Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001822	Name and Initials Paddy Tipping	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: County Hall	Vehicle Details
Rank & Collar No PCC	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 3.2	Make: Audi Model: A4 Reg No: [redacted] Exact cc

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
3.2.14	C/Hall to Newark	18.9	18.9
3.2.14	Newark to Loxley House	19.7	19.7
3.2.14	Loxley to C/Hall	1.5	1.5
3.2.14	C/Hall to Central TV	2	2
3.2.14	Central TV – Home	3.2	0
4.2.14	C/Hall – Gedling	4.5	4.5
4.2.14	Gedling – C/Hall	4.5	4.5
6.2.14	Home – Shire Hall	1.7	0
6.2.14	Shire Hall – C/Hall	1.7	1.7
6.2.14	C/Hall – Mansfield	16.4	16.4
6.2.14	Mansfield - Gedling	13.3	13.3
Total			82.5

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
  The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature)..... CM
Position..... CFO
Date..... 22.9.14

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 82 @ 45p	37	12
Essential user lump sum		
Less Advance No.....		
Amount Claimed	37	12

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3107		37.12		

CM

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number	Name and Initials	Please Delete as Appropriate	Base: County Hall	Vehicle Details
3001822	Paddy Tipping	• Authorised Essential • Authorised Casual • Ad Hoc User		
Rank & Collar No PCC	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 3.2	Make: Audi Model: A4 Reg No [redacted] Exact cc

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
6.2.14	Woodthorpe – Home	2.1	0
6.2.14	Home – Kelham Hall	22.2	22.2
6.2.14	Kelham Hall – Home	22.2	22.2
10.2.14	C/Hall – Loxley House	1.5	1.5
10.2.14	Loxley House – Kirkby	14.3	14.3
10.2.14	Kirkby – Home	15.3	15.3
11.2.14	C/Hall – Loxley House	1.5	1.5
11.2.14	Loxley House - NTU	1.8	1.8
11.2.14	NTU - Home	1.8	0
12.2.14	Nottm – Hoveringham	10.7	10.7
12.2.14	Hoveringham - Leicester	38.4	38.4
12.2.14	Leicester - Home	32.7	29.5
Total			157.4

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
  The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature)..... CH
Position..... CFO
Date.....22/9/14

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 157.4@ 45	70	83
Essential user lump sum		
Less Advance No.....		
Amount Claimed	70	83

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3107		70.83		
			CH		

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001822	Name and Initials Paddy Tipping	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: County Hall	Vehicle Details
Rank & Collar No PCC	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 3.2	Make: Audi Model: A4 Reg No: [redacted] Exact cc

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
13.2.14	Home – FHQ	7.8	4.6
13.2.14	FHQ – Home	7.8	4.6
14.2.14	Home - Bilborough	6.5	3.3
14.2.14	Bilborough – C/Hall	6.3	6.3
17.2.14	C/Hall – New Ollerton	21.3	21.3
17.2.14	New Ollerton – Home	21.4	18.2
19.2.14	C/Hall – Arrow	8.3	8.3
19.2.14	Arrow – Bestwood	6	6
19.2.14	Bestwood – C/Hall	6.6	6.6
20.2.14	C/Hall – St Anns	2.6	2.6
20.2.14	St Anns – Newark	21.5	21.5
20.2.14	Newark - Home	21.5	18.3
Total			121.6

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
  The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature).....
Position.....
Date.....22/9/14.....

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 121.6 @ 45p	54	72
Essential user lump sum		
Less Advance No.....		
Amount Claimed	54	72

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3107		54.72		

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number	Name and Initials	Please Delete as Appropriate	Base: County Hall	Vehicle Details
3001822	Paddy Tipping	• Authorised Essential • Authorised Casual • Ad Hoc User		
Rank & Collar No PCC	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 4.9	Make: Audi Model: A4 Reg No: [redacted] Exact cc

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
21.2.14	Home – FHQ	9	4.1
21.2.14	FHQ - Retford	27.7	27.7
21.2.14	Retford – Bakersfield	32.5	32.5
21.2.14	Bakersfield – C/Hall	2.9	2.9
24.2.14	Arnot Hill - Mansfield	12.4	12.4
24.2.14	Mansfield – CDP Nottm	15.6	15.6
24.2.14	CDP Nottm - Warsop	19.7	19.7
24.2.14	Warsop – Home	20.8	15.9
25.2.14	Arnot Hill – West Bridgford	6.3	6.3
25.2.14	West Bridgford – CPS Nottm	3.2	3.2
25.2.14	CPS – Home	1.8	0
25.2.14	Home – Beeston - Home	11.2	11.2
Total			151.5

I certify that:

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  The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature)..... CFO
Position.....
Date.....22/4/14

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 151.5 @ 45p	68	17
Essential user lump sum		
Less Advance No.....		
Amount Claimed	68	17

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3107		68.17		

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number	Name and Initials	Please Delete as Appropriate	Base: County Hall	Vehicle Details
3001822	Paddy Tipping	• Authorised Essential • Authorised Casual • Ad Hoc User		
Rank & Collar No PCC	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 4.9	Make: Audi Model: A4 Reg No: [redacted] Exact cc

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
27.2.14	Home – Vernon Road	4.7	0
27.2.14	Vernon Rd – Loxley House	4.2	4.2
27.2.14	Loxley House – Arnot Hill	4	4
27.2.14	Arnot Hill – FHQ	4.3	4.3
27.2.14	FHQ – Home	9	4.1
28.2.14	Home – Arrow	10	5.1
28.2.14	Arrow – Leicester	40.3	40.3
28.2.14	Leicester - Home	32.9	28
Total			90

I certify that:

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  The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature)..... CN
Position..... CFO
Date..... 22/9/14

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 90 @ 45p	40	50
Essential user lump sum		
Less Advance No.....		
Amount Claimed	40	50

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3107		40-50		
			CN		

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number	Name and Initials	Please Delete as Appropriate	Base: County Hall	Vehicle Details
3001822	Paddy Tipping	• Authorised Essential • Authorised Casual • Ad Hoc User		
Rank & Collar No PCC	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 4.9	Make: Audi Model: A4 Reg No: [redacted] Exact cc

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
1.3.14	Home – The Meadows – Home	5.8	5.8
3.3.14	Home – Rufford	9.3	4.4
3.3.14	Rufford – FHQ	1.6	1.6
3.3.14	FHQ – Arnot Hill	4.3	4.3
3.3.14	Arnot Hill – FHQ	4.3	4.3
3.3.14	FHQ – Home	4.1	4.1
3.3.14	Home – NCVS Nottm - Home	4.6	4.6
6.3.14	Sherwood – Ratcliffe on Trent	8.1	8.1
6.3.14	Ratcliffe on Trent – Home	7.5	2.6
6.3.14	Home – Greenwood Meadows Football Club	8.8	8.8
7.3.14	Home – Arrow	10	5.1
7.3.14	Arrow – Arnot Hill	7.1	7.1
Total			60.8

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
  The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature) CML
Position CFO
Date 22.9.14

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 60.8 @ 45p	27	36
Essential user lump sum		
Less Advance No.		
Amount Claimed	27	36

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3107		27.36		

Signature

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number	Name and Initials	Please Delete as Appropriate	Base: County Hall	Vehicle Details
3001822	Paddy Tipping	• Authorised Essential • Authorised Casual • Ad Hoc User		
Rank & Collar No PCC	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 4.9	Make: Audi Model: A4 Reg No: [redacted] Exact cc

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
7.3.14	Arnot Hill – Rufford	14	14
7.3.14	Rufford – City Gate	17.6	17.6
10.3.14	Arnot Hill – Leicester	37	37
10.3.14	Leicester HQ – Leicester NSPCC	5.9	5.9
10.3.14	Leicester NSPCC – home	28.4	23.5
10.3.14	Home – Eastwood - Home	21.2	21.2
14.3.14	Home – Ranby	30.4	25.5
14.3.14	Ranby – Calverton	22	22
14.3.14	Calverton – Arnot Hill	5.2	5.2
16.3.14	Home – St Mary's – Home	4.6	4.6
18.3.14	Home – Stapleford – Home	16.6	16.6
19.3.14	Home – Mansfield	16.6	11.7
Total			204.8

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
  The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature) CHL
Position CFO
Date 22.9.14

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 204.8 @ 45p	92	16
Essential user lump sum		
Less Advance No.....		
Total	92	16

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3107		92.16		
			CHL		

Signature

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001822	Name and Initials Paddy Tipping	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: County Hall	Vehicle Details
Rank & Collar No PCC	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 4.9	Make: Audi Model: A4 Reg No: [redacted] Exact cc

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
19.3.14	Mansfield - Home	16.6	11.7
24.3.14	Arnot Hill – FHQ	4.3	4.3
24.3.14	FHQ – Worksop	21	21
24.3.14	Worksop – Arnot Hill	24.8	24.8
26.3.14	Home – Titan	12.3	7.4
26.3.14	Titan – Home	12.3	7.4
26.3.14	Home – Retford – Home	65.8	65.8
27.3.14	Arnot Hill – FHQ	4.3	4.3
27.3.14	FHQ – Home	4.1	4.1
27.3.14	Home – Nottm Belfry – Home	16.2	16.2
28.3.14	Central – Arnot Hill	3.3	3.3
28.3.14	Arnot Hill – Newark	22.6	22.6
Total			192.8

I certify that:

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  The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature) QR
Position CFO
Date 22.9.14

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 192.8 @ 45p	86	76
Essential user lump sum		
Less Advance No.....		
Amount Claimed	86	76

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3107		86.76		
			CR		

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001822	Name and Initials Paddy Tipping	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: County Hall	Vehicle Details
Rank & Collar No PCC	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 4.9	Make: Audi Model: A4 Reg No [redacted] Exact cc

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
28.3.14	Newark - Home	22.1	17.2
31.3.14	Arnot Hill – City Hosp	1.4	1.4
31.3.14	City Hospital – Arrow	5.9	5.9
31.3.14	Arrow – Home	10	5.1
Total			29.6

I certify that:

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  The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature)..... CFO
Position.....
Date..... 22.9.14

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 29.6 @ 45p	13	32
Essential user lump sum		
Less Advance No.....		
Amount Claimed	13	32

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3107		13.32		

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number	Name and Initials	Please Delete as Appropriate	Base: County Hall	Vehicle Details
3001822	Paddy Tipping	• Authorised Essential • Authorised Casual • Ad Hoc User		
Rank & Collar No PCC	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 4.9	Make: Audi Model: A4 Reg No: [redacted] Exact cc

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
1.4.14	Home to FHQ	9.0	4.1
1.4.14	FHQ to Arnot Hill	4.9	4.9
1.4.14	Home – Leicester – Home	57	57
2.4.14	Arnot Hill - Ruddington	9.6	9.6
2.4.14	Ruddington – C/Hall	3	3
2.4.14	Mapperley – Loxley Hs.	2.3	2.3
2.4.14	Loxley Hs – Arnot Hill	4.3	4.3
2.4.14	Arnot Hill – Riverside	6.7	6.7
3.4.14	Arnot Hill - Worksop	25.5	25.5
3.4.14	Worksop – Sutton In Ashfield	18.6	18.6
3.4.14	Sutton In Ashfield – Galleries of Justice	14.1	14.1
14.4.14	A/Hill - Newark - Return	47	47
Total			197.1

I certify that:

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- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature)..... CMC
Position..... CFO
Date.... 22.9.14

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 197.1 @ 45p	88	69
Essential user lump sum		
Less Advance No.....		
Amount Claimed	88	69

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3107		88-69		
			CK		

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001822	Name and Initials Paddy Tipping	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: County Hall	Vehicle Details
Rank & Collar No PCC	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 4.9	Make: Audi Model: A4 Reg No: [redacted] Exact cc

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
14.4.14	Arnot Hill – Arrow	7.4	7.4
14.4.14	Arrow – Home	10	5.1
22.4.14	Rainworth – Mansfield	2.6	2.6
22.4.14	Mansfield – Arnot Hill	12.1	12.1
22.4.14	Arnot Hill – Blidworth	7.9	7.9
23.4.14	Home – FHQ	9.0	4.1
23.4.14	FHQ to Arnot Hill	4.9	4.9
24.4.14	Arnot Hill – NTU	3.3	3.3
25.4.14	Arnot Hill – St Mary's, Nottm	4.1	4.1
25.4.14	St Mary's – HRMC	1	1
28.4.14	Arnot Hill – Retford	29.4	29.4
28.4.14	Retford – Home	33.6	28.7
Total			110.6

I certify that:

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- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature)..... CL
Position..... CFO
Date..22.9.14

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 110.6 @ 45p	49	77
Essential user lump sum		
Less Advance No.....		
Amount Claimed	49	77

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3107		49.77		
			CL		

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number	Name and Initials	Please Delete as Appropriate	Base: County Hall	Vehicle Details
3001822	Paddy Tipping	• Authorised Essential • Authorised Casual • Ad Hoc User		
Rank & Collar No PCC	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 4.9	Make: Audi Model: A4 Reg No: [redacted] Exact cc

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
1.5.14	C/Hall – Arnot Hill	5.3	5.3
1.5.14	Castle Gate – BBC London Road	0.8	0.8
1.5.14	BBC – Nottm Uni	2.8	2.8
1.5.14	Home – West Notts College – Home	28.8	28.8
2.5.14	Arnot Hill – Arnold – Arnot Hill	3.2	3.2
6.5.14	Home – Ryton	54.3	49.4
6.5.14	Ryton – Arnot Hill	58.7	58.7
6.5.14	Home – Albert Hall – Home	5.8	5.8
7.5.14	Arnot Hill – C/Hall	4.9	4.9
7.5.14	C/Hall - Leicester	24.8	24.8
7.5.14	Leicester – Home	28.5	23.6
9.5.14	Arnot Hill – FHQ	4.3	4.3
Total			212.4

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
  The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature)..... CFO
Position.....
Date... 22.4.14

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 2124 @ 45p	95	58
Essential user lump sum		
Less Advance No.....		
Amount Claimed	95	58

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3107		95.58		

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number	Name and Initials	Please Delete as Appropriate	Base: County Hall	Vehicle Details
3001822	Paddy Tipping	• Authorised Essential • Authorised Casual • Ad Hoc User		
Rank & Collar No PCC	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 4.9	Make: Audi Model: A4 Reg No: [redacted] Exact cc

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
9.5.14	FHQ – Home	9.0	4.1
13.5.14	Arnot Hill – Colwick	4.9	4.9
13.5.14	Arnot Hill – FHQ	4.3	4.3
13.5.14	FHQ – Home	9.0	4.1
15.5.14	Arnot Hill – Leic FHQ	37	37
15.5.14	Leic FHQ – Home	32.7	27.8
19.5.14	Arnot Hill – Shire Hall	3.9	3.9
19.5.14	Shire Hall – Leicester	26.1	26.1
19.5.14	Leicester – Home	28.4	23.5
23.5.14	Arnot Hill – C/Hall	4.9	4.9
23.5.14	C/Hall – Arnot Hill	4.9	4.9
27.5.14	Arnot Hill – C/Hall	4.9	4.9
Total			150.4

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
  The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature)..... CFO
Position.....
Date.....22.9.14.....

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 150.4 @ 45p	67	68
Essential user lump sum		
Less Advance No.....		
Amount Claimed	67	68

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3107		67.68		

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number	Name and Initials	Please Delete as Appropriate	Base: County Hall	Vehicle Details
3001822	Paddy Tipping	• Authorised Essential • Authorised Casual • Ad Hoc User		
Rank & Collar No PCC	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 4.9	Make: Audi Model: A4 Reg No [redacted] Exact cc

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
28.5.14	Home – Council House - Return	2.9	2.9
30.5.14	Arnot Hill – FHQ - Return	8.6	8.6
30.5.14	Arnot Hill – Daybrook	0.3	0.3
30.5.14	Daybrook – Home	5.2	4.9
Total			16.7

I certify that:

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  The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature) .....
Position CFO
Date 22.9.14

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 16.7 @ 45p	7	51
Essential user lump sum		
Less Advance No.....		
Amount Claimed		

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3107		7-51		

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number	Name and Initials	Please Delete as Appropriate	Base: County Hall	Vehicle Details
3001822	Paddy Tipping	• Authorised Essential • Authorised Casual • Ad Hoc User		
Rank & Collar No PCC	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 4.9	Make: Audi Model: A4 Reg No: [redacted] Exact cc

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
2.6.14	Arnot Hill – Leicester	31.4	31.4
2.6.14	Leicester – Home	28.4	23.5
3.6.14	Arnot Hill - Meadows	7.6	7.6
3.6.14	Meadows – Arnot Hill	7.6	7.6
5.6.14	Arnot Hill - Beeston	7.9	7.9
5.6.14	Beeston – Home	6.2	1.3
5.6.14	Home – Arnot Hill - Home	9.8	9.8
6.6.14	Arnot Hill – W/Bridgford – Return	10	10
9.6.14	Arnot Hill – Sutton In Ashfield - return	22	22
9.6.14	Arnot Hill – Mapperley	2	2
9.6.14	Mapperley – St Nics	3.3	3.3
10.6.14	Home – FHQ	9.0	4.1
Total			130.5

I certify that:

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- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature) CR
Position CFO
Date 22.9.14

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 130.5 @ 45p	58	72
Essential user lump sum		
Less Advance No.....		
Amount Claimed	58	72

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3107		58.72		
			CR		

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001822	Name and Initials Paddy Tipping	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: County Hall	Vehicle Details
Rank & Collar No PCC	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 4.9	Make: Audi Model: A4 Reg No: [redacted] Exact cc

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
10.6.14	Arnot Hill – W/Bridgford – return	10	10
10.6.14	Home – Meadows – Home	5.6	5.6
11.6.14	Lenton – Arnot Hill	6.2	6.2
11.6.14	Arnot Hill – Fire HQ	1.9	1.9
11.6.14	Fire HQ – Home	6.6	1.7
13.6.14	Home – Sneinton	0.5	0.5
15.6.14	Home – Ruddington - Home	14.4	14.4
15.6.14	Home – Arnot Hill – Home	9.8	9.8
16.6.14	Home – Arrow	9.9	5
16.6.14	Home – Sneinton	0.9	0.9
16.6.14	Sneinton – Nottm	1.1	1.1
17.6.14	Arnot Hill – Leicester	37	37
Total			94.1

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- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature).....
Position.....CFO.....
Date.....22..9..14.....

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 94.1 @ 45p	42	34
Essential user lump sum		
Less Advance No.....		
Amount Claimed	42	34

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3107		42.34		

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number	Name and Initials	Please Delete as Appropriate	Base: County Hall	Vehicle Details
3001822	Paddy Tipping	• Authorised Essential • Authorised Casual • Ad Hoc User		
Rank & Collar No PCC	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 4.9	Make: Audi Model: A4 Reg No: [redacted] Exact cc

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
17.6.14	Leicester – Home	32.7	27.8
18.6.14	Arnot Hill – Newark	20.2	20.2
18.6.14	Newark – Nottm	22.2	22.2
18.6.14	Nottm – Leicester	26.5	26.5
18.6.14	Leicester – Home	27.9	23
19.6.14	Arnot Hill – C/Hall	5.0	5.0
19.6.14	C/Hall – Nottm Uni	5.3	5.3
19.6.14	Nottm Uni – Fire HQ	8.7	8.7
19.6.14	Fire HQ – Arnot Hill	1.9	1.9
23.6.14	C/Hall – Arnot Hill	4.9	4.9
24.6.14	Home – FHQ	9	4.1
24.6.14	FHQ – Arnot Hill	4.3	4.3
Total			153.9

I certify that:

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- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature).....
Position.....CFO.....
Date....22.9.14.....

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 153.9 @ 45p	69	25
Essential user lump sum		
Less Advance No.....		
Amount Claimed	69	25

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3107		69.25		

Nottinghamshire
POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number	Name and Initials	Please Delete as Appropriate	Base: County Hall	Vehicle Details
3001822	Paddy Tipping	• Authorised Essential • Authorised Casual • Ad Hoc User		
Rank & Collar No PCC	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 4.9	Make: Audi Model: A4 Reg No: [redacted] Exact cc

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
Total			

Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
25.6.14	Arnot Hill – Bulwell	4.3	4.3
25.6.14	Bulwell – Home	6.1	1.2
26.6.14	Home – Nottm – Home	4	4
27.6.14	Arnot Hill – Worksop	24.9	24.9
27.6.14	Worksop – Basford	27.4	27.4
27.6.14	Basford – Arnot Hill	2.7	2.7
30.6.14	Arnot Hill – FHQ	4.3	4.3
Total			68.8

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- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature).....
Position.....CFO.....
Date.....22-9-14.....

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 688@ 45p	30	96
Essential user lump sum		
Less Advance No.....		
Amount Claimed	30	96

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3107		30.96		