

**Nottinghamshire Police and Crime Commissioner****Notice of Decision**

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<b>For Decision or Information</b>	Decision
<b>Date received*:</b>	18.04.16
<b>Ref*:</b>	2016.020

\*to be inserted by Office of PCC

**TITLE: AWARD OF CALL OFF CONTRACT FOR MEDICAL SERVICES IN CUSTODY AND**

**EXECUTIVE SUMMARY:**

The purpose of this report is to recommend approval, by signing; for entering into a contract with G4S for the provision of Medical Services in Custody and Sexual Offence Examination for a period of two years with the option to extend 2 x 12 months for Nottinghamshire Police. The contract will start from 1<sup>st</sup> June 2016 till 31<sup>st</sup> May 2018 with the option to extend for a further 2 x 12 months

**Background**

The current contract was extended for a further two months from 1<sup>st</sup> April 2016 until 31<sup>st</sup> May 2016 to allow for EMSCU to procure a regional Framework. It was decided that Nottinghamshire Polices contract needed to be retendered so that a much more efficient service model could be achieve

It was also decided that the requirement for this service would equally lend itself well to the establishment of a regional framework open to Nottinghamshire, Derbyshire, Leicestershire, Lincolnshire and Northamptonshire forces to subsequently use. Hence the procurement strategy was to undertake procurement for establishing a Regional framework, broken down into 6 Lots

A thorough and detailed tendering process has been conducted, principally involving EMSCU Procurement, Key stakeholders and input from all five East Midlands police forces. Assistance of the EM Legal Unit has also been sought as part of the process.

An OJEU Notice and Invitation to Tender was issued in accordance with the Open procedure of the EU Public Procurement Regulations and subsequently 3 suppliers responded by the Tender return date. The Invitation to Tender set out the full specification for Lots 1-3 and the commercial terms that would be applicable to any Framework Agreement to be established. For Lots 4-6 estimated caseload figures were provided to suppliers so that costs could be provided for the framework. This will enable other contracting bodies to benchmark there mini competition's against. Suppliers were invited to Tender for any number of Lots.

A comprehensive Tender evaluation exercise has been carried out, which has assessed all of the following areas:

- completeness of Tender responses;
- checks for financial and commercial standing, including insurances, financial viability, compliance with the proposed Framework Terms and other mandatory EU issues

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concerning the legal and economic standing of the organisation;

- technical requirements
- Presentations and scenario testing,
- Pricing.

In the case of Lot 3, A presentation/scenario testing day was also held with three shortlisted suppliers from Lot 3; namely G4S, Caslterock recruitment group and Care and Custody (Mitie). This was worth 10% of the scoring criteria

The outcome of the Tender evaluation process is as follows

**Summary of Responses / evaluations for Lot 3**

	Cost	Quality	Scenario	Total	Position
<b>Maximum Score</b>	30%	60%	10%	100%	
<b>G4S</b>	30%	48.26%	8.04%	86.30%	1
<b>Castlerock</b>	28.33%	44.67%	8.75%	82.12%	3
<b>Mitie</b>	26.06%	50.22%	7.14%	83.27%	2

It will be observed from the above table, that G4S represent both the lowest cost Tenderer and overall highest scoring Tenderer taking into account price and non-price issues.

The total savings compared with the existing contract ranges between a minimum of 4.3% if no service credits are applied, to a maximum of 5.8% if the maximum level of service credits are applied.

**INFORMATION IN SUPPORT OF DECISION: (e.g report or business case)**

Tender Award Report already previously issued in respect of this decision. In the case of the Tender Award Report this has already been agreed to and signed off by the Police & Crime Commissioner for Nottinghamshire (*documents attached*).


The decision to sign the call-off contract rests with the PCC, and can only be completed once the contracts for the frameworks have been signed off.

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Is any of the supporting information classified as non public or confidential information**?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
If yes, please state under which category number from the guidance**	3			

**FINANCIAL INFORMATION** (please include if is it capital or revenue or both. What the split is and the totals being requested. Is this a virement/ something already budgeted for or something that requires additional funding. Are there any savings that can be offered up/or achieved)

Already covered under Executive Summary.

Signature:   
**Chief Finance Officer**

Date: 19<sup>th</sup> April 2016

**DECISION:**

To enter into a two year contract with G4S by signing the call-off contract to allow the provision of Medical Services in Custody and Sexual Offence Examination for Nottinghamshire Police.

**OFFICER APPROVAL**

I have been consulted about the proposals above and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signature:  
**Chief Executive**



Date: 12<sup>th</sup> April 2016.

**DECLARATION:**

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval

Signature:  
**Nottinghamshire Police and Crime Commissioner**



Date:

12/4/16

\*\* See guidance on non public information