



Nottinghamshire

POLICE & CRIME COMMISSIONER

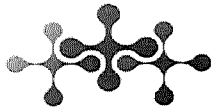
TRAVELLING AND SUNDRY EXPENSES

Employee Number	Name and Initials Paddy Tipping	Please Delete as Appropriate <ul style="list-style-type: none"> • Authorised Essential • Authorised Casual • Ad Hoc User 	Base: Arnot Hill House	Vehicle Details
Rank & Collar No PCC	Division/Dept NOPCC		Home to Base Mileage 3.6	

Sundry-Received Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
27.04.18	Car parking	5.00	1.00	03.04.18	Arnot Hill – City	4.1	4.1
27.04.18	Car parking	14.17	2.83	05.04.18	Arnot Hill – City	4.1	4.1
09.05.18	Car parking	5.42	1.08	05.04.18	City – Arnot Hill	4.1	4.1
16.05.18	Car parking	7.08	1.42	09.04.18	Arnot Hill – Bobbersmill	6.7	6.7
17.05.18	Car parking	4.17	0.83	09.04.18	Bobbersmill – City	2.6	2.6
22.05.18	Car parking	11.25	2.25	09.04.18	City – Arnot Hill	4.1	4.1
25.05.18	Car parking	7.08	1.42	12.04.18	Arnot Hill – Train St.	4.4	4.4
04.06.18	Car parking	3.92	0.78	13.04.18	Arnot Hill – County H.	5.1	5.1
07.06.18	Car parking	7.08	1.42	15.04.18	Home – Lenton – Home	8.2	8.2
11.06.18	Car parking	10.00	2.00	16.04.18	Arnot Hill – Mansfield	10	10
13.06.18	Car parking	3.08	0.62	16.04.18	Mansfield – Hucknall	9.2	9.2
14.06.18	Car parking	7.08	1.42	16.04.18	Hucknall – Arnot Hill	5.5	5.5
Total		85.33	17.07	Total		68.1	68.1

<p>I certify that:</p> <ul style="list-style-type: none"> Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business. The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area. My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached. <p>Signature of Claimant:.....</p>	<p>Please mark (*) previously approved expenditure in excess of guidelines</p> <p>Approved by (signature)..... <i>[Signature]</i></p> <p>Position..... <i>Management Accountant</i></p> <p>Date..... <i>21.7.18</i></p>	For Finance Use only																						
	<table border="1"> <tr> <th>Cost Centre</th> <th>Account Code</th> <th>Job Code</th> <th>Amount</th> <th>VAT</th> <th>Tax</th> </tr> <tr> <td>318102</td> <td>ET455</td> <td></td> <td>102.40</td> <td>17.07</td> <td></td> </tr> <tr> <td>318102</td> <td>ET407</td> <td></td> <td>30.65</td> <td></td> <td></td> </tr> </table>	Cost Centre	Account Code	Job Code	Amount	VAT	Tax	318102	ET455		102.40	17.07		318102	ET407		30.65							
	Cost Centre	Account Code	Job Code	Amount	VAT	Tax																		
	318102	ET455		102.40	17.07																			
318102	ET407		30.65																					
<table border="1"> <tr> <th>Total Expenses Claimed</th> <th>Amount</th> </tr> <tr> <td></td> <td>£</td> </tr> <tr> <td>Total receipted expenses</td> <td>102 40</td> </tr> <tr> <td>Total mileage 681 @ 45p.</td> <td>30 65</td> </tr> <tr> <td>Essential user lump sum</td> <td></td> </tr> <tr> <td>Less Advance No.....</td> <td></td> </tr> <tr> <td>Amount Claimed</td> <td>133 05</td> </tr> </table>	Total Expenses Claimed	Amount		£	Total receipted expenses	102 40	Total mileage 681 @ 45p.	30 65	Essential user lump sum		Less Advance No.....		Amount Claimed	133 05										
Total Expenses Claimed	Amount																							
	£																							
Total receipted expenses	102 40																							
Total mileage 681 @ 45p.	30 65																							
Essential user lump sum																								
Less Advance No.....																								
Amount Claimed	133 05																							



Nottinghamshire

POLICE & CRIME COMMISSIONER

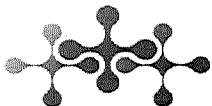
TRAVELLING AND SUNDRY EXPENSES

Employee Number	Name and Initials Paddy Tipping	Please Delete as Appropriate <ul style="list-style-type: none"> • Authorised Essential • Authorised Casual • Ad Hoc User 	Base: Arnot Hill House	Vehicle Details
Rank & Collar No PCC	Division/Dept NOPCC		Home to Base Mileage 3.6	

Sundry-Received Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
19.06.18	Car parking	7.08	1.42	17.04.18	Arnot Hill – Wollaton	5	5
21.06.18	Car parking	6.67	1.33	17.04.18	Wollaton – City	4.3	4.3
26.06.18	Car parking	4.17	0.83	20.04.18	Home – Kirkby	14.8	11.2
26.06.18	Car parking	10.83	2.17	20.04.18	Kirkby – FHQ	6.3	6.3
27.06.18	Car parking	11.25	2.25	23.04.18	Arnot Hill – Sherwood	2.7	2.7
				23.04.18	Sherwood – County H	2.9	2.9
				23.04.18	County Hall – St Anns	2.2	2.2
				24.04.18	City – Arnot Hill	4.1	4.1
				24.04.18	Home – Lady Bay – Home	5.8	5.8
				25.04.18	Arnot Hill – County H	5.1	5.1
				27.04.18	Train St – QMC	2.1	2.1
				27.04.18	QMC – Beeston	2.9	2.9
Total		40.00	8.00	Total		58.2	54.6

I certify that: • Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business. The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area. • My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims • Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.	Please mark (*) previously approved expenditure in excess of guidelines Approved by (signature) <i>[Signature]</i> Position..... <i>Managerial Accounts</i> Date..... <i>27/11/18</i>	For Finance Use only																																																											
	<table border="1"> <tr> <th>Total Expenses Claimed</th> <th>Amount</th> <th colspan="4"></th> </tr> <tr> <td></td> <td>£</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Total receipted expenses</td> <td></td> <td>48</td> <td>00</td> <td></td> <td></td> </tr> <tr> <td>Total mileage <i>54.6 @ 45p</i></td> <td></td> <td>24</td> <td>57</td> <td></td> <td></td> </tr> <tr> <td>Essential user lump sum</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Less Advance No.....</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Amount Claimed</td> <td></td> <td>72</td> <td>57</td> <td></td> <td></td> </tr> </table>	Total Expenses Claimed	Amount						£					Total receipted expenses		48	00			Total mileage <i>54.6 @ 45p</i>		24	57			Essential user lump sum						Less Advance No.....						Amount Claimed		72	57			<table border="1"> <tr> <th>Cost Centre</th> <th>Account Code</th> <th>Job Code</th> <th>Amount</th> <th>VAT</th> <th>Tax</th> </tr> <tr> <td>31P1102</td> <td>ET455</td> <td></td> <td>48.00</td> <td>8.00</td> <td></td> </tr> <tr> <td>31P1102</td> <td>ET407</td> <td></td> <td>24.57</td> <td></td> <td></td> </tr> </table>	Cost Centre	Account Code	Job Code	Amount	VAT	Tax	31P1102	ET455		48.00	8.00		31P1102	ET407		24.57	
Total Expenses Claimed	Amount																																																												
	£																																																												
Total receipted expenses		48	00																																																										
Total mileage <i>54.6 @ 45p</i>		24	57																																																										
Essential user lump sum																																																													
Less Advance No.....																																																													
Amount Claimed		72	57																																																										
Cost Centre	Account Code	Job Code	Amount	VAT	Tax																																																								
31P1102	ET455		48.00	8.00																																																									
31P1102	ET407		24.57																																																										
Signature of Claimant:..... <i>[Signature]</i>																																																													



Nottinghamshire

POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number	Name and Initials Paddy Tipping	Please Delete as Appropriate • Authorised Essential • Authorised Casual • Ad Hoc User	Base: Arnot Hill House	Vehicle Details
Rank & Collar No PCC	Division/Dept NOPCC		Home to Base Mileage 3.6	

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
				28.04.18	Home – City – Home	5.6	5.6
				30.04.18	Home – Carrington	4.1	0.5
				30.04.18	Carrington – County H	3.3	3.3
				30.04.18	County H – Warsop	31.3	31.3
				30.04.18	Warsop – Home	23.9	20.3
Total				Total		68.2	61

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
- The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant: *[Signature]*

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature) *[Signature]*
 Position *Management Accountant*
 Date *27/4/18*

Total Expenses Claimed	Amount	£	p
Total receipted expenses			
Total mileage <i>61 @ 0.45</i>			<i>27 45</i>
Essential user lump sum			
Less Advance No.....			
Amount Claimed			

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
31A102	ET407		27.45		