

**Nottinghamshire Police and Crime Commissioner**  
**Notice of Decision**



Nottinghamshire

**POLICE & CRIME COMMISSIONER**

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<b>For Decision or Information</b>	Decision
<b>Date received*:</b>	03.10.18
<b>Ref*:</b>	2018.079

\*to be inserted by Office of PCC

**TITLE: Travel & Accommodation – Capita Extension**

**EXECUTIVE SUMMARY:**

CCS have updated their previous Framework RM3735 for Travel & Accommodation. The new Framework RM6016 has now superseded the old RM3735. The New RM6016 has various lots which we are evaluating as the best option for Notts Police moving forward. In order for us to make a considered decision we need to extend the contract with Capita until 31<sup>st</sup> December 2018 this will also ensure continuity of service.

**INFORMATION IN SUPPORT OF DECISION: (e.g report or business case)**

**FINANCIAL INFORMATION** (please include if is it capital or revenue or both. What the split is and the totals being requested. Is this a virement/ something already budgeted for or something that requires additional funding. Are there any savings that can be offered up/or achieved)

The cost of the extension will be £39,999.75 from revenue. The overall Contract value is :

<b>Contractor</b>	Capita Travel and Events	<b>Original Contract Value</b>	£411,000 Original Contract £111,348 Extension £106,666 Extension
<b>Original Contract Start Date</b>	10/2/14 Original 10/2/17 Extension 10/2/18 Extension	<b>Original Contract End Date</b>	09/02/17 Original 09/02/18 Extension 30/09/18 Extension

Signature:   
 Chief Finance Officer

Date: 3<sup>rd</sup> October 2018.

<b>Is any of the supporting information classified as non public or confidential information**?</b>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If yes, please state under which category number from the guidance**				

**DECISION:**

Decision to extend Capita contract for Travel and Accommodation until 31<sup>st</sup> December 2018.

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**OFFICER APPROVAL**

I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:  
Chief Executive



Date:

12/10/18

**DECLARATION:**

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval.

Signature:



Date:

12/10/18

**Nottinghamshire Police and Crime Commissioner**

\*\* See guidance on non public information