

Nottinghamshire Police and Crime Commissioner – Notice of Decision

AUTHOR:	Claire Good
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DECISION OR INFORMATION:	Decision
DATE RECEIVED:*	06/01/2022
REF:* (to be inserted by the OPCC)	2022.004

TITLE:	Contract Extension and Variation – Videography Support
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EXECUTIVE SUMMARY:

In August 2021 the PCC commissioned SW1 Media Limited (Millbank Creative) to deliver videography support (see Decision notices 2021.076 and 2021.078). The contract that was awarded ran for the period 4 August 2021 to 31 October 2021 with no potential extension options. The contract was for up to £22,485 to cover up to 17 days videography support.

Due to covid not all the videography days have been utilised. We are therefore seeking an extension of the contract to 31st March 2022 to allow more time for the full 17 days of videography to be undertaken. In addition, approval is sought for an additional £2,600 to be added to the contract to be ring fenced for videography associated with the Home Office Safer Streets SWAN work.

The PCC is therefore asked to confirm her verbal approval to extend the videography support contract with SW1 Media until the 31st March 2022 and also vary the contract to include an additional £2,600 to be ring fenced for videography associated with the Home Office Safer Streets SWAN work. This £2,600 is revenue funding from the Home Office Safer Streets SWAN Grant.

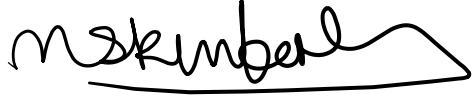
INFORMATION IN SUPPORT OF DECISION: (eg report or business case)

In August 2021 the Commissioner went out to 4 organisations asking them to respond to an opportunity to provide videography support – the opportunity went out to 4 organisations with a limit of £30k. Due to timeframes this was not an open tender. Only one organisation responded and was subsequently awarded a single tender award contract with a value of £22,458.


Due to covid not all the videography days have been utilised. We are therefore seeking an extension of the contract to 31st March 2022 to allow more time for the full 17 days of videography to be undertaken.

In addition, approval is sought for an additional £2,600 to be added to the contract to be ring fenced for videography associated with the Home Office Safer Streets SWAN work. The SWAN funding is short term funding which has been awarded by the Home Office which must be spent by the end of March 2022. To ensure consistency in the videography and due to the limited timeframe associated with the Home Office funding a contract variation is the most appropriate way forward.

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FINANCIAL INFORMATION	
The additional funding of £2,600 being added to the contract is revenue and will be funded from the Home Office Safer Streets SWAN Grant.	
Signature: Chief Finance Officer	
Date:	07/01/2022

Is any of the supporting information classified as non-public or confidential information?*	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If yes, please state under which category from the guidance**				
DECISION:				
The PCC is requested to confirm her verbal approval to extend the videography support contract with SW1 Media until the 31 st March 2022 and also vary the contract to include an additional £2,600 to be ring fenced for videography associated with the Home Office Safer Streets SWAN work. This £2,600 is revenue funding from the Home Office Safer Streets SWAN Grant.				

OFFICER APPROVAL:	
I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.	
Signature: Chief Executive	
Date:	10/01/2022

** See guidance on non-public information

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I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval

Signature:
Nottinghamshire Police
& Crime Commissioner



Date:

25/01/2022