

## Nottinghamshire Police and Crime Commissioner Notice of Decision



Nottinghamshire  
**POLICE & CRIME COMMISSIONER**

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<b>For Decision or Information</b>	Decision
<b>Date received*:</b>	10 February 2017
<b>Ref*:</b>	2017.007

\*to be inserted by Office of PCC

### TITLE: AWARD OF FRAMEWORK AGREEMENT FOR WASTE MANAGEMENT SERVICES

#### EXECUTIVE SUMMARY:

##### 1. PURPOSE OF THE REPORT

The purpose of this report is to recommend approval for the establishment of a Framework Agreement for the Provision of Waste Management Services with the allocation of 7 suppliers across 6 Lots. This report is also to recommend approval for call off contracts to be entered into for Nottinghamshire Police against the framework. The proposed call off contracts will be for general / trade waste & mixed recycling (comingled) and also confidential waste (shredding) services.

**Please note that this framework agreement represents a zero commitment to Nottinghamshire Police or any other East Midlands police force in that there is no binding minimum or maximum value of spend which must be put via this framework arrangement. No specific volumes were contained with regards to the national Lots 2, 4 and 6, but menu based pricing against definite volumes was obtained in respect of the East Midlands Lots 1, 3 and 5.**

##### 2. SUPPORTING INFORMATION

Nottinghamshire, Leicestershire & Northamptonshire Police Forces and Nottinghamshire Fire & Rescue all currently have contracts in this area that expire on 31<sup>st</sup> March 2017. This remains an ongoing service requirement for forces and it was decided that the setting up of a framework agreement for all forces in the east midlands region to utilise through the running of a single procurement process would be both the most suitable route to market & future contracting vehicle. A fully EU compliant open tender process was carried out, applying the lot structure below, with tenderers able to bid for more than one lot:

Lot No.	Lot Description	Lot Characteristics			
		Forces Applicable	Route to Market	Single / Multi Supplier	No. of Suppliers per Lot
1	Collection & Disposal of General / Trade Waste.	EM Forces	Direct Award - Call Off at Force level	Single	1
2	Collection & Disposal of General / Trade Waste	National	Mini Competition	Multi	3
3	Recycling of Dry Mixed Waste [Comingled]	EM Forces	Direct Award - Call Off at Force level	Single	1

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4	Recycling of Dry Mixed Waste [Comingled]	National	Mini Competition	Multi	3
5	Confidential Waste (Shredding)	EM Forces	Direct Award – Call Off at Force level	Single	1
6	Confidential Waste (Shredding)	National	Mini Competition	Multi	4
7	WEEE Recycling	EM Forces	Direct Award - Call Off at Force Level.	Single	No Bids received
8	WEEE Recycling	National	Direct Award or Mini Competition.	Multi	No Bids received

Nine tenderers returned bids by the due date of 20 January 2017 as set out in the table below; no bids were received for lots 7 & 8 and therefore these lots will not form part of the framework agreement.

Lot No.	Lot Description	Tenderers
1	Collection & Disposal of General / Trade Waste - East Midlands	Veolia, Biffa, Specialist Waste Recycling, Wastecycle, Mick George
2	Collection & Disposal of General / Trade Waste – National	Veolia, Specialist Waste Recycling, Mick George
3	Recycling of Dry Mixed Waste [Comingled] - East Midlands	Veolia, Biffa, Specialist Waste Recycling, Wastecycle, Mick George
4	Recycling of Dry Mixed Waste [Comingled] – National	Veolia, Specialist Waste Recycling, Mick George
5	Confidential Shredding – East Midlands	Data Solutions, Shred Centre, Shred it, Shred Station
6	Confidential Shredding – National	Data Solutions, Shred Centre, Shred it, Shred Station

The evaluation criteria for the various Lots under this Framework were as follows:

Lots 1, 3, 5 & 7 for East Midlands Region of Police Forces.

		Weighting %
1.	Service Delivery, Innovation and resourcing	20%



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2.	Health and Safety	10%
3.	Sustainability and Social Value	10%
4.	Contract Management	5%
5.	Business Continuity	5%
6.	Price	50%

Lots 2, 4, 6 & 8 for UK police forces nationally.

		Weighting %
1.	Service Delivery, Innovation and resourcing	30%
2.	Health and Safety	15%
3.	Sustainability and Social Value	15%
4.	Contract Management	5%
5.	Business Continuity	5%
6.	Price	30%

EMSCU carried out a review of the tender submissions in those commercial and other EU regulatory areas determined as a pass / fail; all nine organisation's that tendered satisfactorily passed these areas and therefore went through to a full price and quality evaluation by an evaluation panel specifically set up for the purposes of evaluating tender responses in respect of this procurement.

The evaluation panel consisted of personnel from Nottinghamshire Police Facilities, Northamptonshire Police Facilities and also Leicestershire Police. EMSCU acted in a moderating capacity with the scoring to ensure an overall agreed decision was arrived at for each lot based on the principle of award to the 'most economically advantageous tender' received taking into account both price and quality. The evaluation panel were required to arrive at a consensus decision making position in the case of all final scores awarded.

Following the undertaking of a thorough evaluation process and the awarding of scores for price and quality by the evaluation panel set up for this and against the award criteria detailed above, the following awards of contract are proposed:

- Lot 1 Collection & Disposal of General / Trade Waste East Midlands – Veolia.
- Lot 2 Collection & Disposal of General / Trade Waste National – Veolia, Mick George, Specialist Waste Recycling.
- Lot 3 Recycling of Dry Mixed Waste (Comingled) East Midlands – Veolia.
- Lot 4 Recycling of Dry Mixed Waste (Comingled) National – Veolia, Mick George, Specialist Waste Recycling.
- Lot 5 Confidential Waste (Shredding) East Midlands – Shred Station.
- Lot 6 Confidential Waste (Shredding) National – Shred Station, Shred-it, Shred Centre, Data Solutions.

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The framework agreement and call off contracts for the East Midlands region are anticipated to commence 1 April 2017, with the framework agreement being for a period of four years and each of the call-off contracts for each of the East Midlands police forces being a period of 2 years with the option to extend for a further 1 + 1 years.

#### **INFORMATION IN SUPPORT OF DECISION: (e.g report or business case)**

Further information on the procurement process and its outcomes can be made available from EMSCU if required.

**FINANCIAL INFORMATION** (please include if is it capital or revenue or both. What the split is and the totals being requested. Is this a virement/ something already budgeted for or something that requires additional funding. Are there any savings that can be offered up/or achieved)

With regards to the East Midlands lots where definite volumes were known at the time of tendering, based on these volumes indicated within our invitation to tender, tenderer pricing submitted and current budget information available, for Nottinghamshire Police in particular the following anticipated potential savings can be determined as a result of this procurement process having taken place:

<b>Lots</b>	<b>Current Budget Nottinghamshire Police Circa Per Annum £</b>	<b>Anticipated Potential Saving Nottinghamshire Police Per Annum £</b>
Lots 1 & 3 General / Trade Waste and Dry Mixed Recycling	£79,360	£31,000
Lot 5 Confidential Waste (Shredding)	£45,000	£32,000

Signature:   
Chief Finance Officer

Date: 15<sup>th</sup> February 2017

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<b>Is any of the supporting information classified as non public or confidential information**?</b>	Yes	X	No	
If yes, please state under which category number from the guidance**  3 - Information relating to the financial or business affairs of individuals or organisations (including the Police Force and the Police and Crime Commissioner). This could include contemplated as well as past or current activities.				

**DECISION:**

Approval to the following recommendations is therefore sort of the Nottinghamshire Police and Crime Commissioner as the lead authority for this framework agreement:

1. A framework agreement is entered into with 7 suppliers in total across 6 Lots covering general / trade waste, mixed recycling (comingled) and confidential waste (shredding);
2. Nottinghamshire PCC enter into a call off contract for Nottinghamshire Police with Veolia for Lots 1 and 3 ie general / trade waste and mixed recycling (comingled);
3. Nottinghamshire PCC enter into a call off contract for Nottinghamshire Police with Shred Station for Lot 5 ie confidential waste (shredding).

**OFFICER APPROVAL**

I have been consulted about the proposals above and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:  
Chief Executive



Date:

17<sup>th</sup> February 2017

**DECLARATION:**

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval.

Signature:

Nottinghamshire Police and Crime Commissioner



Date:

21/2/17

\*\* See guidance on non public information