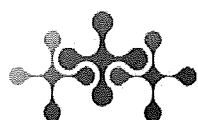


Nottinghamshire Police and Crime Commissioner

Notice of Decision



Nottinghamshire

POLICE & CRIME COMMISSIONER

Author:	Philip Gilbert
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Date Received*:	25 th October 2017
Ref*:	2017.051

*to be inserted by Office of PCC

TITLE: COMMISSIONER'S EXTENDED POLICE AND CRIME PLAN STAKEHOLDER EVENT – 11TH DECEMBER 2017

EXECUTIVE SUMMARY:

The Commissioner is required to consult on his Police and Crime Plan. In support of this, each year he holds a stakeholder event to take soundings on proposals he is considering including in his Plan – this year this event is planned for 11th December 2017.

The event will be hosted at The Atrium in Nottingham at a cost of £23 (+VAT) per delegate. This is a discounted price for a repeat customer as previous events have cost (£27 per delegate). It is estimated that at least 70 delegates will attend although this could rise to a maximum of 100 which will be known nearer the time of the event.

The Commissioner will be committed to pay £1,610 plus VAT (i.e. £1,932) although final numbers to be provided nearer the time may mean a maximum of £2,300 plus VAT (i.e. £2,760) if 100 people attend.

Conferencing facilities will be provided including limited off road car parking, cabaret seating layout to allow for table discussion, large screen projector, and two hand held microphones, endless refreshments and a hot Indian networking buffet lunch.

INFORMATION IN SUPPORT OF DECISION:

Feedback: The facilities have been used on a number of previous occasions and the feedback has been very positive.

Location: The Atrium incorporating The ICCA, 99 Hucknall Road, Carrington, Nottingham, NG5 1QZ (NG5 1FA for sat nav)

Attendees: Invites have been sent to over 100 stakeholders involved in community safety, criminal justice, public health and third sector representatives.

Contact: Events Manager Suresh Mehan suresh.mehan@theicca.co.uk T: 0115 9693402 F: 01159246899 W: www.TheICCA.co.uk

FINANCIAL INFORMATION (please include if is it capital or revenue or both. What the split is and the totals being requested. Is this a virement/ something already budgeted for or something that requires additional funding. Are there any savings that can be offered up/or achieved)

This expenditure is exclusively revenue.

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Signature: 
Chief Finance Officer

Date: 31.10.2017

Is any of the supporting information classified as non-public or confidential information?**

No

X

Yes

DECISION:

To approve expenditure of at least £1,610 plus VAT (i.e. £1,932) to a maximum of £2,300 plus VAT (i.e. £2,760) depending on final numbers attending.

OFFICER APPROVAL

I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:
Chief Executive



Date: 2/11/17.

DECLARATION:

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval.

Signature:

Nottinghamshire Police and Crime Commissioner



Date:

31/1/17

** See guidance on non public information and confidential information.