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| <b>For Information</b>    |   |
| <b>Public/Non Public*</b> | <b>Public</b>                                     |
| <b>Report to:</b>         | <b>Joint Audit and Scrutiny Panel</b>             |
| <b>Date of Meeting:</b>   | <b>18 February 2014</b>                           |
| <b>Report of:</b>         | <b>Police &amp; Crime Commissioner</b>            |
| <b>Report Author:</b>     | <b>Business Support Manager</b>                   |
| <b>E-mail:</b>            | <b>Lisa.pearson@nottinghamshire.pnn.police.uk</b> |
| <b>Other Contacts:</b>    |   |
| <b>Agenda Item:</b>       | <b>10</b>   |

## **FREEDOM OF INFORMATION MONITORING, REVIEW AND ASSURANCE**

### **1. Purpose of the Report**

- 1.1 The purpose of this report is to provide the Joint Audit and Scrutiny Panel (the Panel) with assurance that the Nottinghamshire Office of the Police and Crime Commissioner is working in full compliance of the Freedom of Information (FOI) Act 2000.<sup>1</sup>
- 1.2 The FOI Act 2000 provides public access to information held by public authorities. It does this in two ways:
- Public authorities are obliged to publish certain information about their activities; and
  - Members of the public are entitled to request information from public authorities.
- 1.3 The Elected Local Policing Bodies (Specified Information) Order 2011 (“the 2011 Order”) specifies information which must be published by a Police and Crime Commissioner.<sup>2</sup>

### **2. Recommendations**

- 2.1 That the panel notes the report.

### **3. Reasons for Recommendations**

- 3.1 The Panel have a responsibility to ensure that the Commissioner and Chief Constable discharge their legal obligations and responsibilities.
- 3.2 The public also hold Commissioners to account through being able to benchmark their performance and vote accordingly in elections. To help the public fulfil this role there are 36 separate pieces of information for Commissioners to publish, such as data on salaries and contracts. This has recently been reviewed by the National Audit Office: Police accountability:

<sup>1</sup> [Freedom of Information Act 2000](#)

<sup>2</sup> [Elected Local Policing Bodies \(Specified Information\) Order 2011](#)

Landscape review.<sup>3</sup> This review sampled 15 commissioners' websites to see if this data was available, and found that not sampled areas had completely met these requirements – maximum compliance was 75 percent.

- 3.3 This report provides assurance to the Panel that the information required to be published by the Commissioner is available and accessible on the Commissioner's website.

#### **4. Summary of Key Points**

- 4.1 The Office of the Police and Crime Commissioner received 53 requests for information between the period of 1 January – 31 December 2013. Details of the requests are published on the Police and Crime Commissioner's website. Please see Appendix A for further details.
- 4.2 100% of the requests for information were acknowledged within 5 working days.
- 4.3 94.3% of the requests for information were responded to within the 20 working days deadline.
- 4.4 The remaining 5.7% equates to three requests for information that were not responded to within 20 working days. Please see 4.5, 4.6 and 4.7 below.
- 4.5 Ref 8150 was responded to within 26 working days. This was due to the request for information being received in the summer holidays during a period of limited staffing.
- 4.6 Ref 9387 was responded to within 23 working days. This was due to a delay in obtaining a breakdown of the information from a partner agency that held the information on our behalf.
- 4.7 Ref 10666 was responded to within 31 working days. The information was held by our legal services department and there was a delay in them sending the information to us.
- 4.8 The most common requests for information are regarding the Police & Crime Commissioner's staffing and expenses.
- 4.9 The Office of the Police and Crime Commissioner is fully compliant with the Elected Local Policing Bodies (Specified Information) Order 2011. The information is detailed in Appendix B and on the Police and Crime Commissioner's website via the follow website address:

<http://www.nottinghamshire.pcc.police.uk/Get-in-touch/Freedom-of-Information/Publication-Scheme.aspx>

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<sup>3</sup> [Home Office: National Audit Office](#)

4.10 The Order is reviewed by the Business Support Manager on at least a quarterly basis to ensure information is up to date and accurate.

#### **5. Financial Implications and Budget Provision**

5.1 None

#### **6. Human Resources Implications**

6.1 None

#### **7. Equality Implications**

7.1 None

#### **8. Risk Management**

8.1 None

#### **9. Policy Implications and links to the Police and Crime Plan Priorities**

9.1 None

#### **10. Changes in Legislation or other Legal Considerations**

10.1 None

#### **11. Details of outcome of consultation**

11.1 None

#### **12. Appendices**

12.1 Nottinghamshire Police & Crime Commissioner Freedom of Information requests January – December 2013.

#### **13. Background Papers (relevant for Police and Crime Panel Only)**

13. N/A

NB

See guidance on public access to meetings and information about meetings for guidance on non-public information and confidential information.



**NOTTINGHAMSHIRE POLICE & CRIME COMMISSIONER  
FREEDOM OF INFORMATION REQUESTS**

| <u>DATE</u> | <u>FOI REF</u> | <u>REQUEST DETAILS</u>   | <u>RESPONSE SENT</u> |
|-------------|----------------|--|----------------------|
| 3.1.13      | 105            | <b>Enquiries</b><br>The number of enquiries, by post, telephone, email or in person, received by the former Police Authority for your force area from members of the public of your police area between 1 December 2011 and 31 January 2012.   | 14.1.13              |
| 9.1.13      | 259            | <b>Sherwood Police Station</b><br>1. The lease was signed over a year ago and presumably rent is being paid to the City Council. Why has the conversion taken so long?<br>2. When will the facility be open?<br>3. How will it be manned and over what times?<br>4. What was the final cost of the conversion including the rental charge? | 30.1.13              |
| 15.1.13     | 361            | <b>Public Money</b><br>How many times do the Police, Ambulance and Fire Service waste our money going to Bourne Mews?  | 15.1.13              |
| 23.1.13     | 580            | <b>Restricted Duties</b><br>How many officers are currently on 'restricted duties' in notts?   | 24.1.13              |
| 28.1.13     | 7302           | <b>What strategies are in place for Young People?</b><br>How can I get involved in this agenda?<br>What training will be given to officers in relation to domestic abuse?<br>How can I get involved in this agenda?  | 28.1.13              |
| 30.1.13     | 706            | <b>Court Costs</b><br>How much money does it cost to investigate a case, including court costs?  | 30.1.13              |
| 30.1.13     | 1004           | <b>Salary/Expenses</b><br>What salary will you receive for your work as Police and Crime Commissioner?<br>How many hours of paid employment will you undertake each week?<br>What other salaries do you receive?<br>What other allowances are you entitled to?   | 8.2.13               |

| <u>DATE</u> | <u>FOI REF</u> | <u>REQUEST DETAILS</u>   | <u>RESPONSE SENT</u> |
|-------------|----------------|--|----------------------|
|             |                | <p>What other public or private offices or employment do you hold?<br/>           How many people will be employed in the PCC's office?<br/>           What is the name, role and salary of each person in your office?<br/>           Where will information about your office and its costs be published?</p>  |                      |
| 7.2.13      | 1002           | <p><b>Council Tax</b><br/>           Why every household as to pay 4p for extra policing?<br/>           What price will it cost us in 10 years?<br/>           At what age will Police Officers retire?<br/>           What will be the cost when they leave the police force?<br/>           What cost will their pensions be?<br/>           Crime is down, why do we need more officers who will no doubt spend more time filling forms in?</p>  | 12.2.12              |
| 12.2.13     | 1240           | <p><b>Staffing &amp; Precept</b><br/>           1. How many members of the private sector are employed within your force and what the monetary value of this is?<br/>           2. In addition we should also like to know what the current precept for your force area is?</p>  | 12.2.12              |
| 15.2.13     | 1386           | <p><b>Policing Nudity</b><br/>           1. What is your police service's policy on policing nudity in situations where it may be visible to members of the public?<br/>           2. Given that non-sexual, non-aggressive nudity is not an offence in law, what is your policy and guidance to officers when a report is received concerning a naked person?<br/>           3. What is your policy on arranging to police public demonstrations?<br/>           4. How would the policy differ if a planned demonstration remained static rather than on a march?<br/>           5. What is your policy if there is a nudity at any such demonstration?<br/>           6. What is the requirement for your police service to be given advance notice of a planned demonstration?</p> | 19.2.13              |
| 20.2.13     | 1505           | <p><b>Additional Officers</b><br/>           You said some time ago that we were to have 150 additional police officers quickly-good. However I see that the police officers will be a combination of proper police men/women, PCSOs and police "staff".<br/>           Please confirm how many of each and when-presumably 37.5 per year over the next 4 years!<br/>           Also why PCSOs-we need proper well trained policemen with the power of arrest-PCSOs are a poor substitute.</p>   | 25.2.13              |

| <u>DATE</u> | <u>FOI REF</u> | <u>REQUEST DETAILS</u>  | <u>RESPONSE SENT</u> |
|-------------|----------------|---|----------------------|
| 27.3.13     | 2906           | <p><b>Staffing</b></p> <p>Please state the new appointments to paid roles made by the force's Police and Crime Commissioner – listing name, job title, remuneration and contracted hours for the role.</p> <p>Please state, for each employee, any previous professional or personal relationship between the employee and the elected commissioner. Please state whether the relationship was personal (for example, acquaintance or friendship) or professional, indicating the details of the prior working relationship.</p> <p>For each post, please state the number of people interviewed for the role and, where possible, any prior relationships (professional and personal) between the candidates and the police commissioner. Please state the recruitment process.</p> <p>Finally, where possible, state the total estimated annual cost of the office of the police commissioner (including salaries and allowances for the associated police and crime panel) and the total cost of the police authority and its administrative staff in its final year of operation.</p> | 9.4.13               |
| 9.4.13      | 3371           | <p><b>Staffing</b></p> <p>A list of all staff appointments made by the Police and Crime Commissioner and the following specific information on each post</p> <ol style="list-style-type: none"> <li>The name of the staff member appointed</li> <li>The date s/he began / will begin his/her role</li> <li>The salary attached to the post</li> <li>A job description of the post</li> <li>A description of the process through which the appointment was made</li> <li>The number of applicants who applied for the appointment</li> </ol> <p>Please see (e) above.</p>  | 11.4.13              |
| 18.4.13     | 3703           | <p><b>Storage of Data</b></p> <ol style="list-style-type: none"> <li>What is the correct Police physical procedure for collecting, storing and handling Video evidence contained on micro SD cards?</li> <li> <ol style="list-style-type: none"> <li>What is the time scale for getting statements from the eye witnesses?</li> <li>Can it be requested (or suggested) that these witnesses write (an interim) brief account of their recollections to aid their memory in the case that there is a delay in getting their statements?</li> </ol> </li> </ol>   | 22.4.13              |
| 23.4.13     | 3904           | <p><b>Public sex or Cruising Sites</b></p> <p>How many public sex or cruising sites you are aware of in your policing area – and where exactly they are.</p> <p>How many arrests, spot-fines, and convictions, have been made on these sites in your policing areas in the past 10 years – encompassing 2002, 2003, 2004, 2005, 2006, 2008, 2009, 2010,</p>   | 26.4.13              |

| <u>DATE</u> | <u>FOI REF</u> | <u>REQUEST DETAILS</u>   | <u>RESPONSE SENT</u> |
|-------------|----------------|--|----------------------|
|             |                | 2011, 2012 and so far in 2013.<br>Have you given out food and drink at public sex sites as part of your strategy of policing these sites.  |                      |
| 23.4.13     | 3910           | <b>Expenses</b><br>How much your police commissioner has claimed in expenses over the last 12 months (between dates 01.03.2012 - 01.03.2013).<br>How much has been spent on taxis in that time period, how much on flights in that time period and how much on restaurants.<br>Please include the police commissioner's salary per annum.  | 26.4.13              |
| 29.4.13     | 3977           | <b>Gifts &amp; Hospitality</b><br>Details of all gifts and hospitalities accepted and declined by the Police & Crime Commissioner since 15 <sup>th</sup> November 2012 to-date. Please include a) Type of Gift/Hospitality b) Donors name (individual and/or company) c) value or estimation and d) date gift/hospitality accepted or declined.  | 1.5.13               |
| 2.5.13      | 4199           | <b>Crime Statistics</b><br>Request for crime statistics for the years 2010, 2011 and 2012 relating to crime occurring on petrol forecourts:<br><br>The specific crimes are:<br>Relating to Fuel only:<br>Driving off without payment (criminal)<br>No means of payment (civil)<br>Theft (specifically related to the direct theft of petrol from tanks during non operational hours)<br><br>Relating to the petrol forecourt shop:<br>Robbery<br>Burglary/Aggravated Burglary<br>Theft | 2.5.13               |
| 22.5.13     | 4919           | <b>School Information</b><br>1) Please advise how many schools had computer hardware and software stolen.<br>2) Please advise if any of the computer hardware and software stolen had children's or teacher's biometric data on.<br>3) In relation to question 2 please could you advise if any of the computer hardware and software that has been stolen has ever been recovered?  | 22.5.13              |

| <u>DATE</u> | <u>FOI REF</u> | <u>REQUEST DETAILS</u>  | <u>RESPONSE SENT</u> |
|-------------|----------------|---|----------------------|
|             |                | <p>4) Apart from theft, is this police force aware of any biometric systems in schools being compromised?</p> <p>5) Does your force report any biometric data stolen to any government department? If so please advise which one.</p> <p>6) Has this police force ever requested or had access to a school biometric database and please advise whether requests were successfully granted or not.</p> <p>7) With regards to question 6, from the school biometric databases accessed please advise if:</p> <p>i) Any biometric data was added to the police database</p> <p>ii) Was the schools biometric data system easily inter-operable with the police database?</p> <p>8) Was any conviction successful as a result of data obtained from a school biometric database?</p> |                      |
| 5.6.13      | 5561           | <p><b>Payments to Officers</b></p> <p>Specific details (names, rank, amounts and reasons) of all payments including payments in kind, gifts, bonuses, retention payments, recruitment payments, allowances, payment of fees, health insurance etc made to chief police officers (assistant chief constable and above) for each of the past five years (2008-9 to 2012/13) which were outside the national PNB agreements, the Police Regulations or other determinations or approvals of the Secretary of State.</p>  | 6.6.13               |
| 10.6.13     | 5770           | <p><b>PCC Expenses</b></p> <p>I would like a detailed breakdown of the expenses of the office of Nottinghamshire's Police and Crime Commissioner from when they took office to the present day, or as recently as records allow.</p>  | 10.6.13              |
| 7.6.13      | 5771           | <p><b>Estates/facilities/projects</b></p> <p>Please provide me with:</p> <ol style="list-style-type: none"> <li>1. An up-to-date version of your estates/facilities/capital projects organisational structures including names, email addresses, telephone numbers and reporting lines where possible.</li> <li>2. Any current vacancies in the estates/facilities/projects department (may be included in the Organisation Structures if easier).</li> <li>3. Total spend on both agency (temporary) workers and permanent recruitment fees by the estates/facilities/projects departments over the last 2 years.</li> </ol>   | 11.6.13              |
| 7.6.13      | 5989           | <p><b>Number of Employees</b></p> <p>How many employees Nottinghamshire Police and Crime Commissioner has excluding general Police Officers and Police Constables?</p>  | 14.6.13              |

| <u>DATE</u> | <u>FOI REF</u> | <u>REQUEST DETAILS</u>  | <u>RESPONSE SENT</u> |
|-------------|----------------|---|----------------------|
| 13.6.13     | 5997           | <p><b>Searches</b><br/>Over the last five years out of every 100 recorded searches carried out on the following ethnic groups did the Police find something of interest i.e. drugs, weapons, stolen property or evidence of criminal activity.</p> <ol style="list-style-type: none"> <li>1) White British</li> <li>2) Eastern European</li> <li>3) White Other</li> <li>4) Black/ Mixed Race British</li> <li>5) Black/ Mixed Race Other</li> <li>6) Asian British</li> <li>7) Asian Other</li> <li>8) Other Groups.</li> </ol>  | 14.6.13              |
| 18.6.13     | 6304           | <p><b>Credit Card and Expenses for PCC</b><br/>Please provide all details of force credit card spending by the Police and Crime Commissioner since their appointment last year.<br/>Please provide details of all expenses claimed by the PCC during the same period.</p>   | 8.7.13               |
| 4.6.13      | 6408           | <p><b>PCC Vehicle</b><br/>Please tell me if you are provided with a vehicle as part of your role as Police and Crime Commissioner and if so, please specify the manufacturer and model of the vehicle.</p>  | 26.6.13              |
| 12.6.13     | 6409           | <p><b>Police Officers with Criminal Records</b><br/>I require the names of any and all serving police officers with their collar numbers, who have criminal records.</p>  | 26.6.13              |
| 26.6.13     | 6411           | <p><b>Number of Arrests since 2009</b><br/>I would like the total number of arrests made in the constabulary catchment area since 2009 for the following offences:<br/>Rape, Sexual assault, Administering a substance (drinks spiking), Trespass with intent to commit a sexual offence, Sexual intercourse with a girl under the age of 16, Abuse of trust through a sexual activity, Sexual activity by a care worker, Engaging in a sexual activity in the presence of a child Sexual grooming, Sexual activity with a family member, Abudction, Indecent conduct towards a child, Taking an indecent photograph of a child, Causing or inciting child prostitution, Procuring a woman by threats or false pretences, Trafficking a person into the UK for sexual exploitation Exposure, Voyeurism, If it is possible to know who the most prolific offender for each of these offences (based on the number of arrests/charges/convictions then I would like to add that too my request.</p> | 26.6.13              |

| <u>DATE</u> | <u>FOI REF</u> | <u>REQUEST DETAILS</u>   | <u>RESPONSE SENT</u>  |
|-------------|----------------|--|---|
|             |                | Finally, I would like to add one more request:<br>I would like the postcode (street address) that has experienced the most arrests based on prostitution since 2009.   |   |
| 2/7/13      | 6653           | <b>Budget</b><br>1) How much money is specifically allocated to the prevention of gangs and youth violence?<br>2) Are any voluntary sector organisations being utilised to provide these services?<br>3) If so, please provide a list of organisations and details of the funding they have been awarded (including the value, type (contract/grant etc) and duration of funding)  | 26.7.13   |
| 2/7/13      | 6654           | <b>Riots 2011</b><br>a) How many claims were made to your authority under the Riot Damages Act 1886 between August 6 <sup>th</sup> 2011 and September 22 <sup>nd</sup> 2011?<br>b) What was the total amount paid out by your authority under the Riot Damages Act 1886 for claims made between August 6 <sup>th</sup> 2011 and September 22 <sup>nd</sup> 2011?<br>c) How many claims made between August 6 <sup>th</sup> and September 22 <sup>nd</sup> 2011 were rejected by your authority?<br>d) How many claims made between August 6 <sup>th</sup> and September 22 <sup>nd</sup> 2011 are still outstanding?   | 26.7.13   |
| 3/7/13      | 6780           | <b>Payments and Expenses</b><br>1. I would like a list of all the expenses claimed by the PCC or staff working for them since they were voted into the position. This includes what expense was claimed, where it was claimed, when it was claimed, how much was claimed and for what reason it was claimed.<br>2. I would also like a list of transaction on credit cards made by the PCC or staff since the start of the job. This includes what expense was claimed, where it was claimed, when it was claimed, how much was claimed and for what reason it was claimed.<br>3. I would also like to know if any accommodation has been provided for the PCC, whether this is permanent or temporary. This includes where the accommodation is, how much it costs to maintain/for the PCC to stay there, how long the PPC plans to stay there. | 26.7.13   |
| 3/7/13      | 6780           | <b>Payments</b><br>I would like a list of people that have received payments from the PCC office. This includes contracted staff, non-contracted staff, consultants and other payments to individuals or groups.   | Further clarity requested 8.7.13.<br>Clarity not received.<br>Closed 9.9.13 |
| 18/7/13     | 7092           | <b>Police Authority Terms of Reference</b><br>Request for terms of Reference for the Police Authority HR and Professional Standards Committee, Performance Committee and Standards Committee.  | 18.7.13   |

| <u>DATE</u> | <u>FOI REF</u> | <u>REQUEST DETAILS</u>  | <u>RESPONSE SENT</u> |
|-------------|----------------|---|----------------------|
| 19/7/13     | 7153           | <p><b>Crime Figures</b><br/>Please can you provide me with the yearly Bassetlaw Crime figures on burglary, theft, Violent Crime, Vehicle theft and drugs related offences from 2001 to date?</p>  | 19.7.13              |
| 25/7/13     | 7296           | <p><b>Police Authority Staffing</b></p> <ol style="list-style-type: none"> <li>1. How many former Police Authority staff have been made redundant or taken voluntary exit since November 2012?</li> <li>2. What is the total amount given to them in voluntary exit payments, redundancy pay, severance payments, lump sums, payments in lieu of notice, compensation awards and pension payments?</li> <li>3. What is the single highest payment made to a former Police Authority employee?</li> <li>4. How many of them signed confidentiality clauses as part of their departure?</li> <li>5. Have any former Police Authority employees since been re-employed by the OPCC?</li> </ol>   | 26.7.13              |
| 05/08/13    | 7617           | <p><b>Since being voted into position could you please detail:</b></p> <p>What domestic and/or sexual violence services have you have commissioned/piloted/trialled/given either solely as the PCC or with any other partners/stakeholders, etc<br/>Which organisations delivered any work commissioned<br/>How those organisations were selected to deliver work – if no tender/expression of interest/open tender or other selection type process was used, please explain why<br/>The length and value of any such work and what evaluation there will b<br/>How will future domestic and/or sexual violence work that is paid for by the PCC, or work that is jointly commissioned with the PCC be widely and fairly advertised within Nottinghamshire?</p> | 12.8.13              |
| 13/08/13    | 7841           | <p><b>Disability Hate Crime</b></p> <p>We as a trade union would like to know how your force deals with such crimes, for example:<br/>Are incidents recorded as Hate Crime and followed up when an initial complaint is made?<br/>What adjustments and proactive measures has your force made to encourage both the reporting of Hate Crime and in its support of those who have experienced it?<br/>Do you have current statistics showing the level of hate crime in your area?<br/>Have you seen an increase in this type of crime?<br/>How likely is it that the perpetrator will face a custodial sentence?<br/>What measures do you have in place to educate repeat offenders?</p>  | 15.08.13             |
| 21/8/13     | 8150           | <p><b>Chief Officer Payments</b></p> <ol style="list-style-type: none"> <li>1. How much has your office, and the Police Authority before it, paid in general contributions to the Association of Chief Police Officers (ACPO) in each of the past three financial years, 2010-</li> </ol>   | 30.9.13              |

| <u>DATE</u> | <u>FOI REF</u> | <u>REQUEST DETAILS</u>  | <u>RESPONSE SENT</u> |
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|             |                | <p>11, 2011-12 and 2012-13? If possible, please also state how much you expect to pay in the current financial year.</p> <p>2. How much has your office, and the Police Authority before it, paid to cover chief officers' subscriptions to the Chief Police Officers' Staff Association (CPOSA) or ACPO, in each of the past three financial years?</p> <p>3. How much has your office, and the Police Authority before it, paid to towards the ACPO Criminal Records Office (ACRO), in each of the past three financial years?</p> <p>4. How much has your office, and the Police Authority before it, paid to towards the Police National Information Co-ordination Centre (PNICC), in each of the past three financial years? If possible, please also state how much you expect to pay towards its successor organisation, the National Police Co-ordination Centre, this year.</p> <p>5. How much money has your office, and the Police Authority, received from the National Driver Offender Retraining Scheme (NDORS), in each of the past three financial years? Have you paid NDORS and its related organisations, NDORS Ltd, RSS Ltd and R&amp;SC Ltd, any money?</p> <p>6. Please set out any other money you have paid to ACPO and related organisations in the past three financial years. These may include ACPO Crime Prevention Initiatives Ltd, the National Ballistic Intelligence Service, ACPO Terrorism and Allied Matters (TAM), the National Wildlife Crime Unit, ACPO conferences etc.</p> |                      |
| 9/9/13      | 8494           | <p><b>Artwork Costs</b></p> <p>I wish to know how much your Force has spent on artwork for its police stations and any offices associated with your Force over the last five years. Please specify what the artwork is. For example is it a painting or a sketch or a sculpture? Please include any water features and fish tanks too.</p> <p>Where possible, please name the artist and specify how much was paid for the artwork and when it was bought and where it is now kept.</p> <p>Please specify any upkeep costs, for example, if your Force has purchased a fish tank then please state the upkeep for the tank.</p>   | 9/9/13               |
| 10/09/13    | 8800           | <p><b>Community Grants</b></p> <p>Would like to know who was awarded small community grant for hate crime and which organisations were cited as partners.</p>   | 17/09/13             |
| 19/9/13     | 8888           | <p><b>Speeding Statistics</b></p> <p>At our recent Parish Council meeting and over the last few months, we have received an increasing volume of complaints by various residents regarding the issues with speeding through our village.</p>  | 19/9/13              |

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|             |                | We are aware that a recent speed and vehicle count took place on the 11 <sup>th</sup> July 13, and as a Minor Authority we would like to request a copy of those statistics.  |                      |
| 3/10/13     | 9638           | <b>The Elected Local Policing Bodies (Specified Information) Order 2011</b><br>To provide details of how your OPCC/MOPAC meets each of the 25 transparency requirements specified within appropriate legislation.   | 1.11.13              |
| 7/10/13     | 9387           | <b>Community Safety Fund</b><br>1. For 2013-14, please provide information about how much of your Community Safety Fund has been allocated to services relating to drug or alcohol use.<br>2. Are you able to give an indication of what the allocation is likely to be in 2014-15, and what the decision making process for next year's funding will be in your police area?<br>3. Please describe how you engage with Health and Wellbeing Boards within your police area, and what level of involvement you have in Joint Strategic Needs Assessments and Joint Health and Wellbeing Strategies.<br>4. Please describe whether you currently commission or are considering commissioning within the next 12 months services funded by a Payment by Results mechanism, and if so, what form that mechanism takes. | 30.10.13             |
| 17/10/13    | 10653          | <b>Commissioning</b><br><ul style="list-style-type: none"> <li>• How this medium risk service was commissioned to WAIS</li> <li>• If the service was not placed out to an open tender/commissioning type processes to other organisations why WAIS were selected as the preferred provider and what policy you follow to agree that it didn't need to be placed out to open tender if that was the case.</li> <li>• How this fits in with Nottingham City commissioning pathways</li> <li>• If this is a time limited piece of work if so, for how long</li> <li>• The value of the contract/commission</li> <li>• An outline of what the service will deliver</li> </ul>   | 7/11/13              |
| 2/11/13     | 10568          | <b>Stolen Items</b><br>1. How many items have been stolen from the office of the Police and Crime Commissioner since it was created?<br>2. How much as a whole, cost wise, do the items stolen roughly amount to?<br>3. Can you provide a list of the range of items stolen?<br>4. What was the cheapest item stolen and how much does it cost?<br>5. What was the most expensive item stolen and how much did it cost?   | 6/11/13              |

| <u>DATE</u> | <u>FOI REF</u> | <u>REQUEST DETAILS</u>  | <u>RESPONSE SENT</u> |
|-------------|----------------|---|----------------------|
| 28/8/13     | 10666          | <p><b>Employment Issues</b></p> <ol style="list-style-type: none"> <li>1. How many Employment Tribunal cases has Nottinghamshire Police Force been Respondent to between July 2012 and July 2013, were the cases progressed to a Tribunal Court Hearing and reached a conclusion?</li> <li>2. Of the above cases, how many reached a conclusion where a finding was made against Nottinghamshire Police Force and what were the total costs of awards paid by Nottinghamshire Police to the Claimants in those cases.</li> <li>3. If the Police and Crime Commissioner is regarded as a different employer to Nottinghamshire Police, can you please answer the same questions as above, additional to the above, for the same time period.</li> <li>4. What were the types of cases to which both Nottinghamshire Police and the Police and Crime Commissioner were Respondents at Employment Tribunal between July 2012 and July 2013, were the cases progressed to a Tribunal Court Hearing and reached a conclusion? Please specify which relate to Nottinghamshire Police Force and which relate to the Police and Crime Commissioner?</li> <li>5. What were the costs of the awards paid by Nottinghamshire Police Force and the Police and Crime Commissioner in relation to each case in 4) above – please specify which relate to Nottinghamshire Police Force and which relate to the Police and Crime Commissioner.</li> </ol> | 4/10/13              |
| 11.11.13    | 10758          | <p><b>Memorandum of understanding between the Police and Crime Commissioner and the prison service/local prison governor:</b></p> <p>Does the Commissioner have a memorandum of understanding (MOU) with the prison service or your local prison governor, which defines</p> <ol style="list-style-type: none"> <li>i. what an “assault on a prison officer” is and</li> <li>ii. the types of incidents suitable for prosecution?</li> </ol> <p>Please note, if this document is not known as a “memorandum of understanding”, please provide details of whatever document you have which defines what an “assault on a prison officer” is and the incidents deemed suitable for prosecution.</p> <p>If a MOU or other similar document exists, please provide a copy of the actual document by email. If a MOU is not held by the Police and Crime Commissioner’s office, I would be grateful if you would advise me who is now responsible for these. I understand these agreements were previously held by the Police Authorities.</p>   | 11.11.13             |
| 12.11.13    | 10778          | <p><b>Police Dogs</b></p> <ul style="list-style-type: none"> <li>- Why the Nottinghamshire Police took this decision ?</li> <li>- Is it related with the polemic following the killing of two dogs on the military base where Prince</li> </ul>   | 13.11.13             |

| <u>DATE</u> | <u>FOI REF</u> | <u>REQUEST DETAILS</u>  | <u>RESPONSE SENT</u> |
|-------------|----------------|---|----------------------|
|             |                | <p>William used to serve ?</p> <ul style="list-style-type: none"> <li>- How this operation is going to work ?</li> <li>- How many dogs are going to benefit from this operation each year ?</li> </ul> <p>Why the program is a 3 years program (why not 2 or 4 )?</p> <ul style="list-style-type: none"> <li>- I don't get how the scheme will be financed? Fund based on charity?</li> <li>- How many dogs are actually working for the Nottinghamshire police and crime commissioner?</li> <li>- If I have understood it well, only the medical expenses related to work injuries / illnesses will be reimbursed?</li> <li>- What about, the expenses due to old age and the general cares? Why they are not included in it?</li> </ul>                                   |                      |
| 13.11.13    | 10861          | <p><b>Hate Crime</b></p> <p>(a) What measures you are taking to tackle Hate Crime against Non Motorised Road Users?</p> <p>(b) What actions the Police are taking to reform their response towards injured NMUs?</p>  | 14.11.13             |
| 20.11.13    | 11056          | <p><b>Expenses</b></p> <p>Commissioner's expenses from November 2012 to date</p>  | 20.11.13             |
| 25.11.13    | 11665          | <p><b>Details of any previous convictions of the Police and Crime Commissioner including:</b></p> <p>1. a) The number of people employed by the Police and Crime Commissioner, including the PCC him or herself, (including those suspended, subject to caution, etc.) who have criminal records (for example, but not limited to, convictions, out-of-court disposals, etc.)</p> <p>1. b) Of these, the number known to be on the Sex Offenders Register or have convictions or out-of-court disposals for sex offences (of any type, including child sex).</p> <p>2. For each case, please provide:</p> <p>a) A description of the offence committed</p> <p>b) The punishment received</p> <p>c) The date of the conviction and the date when the crime was committed</p> | 28.11.13             |
| 03.12.13    | 11390          | <p><b>Complaints</b></p> <p>How many Complaints have the Police and Crime Panel received against the PCC since November 2012 start of office?</p>   | 03.12.13             |
| 09.12.13    | 11540          | <p><b>Request re bonus and severance payments</b></p>   | 12.12.13             |

**2011 No. 3050**

**POLICE, ENGLAND AND WALES**

**The Elected Local Policing Bodies (Specified Information)  
Order 2011**

|                               |                           |
|-------------------------------|---------------------------|
| <i>Made</i> - - - -           | <i>20th December 2011</i> |
| <i>Laid before Parliament</i> | <i>22nd December 2011</i> |
| <i>Coming into force</i> - -  | <i>16th January 2012</i>  |

The Secretary of State makes the following Order in exercise of the powers conferred by section 11(2) of the Police Reform and Social Responsibility Act 2011<sup>(a)</sup>.

**Citation, commencement and interpretation**

1.—(1) This Order may be cited as the Elected Local Policing Bodies (Specified Information) Order 2011 and comes into force on 16th January 2012.

(2) In this Order—

“the 2011 Act” means the Police Reform and Social Responsibility Act 2011;

“election” means—

- (a) where the elected local policing body is a police and crime commissioner, an election held under section 50 of the 2011 Act; and
- (b) where the elected local policing body is the Mayor’s Office for Policing and Crime, an election held under section 16 of the Greater London Authority Act 1999<sup>(b)</sup>;

“relevant office holder” means—

- (a) where the elected local policing body is a police and crime commissioner, the commissioner and any deputy police and crime commissioner appointed by the commissioner; and
- (b) where the elected local policing body is the Mayor’s Office for Policing and Crime, the Mayor of London and any Deputy Mayor for Policing and Crime appointed by the Mayor;

“senior employee” means a member of the staff of an elected local policing body whose salary exceeds £58,200; and

“staff”, where the elected local policing body is a police and crime commissioner, does not include a deputy police and crime commissioner appointed by the commissioner.

### **Specified information**

2.—(1) For the purposes of section 11(1) of the Police Reform and Social Responsibility Act 2011, the Secretary of State specifies—

- (a) the information set out in Part 1 of the Schedule; and
  - (b) the times of publication set out in Part 2 of the Schedule.
- (2) Nothing in this Order applies to information if publication of that information—
- (a) would, in the view of the chief officer of police, be against the interests of national security;
  - (b) might, in the view of the chief officer of police, jeopardise the safety of any person;
  - (c) might, in the view of the chief officer of police, prejudice the prevention or detection of crime, the apprehension or prosecution of offenders, or the administration of justice; or
  - (d) is prohibited by or under any enactment.

Home Office  
20th December 2011

*Nick Herbert*  
Minister of State

## **SCHEDULE**

Article 2

### **PART 1 – INFORMATION**

1. In relation to the relevant office holders of the elected local policing body—
- (a) the name of each relevant office holder;
  - (b) the address for correspondence of each relevant office holder;
  - (c) the salary of each relevant office holder;
  - (d) the allowances paid to each relevant office holder in respect of expenses incurred by the office holder in the exercise of the body's functions;
  - (e) a register of interests of relevant office holders, including every paid employment or office or other pecuniary interest of each relevant office holder.
  - (f) the number of complaints or conduct matters that have been brought to the attention of a relevant office holder by the police and crime panel (either because they have been referred to the Independent Police Complaints Commission, or because they are being subjected to informal resolution by the panel).
2. In relation to the staff (and, in relation to gifts and hospitality, also the relevant office holders) of the elected local policing body—
- (a) the number of members of the staff;
  - (b) the proportion of the staff who—
    - (i) are women,
    - (ii) are, to the knowledge of the elected local policing body, members of an ethnic minority,
    - (iii) have, to the knowledge of the elected local policing body, a disability (within the meaning of section 6 of the Equality Act 2010(a));
  - (c) an organisational chart showing the structure of the staff;

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(a) 2010 c. 15.

- (d) the job title, responsibilities and salary of each senior employee and (unless the senior employee refuses to consent to the publication of his name) the name of the senior employee;
  - (e) a register of each offer of a gift or hospitality made to a relevant office holder or member of staff, indicating whether the offer was accepted or refused.
- 3. In relation to the income and expenditure of the elected local policing body—**
- (a) the total budget of the elected local policing body;
  - (b) where the elected local policing body is a police and crime commissioner, the precept issued by the commissioner;
  - (c) information as to each anticipated source of revenue of the elected local policing body (other than, in the case of a police and crime commissioner, the precept);
  - (d) information as to the proposed expenditure of the elected local policing body;
  - (e) a copy of the annual investment strategy of the elected local policing body;
  - (f) information as to each crime and disorder reduction grant made by the elected local policing body, including the conditions (if any) attached to the grant, the recipient of the grant, the purpose of the grant and the reasons why the body considered that the grant would secure, or contribute to securing, crime and disorder reduction in the body's area;
  - (g) information as to each item of expenditure of the elected local policing body exceeding £500 (other than a crime and disorder reduction grant), including the recipient of the funds, the purpose of the expenditure and the reasons why the body considered that good value for money would be obtained.
- 4. In relation to the property, rights and liabilities of the elected local policing body—**
- (a) the identity of any premises or land owned by, or occupied for the purposes of, the elected local policing body;
  - (b) a copy of each contract with a value exceeding £500 to which the elected local policing body is or is to be a party;
  - (c) a copy of each invitation to tender issued by the elected local policing body in relation to a contract which the body expects will have a value exceeding £500.
- 5. In relation to the decisions of the elected local policing body—**
- (a) the date, time and place of each public meeting to be held by the elected local policing body;
  - (b) a copy of the agenda for each public meeting held by the elected local policing body, and any report or other document that is the subject matter of an item on the agenda;
  - (c) a copy of the minutes of each public meeting held by the elected local policing body, and of each meeting which is not a public meeting but at which matters of significant public interest arising from the exercise of the body's functions are discussed.
  - (d) a record of each decision of significant public interest arising from the exercise of the elected local policing body's functions, whether made by the body at or as a result of a meeting or otherwise.
- 6. In relation to the policies of the elected local policing body—**
- (a) a statement of the policy of the elected local policing body in relation to the conduct of relevant office holders, including procedures for the handling of qualifying complaints and conduct matters (within the meaning of section 31 of the 2011 Act);
  - (b) a statement of the policy of the elected local policing body in relation to the making of decisions of significant public interest arising from the exercise of the body's functions;
  - (c) a statement of the policy of the elected local policing body in relation to records management, including procedures for the security and sharing of information and the retention and destruction of documents;

- (d) a statement of the policy of the elected local policing body in relation to the handling of qualifying disclosures (within the meaning of section 43B of the Employment Rights Act 1996(a)).

7. In relation to the prevention of crime and disorder, a copy of any report required by the elected local policing body from the responsible authorities for a local government area under section 7(1) of the Crime and Disorder Act 1998(b).

8. In relation to the independent custody visitors appointed under arrangements made by the elected local policing body under section 51 of the Police Reform Act 2002, the identity of each person appointed.

## PART 2 – TIMES OF PUBLICATION

9. The information specified in the following provisions is to be published as soon as practicable after an election, and shall be reviewed each year thereafter and any variation published—

- (a) paragraph 1(a) to (c);
- (b) paragraph 2(d);
- (c) paragraph 4(a);
- (d) paragraph 6.

10. The information specified in paragraph 3(a) to (e) is to be published in respect of each financial year, before the beginning of the financial year to which it relates.

11. The information specified in paragraph 1(f) is to be published in respect of each financial year, as soon as practicable after the end of the financial year to which it relates.

12. The information specified in paragraph 2(a) to (c) is to be published as soon as practicable after an election, and shall be reviewed every six months thereafter and any variation published.

13. The information specified in the paragraphs 1(d) and 8 is to be published quarterly, as soon as practicable after the end of the quarter to which it relates—

- (a) paragraph 1(d); and
- (b) paragraph 8;

14. The information specified in paragraph 3(f) and (g) is to be published each month, as soon as practicable after the end of the month to which it relates.

15. The information specified in paragraphs 1(e) and 2(e) is to be published as soon as practicable after an election, and any variation is to be published as soon as practicable after it becomes known to the elected local policing body.

16. The information specified in the following provisions is to be published as soon as practicable after it becomes available to the elected local policing body—

- (a) paragraph 4(b) and (c);
- (b) paragraph 5;
- (c) paragraph 7.

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(a) 1996 c. 18. Section 43B was inserted by section 1 of the Public Interest Disclosures Act 1998 (c. 23).  
(b) 1998 c. 37. Section 7 is amended by Schedule 11 to the 2011 Act.

## **EXPLANATORY NOTE**

*(This note is not part of the Order)*

This Order specifies information that must be published by elected local policing bodies, and the time of publication of that information.

An elected local policing body is, in relation to a police area in England and Wales outside London, the police and crime commissioner established under section 1 of the Police Reform and Social Responsibility Act 2011 and, in relation to the metropolitan police district, the Mayor's Office for Policing and Crime.

Article 2(2) of the Order has the effect that information that would otherwise be specified information but the publication of which would be harmful on various grounds, or would be contrary to any enactment, does not have to be published.

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