

**Nottinghamshire Police and Crime Commissioner**  
**Notice of Decision**



<b>Author:</b>	Tim Wendels
<b>Telephone number:</b>	101 ext 800 2370
<b>E-mail address:</b>	Tim.wendels@nottinghamshire.pnn.police.uk
<b>For Decision or Information</b>	Decision
<b>Date received*:</b>	13.02.17
<b>Ref*:</b>	2017.008

\*to be inserted by Office of PCC

**TITLE:** Estates Rationalisation

**EXECUTIVE SUMMARY:**

The following buildings are no longer required for operational purposes:-

- Radcliffe on Trent Police Station
- East Leake Police Station
- Ruddington "drop in" facility.

**Radcliffe on Trent**

The lease of the former Caretaker's Bungalow at the South Notts Academy at Radcliffe on Trent has expired and we are "holding over" under the existing lease. The site was previously a base for two PCs and two PCSOs but the four employees have now moved to Cotgrave Police Station and the site is no longer utilised.

The current rent is £3,000 per annum, with total costs including utilities, business rates, maintenance etc being in the region of £6,000 per annum.

There is no Front Counter and the Station is not open to the public.

**East Leake**

The lease of office premises at the former Parkside Works in East Leake expires on 16 November 2017. Staffing at the site has reduced significantly since this site was set up and there is now considerably more space than is required. Furthermore, it is intended to move the base of the employees to Cotgrave Police Station and this Station will no longer be required. We will seek a nil or low cost "drop in" facility to enable the Officers to remain in the East Leake area during their shift, following the termination of the Lease of the existing building.

The current rent is £6,000 per annum, with total costs including utilities, business rates, maintenance etc being in the region of £14,000 per annum.

There is no Front Counter and the Station is not open to the public.

**Ruddington**

The Licence Agreement to occupy a room at Ruddington Parish Council offices – St Peter's Rooms, as a "drop in" facility for Officers, simply requires three months notice to terminate. It is no longer utilised or required for the future.

The current rent is £379 per annum with total costs being in the region of £500 per annum.

**INFORMATION IN SUPPORT OF DECISION: (e.g report or business case)**


Please see FEB Report 15th August, 2016.

**Nottinghamshire Police and Crime Commissioner**  
**Notice of Decision**

**FINANCIAL INFORMATION** (please include if it is capital or revenue or both. What the split is and the totals being requested. Is this a virement/ something already budgeted for or something that requires additional funding. Are there any savings that can be offered up/or achieved)

The annual revenue costs of each of the sites is set out above. If all of the sites are disposed of there will be an annual revenue saving of approximately £20,000 (excluding IT costs).

At this stage, it is not known whether and to what extent Landlords will be seeking dilapidation costs to reflect any outstanding repairs etc. Negotiations will take place with Landlords to keep such costs to a minimum.

Signature:   
Chief Finance Officer

Date: 15<sup>th</sup> February 2017

**Is any of the supporting information classified as non-public or confidential information\*\*?**

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

If yes, please state under which category number from the guidance\*\*


3

**DECISION:**

To agree to terminate the Leases of Radcliffe on Trent and East Leake Police Stations and the "drop in" facility at Ruddington at the earliest opportunity.

**OFFICER APPROVAL**

I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:   
Chief Executive

Date: 17<sup>th</sup> February 2017

**DECLARATION:**

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval.

Signature:   
Nottinghamshire Police and Crime Commissioner

Date: 21/2/17

\*\* See guidance on non public information