



**OFFICIAL - SENSITIVE**

**FINAL VERSION**

**MINUTES OF THE NOTTINGHAMSHIRE OPCC ACCOUNTABILITY BOARD**

**Meeting: Tuesday 11<sup>th</sup> July 2023**

**2.00 pm – PCC Office**

**1. Attendees:**

<b>OPCC</b>		
Caroline Henry	Notts Police & Crime Commissioner (part of meeting)	CH
Gillian Holder	Chief Finance Officer	GH
Daniel Howitt	Head of Strategy & Performance	DH
Sandra Coleman	EA to PCC/CEO	Sandra
<b>Force</b>		
Kate Meynell	Chief Constable	Chief
Danny Baker	Head of Finance	DB
<b>Apologies:</b>		
Sharon Caddell	Chief Executive & Monitoring Officer	
Nikki Smith	Assistant CEO	
Steve Cooper	Deputy Chief Constable	
Mark Kimberley	Chief Finance Officer - Force	

**2. Minutes of the Previous Meeting (16 May 2023)**

The [Minutes](#) were agreed as an accurate record of the meeting.



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Accountability Meet

**3. Action Log and Matters Arising (Action log updated to reflect this meeting).**

The action [log](#) has been updated to include the actions arising from this meeting.



Accountability  
Meeting Action Log.

**Each paper presented was discussed with the key points arising highlighted below; and the Force were thanked for the excellent quality of each paper presented.**

**Action 33/23: The Force were asked to use protective classifications for future papers to recognise the requirement to publish papers on the internet.  
PCC office to produce template for papers (Dan Howitt)**



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**4. B2: Responding – Policing the Digital Beat**

Rape Review Response Project - RRP2 is the technical name for the project. The first part of the project involved mobile phones, kiosk and digivans. The second part of the project comes in August and will involve a further 4 kiosks, 10 laptops preloaded with software to download mobile phone information to minimise the impact on victims. The Police Digital Service (PDS) is paying for the first 12 months, and then the benefits of the project will be analysed, and funding will look to be secured for the next 12 months.

PDS Automate project – This is currently with the Innovations Manager who is looking to move the project into the cloud. The Force volunteered to take part in the trial to understand how to move a small section into the cloud and get a feel for digital forensics in the cloud with support of PDS.

Nottinghamshire Police/EMSOU-FS are on track to be compliant with forensic code changes and the accreditation timescale supported by the Quality Management team at EMSOU, and the Chief is confident that they comply with the Codes of Practice.

The original model was that all 5 forces work together and use EMSOU as data quality, however Derbyshire pulled out due to costs, which caused a delay. The remaining 4 forces would be own leading entity but use EMSOU.

Page 3 of the report refers to the purchase of 50 longarm licences – this refers to software which enables interrogation into lots of digital data and target certain areas.

The Commissioner noted that the paper did not mention raising public awareness on how to keep safe from a digital perspective, and the Chief asked that the OPCC raise any specific requirement which could be included in a further paper on this subject.

**Action 34/23: PCC to highlight any specific issues required to be covered in terms of, for example, digital safety public awareness.**

Digital Forensics Unit (DFU) – reference is made to performance issues from defective equipment. Unfortunately, there is a limited budget to accommodate inflated prices, and the Force need to make decisions around what is proportionate.



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**5. C2: Supporting - Improving Victim and Witness Experience of the CJS**

The question was asked what may be contributing towards the apparent decline in sexual offences reporting seen over the previous 12 months. It was explained that types of cases, rather than just numbers, need to be considered. Post covid numbers included historical rapes which were difficult to prove. However, the Force recognise the need to improve in this area. More officers have now gone through detective training, as well as Op Soteria training and this will have some impact going forward. Notts have the 3<sup>rd</sup> national conviction rate

The force now has 150+ Sexually Trained Officers (STO) – these are officers who have additional training e.g., initial disclosure, evidence, taking to victim to SARC, and they are based across the Force to ensure there is always someone available to respond who has the additional training.

**Action 35/23: Chief to check if the reference to Sexually Trained Officers (STO) is a national description.**

RASSO victims who apply for the Victims' Right to Review (VRR), what outcomes are typically seen? The Chief will provide data and has no concerns. The meaning of outcome, however, can be different dependent on victim or Force, and there is ongoing work being done around updates.

**Action 36/23: Chief to provide statistics table in terms of the outcomes of VRR (outcomes are reviewed by the DCI).**

Key areas of improvement are around outcomes (described above), and the timeliness of investigations, which although this is improving, there is still scope to improve further.

The Chief said that information gained from the new RASSO unit at Mansfield and Oxclose Lane will be shared earlier with CPS and early action plans put in place (to fit with Op Soteria).

**6. A2: Preventing - Steering vulnerable young people away from crime**

The Chief confirmed that the Force have no issues in terms of retaining SEIOs, in fact officers enjoy this role and the Force have done a lot of work around training and wellbeing.

The point was made that gang injunctions can be challenging leading to some Forces not doing this; however, the Chief clarified that gang orders are civil orders from the



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Council, not Force. The Force map OCGs, and now also map street gangs but these are more difficult to do so it is just a trial at the moment. There is a multi-agency meeting at the end of July, when it will be discussed how to tackle these. An alternative to injunctions.

Outcome 22 – Home Office code designed to reflect where a diversionary intervention has been used which does not meet public interest test to take any further action – is used more in County than in City. The Force are doing some work to highlight Outcome 22 to officers and how to use it properly. (Out of Court Disposals is changing to Out of Court Resolutions – this is a slow transition and guidance is still awaited).

In terms of the Hill Holt Project in Newark, the Force are seeking Board approval to roll out similar programmes across the county. The Chief explained that anyone who have gone through Operation Swift have not re-offended within the first 12 months. The Force are presenting it to the National Rural and Wildlife Conference to see if it can be included in future strategy.

**Action 37/23: Chief to confirm details of the National Rural Wildlife Conference.**

Given that a large proportion of young people contacting the police have speech and language difficulties, the question was asked about if there could be earlier intervention. The Force are looking at using the SALT work to formulate interview questions an out of court disposal work and develop written material to support. The Force have also done an information video with the Youth IAG around stop and search.

## **7. Crime Data Integrity Report**

With effect from 3<sup>rd</sup> July, changes to crime reporting are being introduced. Section 5's, disorderly conduct, will not be recorded as a crime but is still an arrestable offence. Behavioural crimes will be recorded, and others will be recorded but not have crime numbers. The Force believe the changes will take around 12 months to understand the impact of the changes and victim satisfaction results, although victims will not be aware of the changes.

In terms of cancelling a crime on the system, only a few people can do this and there are 4 reasons for cancelling – additional verifiable information, new crime guidance, duplicate record and crime recording in error. If a crime is cancelled, a proportional approach is taken considering the impact of cancellation.

As part of phase 2 of the crime recording changes, national discussions are to be



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held regarding how third-party reports of crime will be managed and risk assessed. This phase will come in October 2023

**8. Budget Monitoring Report**

In terms of the Revenue paper, page 2 para 5.1 talks about the budgeted vacancy rate but does not include Information Management, Custody or Corporate Comms due to additional posts being approved post budget. GH asked that the budgeted vacancy rate was monitored closely ready for the budget setting in the Autumn.

In para 5.2, the paper implies that the Force were committed to keeping 30 officers until the end of September and will be retaining 15 of the 30 officers. The Force advised that the number of leavers was reducing and the figure of 15 demonstrates trying to get the number down naturally. However, we cannot go below 2337 headcount because the Force would be penalised. The Chief confirmed a discussion had already taken place with People Services in the event that a cohort may need to be pushed back.

Appendix A gives the Chief's budget, which GH does not expect will change unless there is a Decision Record presented to make changes.

**Action 38/23: MK/DB to highlight to GH if anything significant changes in terms of the workforce plan.**

**Action 38B/23: MK/DB to provide a DR for changes to the approved 2023/24 revenue budget**

**9. HMICFRS – AFI Update**

The Chief confirmed that there were no worries on this subject, although there are some challenges, and some good progress has already been made. The report does highlight need to improve the recording of equality data; however, the Chief will confirm if this is a national statement, or local.

**Action 39/23: Chief to confirm if the requirement to improve recording of equality data refers to a national level or more local**

Page 6 of the report mentions that victims of burglary, robbery, harassment, stalking and hate incidents receive an electronic advice/fact sheet to support the outstanding AFI; CH asked for a copy of this.



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**Action 40/23: Chief to provide a copy of the advice sheet which is distributed to victims of robbery, burglary, harassment, and stalking**

Page 7 of the report mentions Single Online Home which is a new scheme to better support neurodiverse and vulnerable communities.

**Action 41/23: Chief to provide details on Single Online Home - how it is being measured and how the scheme is going.**

Page 12 – Recruit – this mentions the new 3-story building being the centrepiece of a wider project involving the 1970's build complex. This is referring to the old control room, what to do with it and how to improve it.

**10. Key Business Decisions – Forward Plan**

The contents were noted; no discussion required.

**11. OPCC Survey Findings (PowerPoint Presentation)**

DH presented the survey findings – stable level of overall crime, neighbourhood crime rate has crept up over the past 2 years, marked increase in levels of people feeling safe (pre-dates Op Hendrix) from 57%-61%, slight reduction in levels of public confidence, biggest drop is feeling that public are treated fairly and with respect, biggest area of concern around drop in levels of satisfaction for the fourth consecutive quarter.

**Action 42/23 – DH to carry out more analysis around the dissatisfaction element and provide further details.**

**12. AOB**

CH – mentioned that the van for the POW organisation had broken down and was there anything that could be done to support.

**Action 43/23: DB to check if any support can be provided to the POW organisation in terms of their transport issue.**

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**Next Meeting: Tuesday 15<sup>th</sup> August at 2.00 pm - OPCC meeting room.**



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The meeting in August is to focus on the Prevention Hub, and the Chief has been asked to provide written answers to the questions that were to be presented in the June meeting which was cancelled.

**Action 44/23: Chief to provide written answers to the questions prepared for the June meeting.**