



Nottinghamshire Police and Crime Commissioner – Notice of Decision

01.1AUTHOR:	Andrew Househam
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DECISION OR INFORMATION:	Decision
DATE RECEIVED:*	01.12.22
REF:* (to be inserted by the OPCC)	2022.113

TITLE:	CN1002995 – Travel and Accommodation 2023 - 2027
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EXECUTIVE SUMMARY:
<p>The force is required to appoint a provider for Travel and Accommodation Management from 27th February 2023. The proposal is to appoint Agiito Limited as the Force's Travel Management provider, to begin taking and managing bookings from 1st February 2023 for a period of up to 4 years (2 years initial term and 1 x 2-year extension).</p>

INFORMATION IN SUPPORT OF DECISION: (eg report or business case)
<p>CCS Framework RM6217 Lot 1 offers a direct award route for the award of Travel Management Solutions. This Framework has been developed to futureproof business needs throughout the framework term.</p>

FINANCIAL INFORMATION
<p>Budget is allocated is:</p> <p>For 23-24:</p> <p>Hotel Accommodation (including OPCC) - £95,700</p> <p>Rail travel – £28,500</p> <p>Air Travel – £500 (budgeted on Command)</p> <p>Total £124,700</p>

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Signature: Chief Finance Officer	REDACTED			
Date:	02.12.22			
Is any of the supporting information classified as non-public or confidential information?*	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If yes, please state under which category from the guidance**				
DECISION:				

OFFICER APPROVAL:	
I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.	
Signature: Chief Executive	<i>S. M. Goddell</i>
Date:	02.12.22

DECLARATION:	
I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below: The above request has my approval	
Signature: Nottinghamshire Police & Crime Commissioner	<i>Caroline Henry</i>
Date:	05.12.22

** See guidance on non-public information