

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001823	Name and Initials Christine Cutland	Please Delete as Appropriate	Base: County Hall	Vehicle Details			
Rank & Collar No 3001823	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 0.5	Make: Toyota Model: Auris Reg No. [REDACTED] Exact cc 1800			
Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)							
Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
				3.2.14	C/Hall to Carlton police station	3.9	3.9
				3.2.14	Carlton police station to C/H	3.9	3.9
				5.2.14	C/Hall to Integritas	2.1	2.1
				5.2.14	Integritas to C/Hall	2.1	2.1
				10.2.14	Home to FHQ	9.4	8.9
				10.2.14	FHQ to County Hall	9.0	9.0
				11.02.14	C/Hall to Nottm Comm Housing Association	2.7	2.7
				11.2.14	Nottm Comm Housing Association to Nottm Trent Uni	1.6	1.6
				11.2.14	NTU to Home	2.3	1.8
				12.2.14	C/Hall to Ollerton & Broughton Town Council	21.3	21.3
				12.2.14	Ollerton & Broughton Town Council to Home	21.3	20.8
Total				Total			78.1
I certify that: • Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business. The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area. • My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party		Please mark (*) previously approved expenditure in excess of guidelines Approved by (signature) _____ Position _____ Date 5th Sept. 2014		For Finance Use only			
		Total Expenses Claimed		Cost Centre			
		Amount £ p		Account Code			
		Total receipted expenses		Job Code			
		Total mileage 78.1 @ 45		Amount			
		Essential user lump sum		VAT			
		Less Advance No.		Tax			
				9102 3107			
				35.14			
				[Signature]			

<p>claims</p> <ul style="list-style-type: none">Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached. <p>Signature of Claimant: <i>Chris Cutland</i></p>	<p>Amount Claimed</p> <p>£ 35.14</p>					
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TRAVELLING AND SUNDRY EXPENSES

[illegible]



TRAVELLING AND SUNDRY EXPENSES

[illegible]



Nottinghamshire

POLICE & CRIME COMMISSIONER

M. K. C. H.

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001823	Name and Initials Christine Cutland	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: Arnot Hill House	Vehicle Details	
Rank & Collar No 3001823	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 5.6	Make: Toyota Model: Auris Reg No: [REDACTED] Exact cc 1800	

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
				3/3/14	Base - FHO + R	9.2	9.2
				4/3/14	Base - Council Hall	5.1	5.1
				5/3/14	Base - FHO + R	9.2	9.2
				5/3/14	Base - Arnot Centre	7.5	7.5
				6/3/14	Base - Derbyshire Pce H.	39.8	39.8
				10/3/14	Base - Council Hall	5.1	5.1
				11/3/14	Base - First Base + R	4.2	4.2
				11/3/14	Base - FHO + R	9.2	9.2
				12/3/14	Base - Magistrates Ct	4.5	4.5
				13/3/14	Base - FHO + R	9.2	9.2
				17/3/14	Base - FHO + R	9.2	9.2
				18/3/14	Base - FHO + R	9.2	9.2
Total		6.00		Total		121.40	

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
- The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant: *Christine Cutland*

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature) *CML*
Position: *CFO*
Date: *5.9.14*

Total Expenses Claimed	Amount £	p
Total receipted expenses	6	00
Total mileage 21.4 @ 45	54	63
Essential user lump sum		
Less Advance No.		
Amount Claimed	60	63

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	4105		6.00		
9102	3107		54.63		
			60.63		

CML



TRAVELLING AND SUNDRY EXPENSES

Effect:

[illegible]

TRAVELLING AND SUNDRY EXPENSES

APRIL.

Employee Number 3001823	Name and Initials Christine Cutland	Please Delete as Appropriate <ul style="list-style-type: none"> • Authorised Essential • Authorised Casual • Ad Hoc User 	Base: Arnot Hill House	Vehicle Details
Rank & Collar No 3001823	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 5.6	Make: Toyota Model: Auris Reg No: [REDACTED] Exact cc 1800.

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

[illegible]

I certify that:

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.

The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.

- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant: Chas. C. C. C. C.

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature).....

Position.....CFO

Date.....5.9.14.....

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 90.5 @ 45	40	72
Essential user lump sum		
Less Advance No.....		
Amount Claimed	40	72

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3107		<u>40.72</u>		
			Crk		



TRAVELLING AND SUNDRY EXPENSES

[illegible]



Nottinghamshire

POLICE & CRIME COMMISSIONER

Jcare.

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001823	Name and Initials Christine Cutland	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: Arnot Hill House	Vehicle Details
Rank & Collar No 3001823	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 5.6	Make: Toyota Model: Auris Reg No: [REDACTED] Exact cc 1800.

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
				12/6/14	Base - Central Police Station	3.1	3.1
				23/6/14	Base - FHO + R	9.2	9.2
24/6	Parking.	6.00		24/6/14	Base - Loxley Hk + R	8.6	8.6
				30/6/14	Base - FHO + R	9.2	9.2
Total		6.00		Total			30.1

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.

The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.

- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant: *Christine Cutland*

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature) *Carl*Position: *CEO*Date: *5.9.14*

Total Expenses Claimed	Amount
	£ p
Total receipted expenses	6.00
Total mileage 30.1 @ 45	13.54
Essential user lump sum	
Less Advance No.....	
Amount Claimed	19.54

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	4105		6.00		
9102	3107		13.54		
			19.54		
			<i>Carl</i>		



Nottinghamshire

POLICE & CRIME COMMISSIONER

July.

TRAVELLING AND SUNDRY EXPENSES

Employee Number 3001823	Name and Initials Christine Cutland	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: Arnot Hill House	Vehicle Details
Rank & Collar No 3001823	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 5.6	Make: Toyota Model: Auris Reg No: [REDACTED] Exact cc 1800

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
29/7/14	Taxi in Nottm.	12.40		7/7/14	Base - Fit a + R (Strategy)	9.2	9.2
				4/7/14	Base - ICC + R.	4.8	4.8
				15/7/14	Base - Fit a. CDV. + R.	2.2	9.2
				14/7/14	Base - Simon's P22 Station	3.3	3.3
				16/7/14	Base - NG14EZ + R.	6.0	6.0
				17/7/14	Base - Fit a + R.	9.2	9.2
				21/7/14	Base - Radcliffe + R	6.0	6.0
				23/7/14	Hydromat. B. B. - Base	5.6	5.6
				30/7/14	Fit a - Base.	4.6	4.6
				30/7/14	Base - Conq. H. + R.	5.7	5.7
Total		12.40		Total			63.6

I certify that:

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- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant: *Christine Cutland*

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature) *QK*Position: *CFO*Date: *5.9.14*

Total Expenses Claimed	Amount
	£ p
Total receipted expenses	12 40
Total mileage 63.6 @ 45p	28 62
Essential user lump sum	
Less Advance No.	
Amount Claimed	41 02

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
9102	3010		12.40		
9102	3107		28.62		
			41.02		

CM

August.

TRAVELLING AND SUNDRY EXPENSES

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Rank & Collar No 3001823	Division/Dept Nottm Office of Police & Crime Commissioner		Home to Base Mileage 5.6	Make: Toyota Model: Auris Reg No: [REDACTED] Exact cc 1800

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT
06/8/14	Parking.	3-70.	
Total		3-70	

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