



Make Notts Safe Grants 2022-2025

**Frequently Asked Questions
(FAQs)**

July 2022

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This document will be continually reviewed and added to over time as new questions arise. Applicants are advised to check they have read the latest version of this document before submitting a funding application.

General

1. What is the role of an accountable body?

Make Notts Safe Grants are available to all third sector organisations and charities that are registered with Companies House or the Charity Commission. Where organisations are not legally constituted they must have an accountable body in place.

An accountable body must be a registered not for profit organisation which will take legal responsibility for the financial management and administration of any grant awarded by the PCC. The accountable body will therefore be the organisation entering into a legal arrangement with the PCC and must sign the Funding Agreement and ensure that the project meets its terms and conditions. The accountable body is ultimately liable for the grant funding.

2. Why has the format of the PCC's grants funding changed?

Caroline Henry was elected as Police and Crime Commissioner for Nottinghamshire in May 2021. She has developed a new Police and Crime Plan – the *Make Notts Safe Plan* – and would like to use the majority of her community grant funding to support very targeted activity to help deliver the Plan (ie through the Thematic Grant Funding rounds).

The PCC will also support grassroots community activity through the biannual Community Chest and innovation through the Innovation Fund.

The format of the new Make Notts Safe Grants is informed by partner feedback and will ensure that public funding is spent on the areas of greatest need.

3. Can I apply for more than one grant?

Organisations may apply for any or all of the Make Notts Safe Themed funding rounds and the Community Chest and Innovation Fund. However, each application must be for a different project or initiative which clearly aligns to the relevant priority or theme. Funding cannot be awarded for the same project via two different Make Notts Safe Grant streams.

Community Chest

4. What sort of activities might the Community Chest fund?

The Make Notts Safe Community Chest will provide small scale funding for activity such as community events to build trust and confidence in the police, awareness raising publicity in response to a particular need, a short term project providing a response to a newly emerging need etc. Further examples are in the call for proposals.

5. Can we apply for funding for equipment such as CCTV from the Community Chest?

Applications for CCTV will be accepted via the Community Chest funding stream. All applications for CCTV will need to show careful consideration as to the ongoing maintenance and upkeep of the CCTV as well as consideration as to who would be responsible for monitoring the CCTV. The application will also need to evidence the need and clearly show the wider community safety benefits of the CCTV beyond the individual organisation applying for it.

6. How many grants will be awarded from the Community Chest?

The number of grants awarded will depend on applications received. However at least 10 and up to 20 Community Chest grants will be awarded each **year**.

7. Why are there so many questions on the Community Chest application form?

The information on the application is required to help ensure that the PCC's funding, which is public money, is awarded only for legal and safe activity. The questions have been kept to a minimum. Applicants need only provide brief answers.

8. Why do I need to identify success measures for a small grant?

The PCC awards public funding and it is important that we are able to demonstrate what all Make Notts Safe Grants funding has achieved. Community Chest projects will only be required to provide very brief information.

9. How will the Community Chest be monitored?

Organisations which have been awarded Community Chest grants must provide a brief report on achievements and spend at the end of the funding period. A monitoring template will be sent out to all successful grant recipients.

10. Can I apply to the Community Chest again if my first application has been unsuccessful?

Organisations whose initial Community Chest applications were unsuccessful are welcome to apply to a later Community Chest funding round. However, they are strongly advised to seek feedback from the Notts OPCC on their earlier application before applying. Feedback can be sought via commissioning@Notts.Police.uk.

Thematic Grant Funding

11. How were the Thematic Grant Funding themes chosen?

The funding themes were determined as the key areas of need identified in the Police and Crime Strategic Needs Assessment which the third sector is well placed to help deliver.

12. How was the funding amount agreed for the Thematic Grant Funding rounds?

The PCC wishes to make £1m of funding available for Make Notts Safe Grants over her term of office. The £1m will be awarded across the Community Chest, Thematic Grant Funding and the Innovation Fund.

The Thematic Grant Funding allocations were informed by analysis of previous PCC grant funding awarded, to ensure no loss of provision or funding in key areas of activity.

13. Is there a limit on how much funding I can apply for in the Thematic Grant Funding Rounds?

There is no maximum limit stipulated for organisations applying to the Make Notts Safe Thematic Grant Funding. However, applying organisations should be mindful of the total amount of funding available for each theme; and that the PCC's intention is to fund a number of projects and initiatives and not just one or two projects. Organisations also need to think carefully about scaling projects up and down over time, and sustainability, and consider how to reflect this in the funding request for each financial year.

14. How many grants do you expect to award in each Thematic Grant Funding round?

Funding awarded will depend on the applications received and how much funding is available for each round. We anticipate that between 3 and 5 projects or initiatives will be funded for each theme.

Please note that the PCC will be unable to fund every high quality application received.

15. Do I have to apply for a full 3 years of funding in the Thematic Grant Funding round?

Multi-year funding is available following considerable feedback from community organisations and public sector partners that this would fund more sustainable activity. However, whilst the Make Notts Safe Thematic Grant Funding provides an opportunity for third sector organisations to apply for multi-year funding up until the end of March 2025, there is no requirement or expectation for organisations to apply for multi-year support. Organisations may wish to apply for one off time-limited pieces of work either in 2022-3 or a later financial year.

Organisations can therefore apply in September 2022 for funding to start and end at any point between December 2022 and March 2025. The application form asks for proposed start and end dates for funding.

16. If I apply for multi-year funding, is the funding for future years guaranteed?

If organisations are successful and awarded funding after Stage 2, funding will be confirmed for the first financial year and confirmed in principle for future years. Future funding is dependent on satisfactory delivery and reporting on delivery, achievements and spend.

17. Will all the Thematic Grant Funding be allocated during 2022? Will further funding be available in future years?

As the PCC aims to award funding to the highest quality projects which will deliver longer term support, it is likely that all Thematic Grant Funding will be allocated in 2022. However, underspend on projects in general is common. Should underspend be identified, the PCC may hold further funding rounds in due course. Any future funding rounds will be widely publicised with detail on the PCC's website.

18. Why is there a two-stage application process for the Thematic Grant Funding? Why are you requiring a theory of change?

The two-stage application process which will include developing a theory of change will provide the PCC with assurance that each funded project/initiative will be able to successfully measure the impact of its work and demonstrate success. This helps the PCC to demonstrate the impact of funded initiatives against public spending. It also provides funded organisations with a good evidence base to help them with future funding applications to any funder.

19. I have never done a theory of change before, will you help?

Notts OPCC staff will support organisations to develop their theory of change. Applications must set out suggested outputs and outcomes, these will help to inform the theory of change discussions if the applicant is successful.

20. How will the Thematic Grant Funding be monitored?

Organisations which have been awarded Thematic Grant Funding will be required to report activity, spend and achievements to the PCC in October and April each year. Reporting will relate to each project's theory of change developed in Stage 2 of the funding application process.

Monitoring templates will be sent out to all successful grant recipients. It is also likely that Notts OPCC staff will visit the project during its lifetime.

As outlined above, any organisations with multi-year funding agreed in principle, future years funding will be subject to satisfactory delivery and reporting.