



Nottinghamshire Police and Crime Commissioner – Notice of Decision

AUTHOR:	George Watkin – Commercial Practitioner
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DECISION OR INFORMATION:	Decision
DATE RECEIVED:*	20/10/2023
REF:* (to be inserted by the OPCC)	2023.108

TITLE:	Employee Assistance Programme (EAP)
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EXECUTIVE SUMMARY:
To seek approval to enter into formal contractual arrangements for a period of 36 months (3 years) from 01/11/2023 to 01/11/2026 with SME HCI Ltd.

INFORMATION IN SUPPORT OF DECISION: (eg report or business case)
<p>After careful consideration, we decided to use YPO's 1101 Occupational Health and Employee Assistance Programme Lot 2. We identified this as being the best route to market via a further competition.</p> <p>Following advertising the opportunity via EU supply, we received 2 bids from the following suppliers; Health Assured Limited and SME HCI LTD.</p> <p>After assessing both bids the panel decided that SME HCI Ltd were best suited for this provision.</p>

FINANCIAL INFORMATION	
The Budget for this provision is £186,400. This is based off a 3-year contract costing £62,000 for 2 years and £62,400 for the last year.	
Signature: Chief Finance Officer	REDACTED
Date:	20.10.23

Public Information

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Is any of the supporting information classified as non-public or confidential information?*	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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If yes, please state under which category from the guidance**

DECISION:

OFFICER APPROVAL:

I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:
Chief Executive



Date:

25.10.23

DECLARATION:

I confirm that I do not have any disclosable pecuniary interests in this decision, and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval

Signature:
**Nottinghamshire Police
& Crime Commissioner**



Date:

25.10.2023