (Includes Internal audit, External Audit, HMIC, AGS improvements) Key theme for Force Audit Report – Change Programme Outcomes, summary of completed and future ADA proposals	Each meeting	OPCC - as required Force – Amanda Froggatt
OPCC Report on Compliance with Freedom of Information Requests and the Specified Information Order	6-Monthly	OPCC – Lisa Gilmour
Force Assurance Report on Compliance with Freedom of Information and Data Protection Requests	6-Monthly	OPCC – Pat Stocker
Force Report on Monitoring, Review and Assurance of the Publication Scheme	6-Monthly	Force – Pat Stocker

MAY 2020 (GEDLING BC) YEAR END MEETING

Annual Internal Audit Assurance Report (including review of past year and audit schedule for 2018/19)	Annually	Mazars – Brian Welch
New Internal Audit Plan 2019/20	Annually	Mazars – Brian Welch
Draft CC's Statement of Accounts 17/18 Draft Group Statement of Accounts 17/18	Annually	OPCC – Charlie Radford Force – Mark Kimberley
Draft Annual OPCC Governance Statement 2017/18 Draft Annual Force Governance Statement 2017/18	Annually	OPCC – Charlie Radford Force – Amanda Froggatt
External Audit Plan	Annually	Ernst and Young
Review of OPCC Risk Management arrangements Review of Force Risk Management arrangements Key Theme for Risk – GDPR	6-Monthly	OPCC – Kevin Dennis Force – Amanda Froggatt
Update on actions from audits, inspections and reviews (Includes Internal audit, External Audit, HMIC, AGS improvements) Key theme for Force Audit Report – Wellbeing, PDR's and Talent Management	Each meeting	OPCC - as required Force – Amanda Froggatt
PCC Update Report	Each Meeting	OPCC – Phil Gilbert
Force Report on Complaints and Misconduct, Investigations, New and Open Cases	6-Monthly	Force – Supt PSD
Force Report on IPCC Investigations, Recommendations and Actions	6-Monthly	Force – Supt PSD
Force Report of Whistle Blowing and Anti-Fraud and Corruption Policies and Review of Compliance	6-Monthly	Force – Supt PSD
Force Report on Business Continuity Compliance and Assurance Testing and Exercising	Annually	Force – Amanda Froggatt

JULY 2020 (COUNTY HALL) FINAL ACCOUNTS MEETING

	External Audit ISA260 Government Report	Annually	
	Final Force Statement of Accounts 17/18 Final Group Statement of Accounts 17/18 (OPCC and Force AGS to be incorporated)	Annually	OPCC – Charlie Radford Force – Mark Kimberley
	Summary set of Accounts for Publication	Annually	OPCC – Charlie Radford
	Internal Audit Progress Report	Each Meeting	Mazars – Brian Welch
	Update on actions from audits, inspections and reviews (Includes Internal audit, External Audit, HMIC, AGS improvements) Key theme for Force Audit Report – IT Strategy and Demand	Each meeting	OPCC - as required Force – Amanda Froggatt
	Review Working Together Agreement incorporating SoD, Fin Regs and SOs	Annually	OPCC – Kevin Dennis
	Force Treasury Update Report to show compliance with Treasury Management Strategy	Annually	OPCC – Charlie Radford
	OPCC Report on Compliance with Freedom of Information Requests and the Specified Information Order	6-Monthly	OPCC – Lisa Gilmour
	Force Assurance Report on Compliance with Freedom of Information and Data Protection Requests	6-Monthly	Force – Pat Stocker
	Force Report on Monitoring, Review and Assurance of the Publication Scheme	6-Monthly	Force – Pat Stocker
	PCC Update Report	Each Meeting	OPCC – Phil Gilbert

NOVEMBER 2020 (FORCE HQ) CHAIR TOPIC			
	Internal Audit Progress Report	Each Meeting	Mazars – Brian Welch
	Review of OPCC Risk Management arrangements Review of Force Risk Management arrangements Key Theme for Risk – To be Advised	6-Monthly	OPCC – Kevin Dennis Force – Amanda Froggatt
	Update on actions from audits, inspections and reviews (Includes Internal audit, External Audit, HMIC, AGS improvements) Key theme for Force Audit Report – Neighbourhoods	Each meeting	OPCC - Where appropriate Force – Amanda Froggatt
	Annual Audit Letter – External Audit	Annually	Ernst and Young
	PCC Update Report	Each Meeting	OPCC – Phil Gilbert
	Force Report on Complaints and Misconduct, Investigations, New and Open Cases	6-Monthly	Force – Supt PSD
	Force Report on IPCC Investigations, Recommendations and Actions	6-Monthly	Force – Supt PSD
	Force Report of Whistle Blowing and Anti-Fraud and Corruption Policies and Review of Compliance.	6-Monthly	Force – Supt PSD

Review of key areas to support Corporate Governance arrangements: *(review of requirements to be finalised and then prioritised. Areas to be identified for reports or internal audits and will be informed by assurance mapping)*

Sources of assurance to include:

- Effectiveness of partnerships
- Monitor the application of the pension schemes
- Review of delegated powers
- Review Register of Interests
- Financial Management/Financial Systems
- Legislative change

- Scheme of delegation
- Annual report from PSD on their activity - i.e. no of dismissals final letters and nature of the event
- By exception report on Insurance Claims covering Public Liability, Employer's Liability, Motor Liabilities including Costing and Lessons Learned
- By exception report on Outcomes of Public Finance Initiative Contracts

DRAFT