

Nottinghamshire Police and Crime Commissioner

Notice of Decision



Nottinghamshire
POLICE & CRIME COMMISSIONER

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For Decision or Information	Decision
Date received*:	06/10/17
Ref*:	2017.049

*to be inserted by Office of PCC

TITLE: Review of Neighbourhood Offices

EXECUTIVE SUMMARY:

For the purpose of the Estates Strategy, the estate was categorised in two ways – Main Buildings and Neighbourhood Offices. Neighbourhood Offices are generally held on simple licence agreements, typically terminable on 3 months' notice and they have no monetary value to the Force. They generally have relatively low running costs and the majority are used as "drop in" facilities for Officers providing IT and welfare facilities for Officers to use whilst in the local area. They are not open to the public.

A review of the ongoing need for the retention of the Neighbourhood Offices was commissioned by the Chief Officer Team due to the increased availability of mobile data terminals and the outcome of the review is set out below.

INFORMATION IN SUPPORT OF DECISION: (e.g report or business case)

There are currently 16 Neighbourhood Offices and these are listed in the Table below, together with an indication of the annual building running costs and IT costs.

Neighbourhood Office	Running Costs (Estates Budget) £ per annum	IT Costs (IT Budget) £ per annum
Bingham Town Council	2,491	550
Carlton in Lindrick Village Hall	941	550
Crown House, Worksop	0	0
Farndon Memorial Hall	290	600
Nuthall Temple Centre	0	0
Kimberley Parish Hall	2,031	550
Meadows Children's Centre	0	550
Misterton Centre	10,027	700
Rainworth Village Hall	2,850	666
Sneinton Library	0	4,995
Southwell Town Council	2,000	550
Stapleford, The Meeting Place	8,528	550
Trowell, M1 Services	3,232 (net of VOSA contribution)	550
Tuxford, 2, Market Place	4,106	700
Warsop Town Hall	2,820	0
Wollaton, Waitrose	0	550
TOTAL	39,316	12,061

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Consideration has been given to the future of each of the above sites, together with consideration regarding the need to take on a new Neighbourhood Office at East Leake Fire Station, required due to the closure of East Leake Police Station (previously agreed) and the remote geographical location of East Leake in the far south of the county.

In formulating the recommendations regarding the future of each site, the principle used is that sites falling into the following categories should be retained:-


- a. Where the site is a base for the Neighbourhood Team (not a "drop in").
- b. Where there is a substantial element of partnership working or substantial partnership benefits.
- c. Where the site is free or very low cost and there are significant operational benefits of having access to the facilities at this location, including cost avoidance and maximising time in the Neighbourhood. This includes Neighbourhoods which are in remote geographical locations and offer very little alternative facilities which could be used by Officers.

Sites not falling into any of the above categories are being recommended for closure.

It is intended that the above principles will also guide decision making regarding any Neighbourhood Offices which may be offered to the Force in the future.

FINANCIAL INFORMATION (please include if it is capital or revenue or both. What the split is and the totals being requested. Is this a virement/ something already budgeted for or something that requires additional funding. Are there any savings that can be offered up/or achieved)

The full year net annual revenue cost savings (including IT costs) arising from the proposals set out below would be approximately £38,000.

Signature: 
Chief Finance Officer

Date: 24th October 2017

Is any of the supporting information classified as non-public or confidential information**?	Yes		No	X
If yes, please state under which category number from the guidance**				

DECISION:

1. To terminate agreements at the following locations, already closed and consultation complete:-
 - a. Nuthall Temple Centre
 - b. Kimberley Town Hall
 - c. Sneinton Library
 - d. Stapleford - The Meeting Place.

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2. To enter into consultation regarding the potential termination of agreements to occupy the following Neighbourhood Offices:-
 - a. Bingham Town Council
 - b. Carlton in Lindrick Village Hall
 - c. Trowell Services
 - d. Tuxford
 - e. Warsop Town Hall
 - f. Meadows Children Centre.
 - g. Misterton Centre
3. To retain the following Neighbourhood Offices:-
 - a. Crown House, Worksop
 - b. Waitrose – Wollaton – (more effective to remove the data line and use agile working at no 'on' cost).
 - c. Farndon Memorial Hall – Location contains a team of volunteers who support the Neighbourhood Team around community engagement for less than £1,000 a year.
 - d. Southwell Council Offices – This is not a drop in Beat office but a base for the Neighbourhood Team which is co-located in a hub with Council teams.
 - e. Rainworth Village Hall - This is not a drop in office but a base for the Neighbourhood Team who parade on at the location. The distance to Ollerton is 13 miles.
4. Following the closure of the Misterton Centre, East Leake Police Station (previously agreed), and Meadow's Children's Centre, to agree to take licence agreements to occupy new Neighbourhood Offices at the following locations:-
 - a. Misterton Library (to replace Misterton Centre)
 - b. East Leake Fire Station (to replace East Leake Police Station)
 - c. Central Fire Station, London Road, Nottingham (to replace Meadows Children's Centre).
5. To continue discussions with Nottinghamshire Fire and Rescue regarding access to welfare facilities at retained Fire Stations, especially at Tuxford.

OFFICER APPROVAL

I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:
Chief Executive

Kenn Dennis

Date: *25th October 2017*

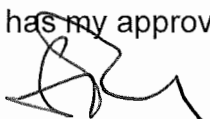
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DECLARATION:

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval.

Signature:



Date:

31/07/17

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** See guidance on non public information