

Nottinghamshire Police and Crime Commissioner**Notice of Decision**

Nottinghamshire

POLICE & CRIME COMMISSIONER

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For Decision or Information	Decision
Date received*:	20.04.18
Ref*:	2018.034

*to be inserted by Office of PCC

TITLE: Write off of debts 2017-18**EXECUTIVE SUMMARY:**


The debts outstanding on the debtor ledger have been reviewed and the attached debts totalling £20422.71 plus VAT are recommended for write off. These have been reviewed by the Force CFO who has approved the ones within his delegated limit totalling £2727.49 and also recommended to the CFO to the PCC that a debt for £17695.22 plus VAT be written off due to the company being in liquidation. Where the debts being written off relate to individuals the information has been made anonymous.

INFORMATION IN SUPPORT OF DECISION: (e.g report or business case)

Write off list

FINANCIAL INFORMATION (please include if is it capital or revenue or both. What the split is and the totals being requested. Is this a virement/ something already budgeted for or something that requires additional funding. Are there any savings that can be offered up/or achieved)

The debt can be written off from the bad debt provision maintained for this purpose; hence it can be met from within existing budgets.

Signature: 
Chief Finance Officer

Date: 25th April 2018


Is any of the supporting information classified as non public or confidential information**?	Yes		No	X
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If yes, please state under which category number from the guidance**	
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DECISION: To write off the debt of £23,961.75 of which £20,422.71 will be against the bad debt provision

OFFICER APPROVAL

I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature: 
Chief Executive

Date: 27/4/18

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DECLARATION:

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval.

Signature:



Date:

1/5/18

Nottinghamshire Police and Crime Commissioner

** See guidance on non public information

Recommend for write off

Reference	Due Date	Debtor	Original debt	Net	VAT	Still Outstanding	Notes
9312002636	18/11/2015	Mr G	35.18	35.18	0.00	35.18	Ex employee - Unable to contact not economic to pursue further
9312002635	18/11/2015	Mr A	296.35	0.35	0.00	0.35	Minor under payment
9312005679	14/03/2016	Ms D	108.00	18.00	0.00	18.00	No longer responding to contact, not economic to pursue further
9312007042	05/07/2016	CENTRAL FIRE & SECURITY SERVICES LTD	52.19	0.01	0.00	0.01	Minor under payment
9312007157	18/07/2016	PCC FOR LEICESTERSHIRE	23,062.48	0.01	0.00	0.01	Minor under payment
9312007265	04/08/2016	Ms H	2673.92	2673.92	0.00	2673.92	Not possible to take legal action because Ms H was informed by HR that it would not be pursued due to her complaint against the Force
9312009973	30/06/2017	HIGH SECURITY GROUP LTD	52.19	0.01	0.00	0.01	Minor under payment
9312009977	04/07/2017	SECOM PLC	156.56	0.01	0.00	0.01	Minor under payment
		Within the Force write off limit	26,436.87	2,727.49	0.00	2,727.49	
9312010103	17/07/2017	With reference to the PCC URBAN FESTIVALS LTD	21234.26	17695.22	3539.04	21234.26	In liquidation
		TOTAL	47,671.13	20,422.71	3,539.04	23,961.75	