

EMPLOYEE NUMBER 3001823	NAME AND INITIALS C. A. CURRAN.	PLEASE DELETE AS APPROPRIATE: <input type="checkbox"/> AUTHORISED ESSENTIAL <input checked="" type="checkbox"/> AUTHORISED CASUAL <input type="checkbox"/> AD HOC USER	BASE: COUNTY HALL	VEHICLE DETAILS Make Pugeot Model 207 SW Reg no [REDACTED] Exact cc 1600.
RANK & COLLAR NO 405.	DIVISION / DEPT Police / Police Commissioners		HOME TO BASE MILEAGE 0.5 miles.	

SUNDRY-RECEIPTED EXPENSES Please attach, on the reverse, original VAT receipts (no photocopies or debit/credit card slips)

DATE	REASONS FOR CLAIM	COST CENTRE IF DIFFERENT FROM BASE	SHIFT DETAILED From To	SHIFT WORKED From To	AMOUNT £	VAT
22/1/13	Hotel Bill - overnight stay in London for pre meeting				147.95	✓
INPUT 19 APR 2013 78673						
TOTAL					147.95	

MILEAGE

DATE	JOURNEY DETAILS FROM - TO & REASON	COST CENTRE IF DIFFERENT FROM BASE	Total Journey Miles	Journey miles less home to base (if Applicable)
18/12/12	BASE TO SHREWOOD LODGE.		9.6	0.5
"	SHREWOOD LODGE TO BASE.		9.6	
9/1/13	BASE TO SHREWOOD LODGE + return.		19.2	
14/1/13	BASE TO BOBIN HOOD SCHOOL		5.9	
"	BOBIN HOOD SCHOOL TO BASE.		5.9	
5/1/13	BASE TO S.L. ^{costs + overnight}		9.6	0.5
"	S.L. TO NOT'HCPS. ^{meeting}		8.1	
"	NOT'HCPS TO BASE.		3.2	
24/1/13	BASE TO DEF SOCIETY ^{meeting}		2.8	0.5
"	DEF SOCIETY TO BASE.		2.8	
28/1/13	BASE TO S.L. ^{meeting staff}		9.6	0.5
"	S.L. TO BASE.		9.6	
20/1/13	BASE TO S.L. & return. ^{see standard area}		19.2	
TOTAL			113.1	1.0

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
- The cost of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Police Authority against third party claims.
- Where subsistence has been claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant: **Christine A. Curran** Date: **2/4/2013**

Checked & Authorised (signature): **[Signature]**

Rank/Post: **[Signature]** Date: **9/4/13**

Please mark (*) previously approved expenditure in excess of guidelines.

Approved By (signature).....

Position Date.....

TOTAL EXPENSES CLAIMED	AMOUNT £	p
TOTAL RECEIPTED EXPENSES	147	95
TOTAL MILEAGE 113.1 @ 65 p	73	52
ESSENTIAL USER LUMP SUM		
LESS ADVANCE No.....		
AMOUNT CLAIMED	221	47

FOR FINANCE USE ONLY 113.1

Cost Centre	Account Code	Job Code	Amount £	p	VAT	TAX
9100	3107		73	52	✓	
9100	4100		147	95	✓	
			221	47		

18/4/13 TV accrued so 2013-14.
18.4.0

Premier Inn Ltd.
 Part of Whitbread Group PLC.
 Registered in England no. 6190411.
 VAT registration no. 243 2928 64

Reg'd Office: Whitbread Court, Houghton Hall Business Park, Porz Avenue, Dunstable LU5 5XE

London Kings Cross
 26-30 York Way
 Kings Cross
 London
 N1 9AA Tel: 0871 527 8872
 Calls charged at 10p per
 minute + network extras



INVOICE

Names
 MS C CUTLAND

Address
 COUNTY HALL
 WEST BRIDGFORD
 NOTTINGHAM
 NG2 7QP

Nationality : UNITED KINGDOM
 EXCEPT ROI AND COMMONWEALTH
 Passport No.:
 Place Issued:
 Next Destin.:
 Reservation : AQOR463896
 Car Reg. No.:

Arrive : 22/01/13
 Nights : 1
 Depart : 23/01/13
 Guests : 1
 Invoice : AQOT499658A22

Room:
244

Date	Time	Description	VAT%	Debit	Credit	
22/01/13	19:05	Charge for 22/01/13 Accommodation	20.00	139.00		
22/01/13	19:05	Extras for 23/01/13 Premier Breakfast	20.00	8.95		
22/01/13	18:48	Payment Paid by VISADEBIT			147.95	
				GBP	147.95	147.95
Balance Due				**.**		0.00

Total Excl VAT @ 20.00%: 123.30
 Total of VAT @ 20.00%: 24.65
 Total Incl VAT @ 20.00%: 147.95

Machine No.: 4563 Transaction No.: 040080632201190547 Printed 18:48 on 22.JHR.13

EAT SLEEP & DRINK
WHITBREAD