



Nottinghamshire

POLICE & CRIME COMMISSIONER**TRAVELLING AND SUNDRY EXPENSES**

Employee Number	Name and Initials Paddy Tipping	Please Delete as Appropriate		Base: Arnot Hill House	Vehicle Details		
Rank & Collar No PCC	Division/Dept NOPCC	<ul style="list-style-type: none"> • Authorised Essential • Authorised Casual • Ad Hoc User 		Home to Base Mileage 3.6			

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
23.03.17	Car parking	6.25	1.25	03.04.17	Arnot Hill to Bridewell	4.1	4.1
21.03.17	Car parking	6.25	1.25	03.04.17	Bridewell to Arnot Hill	4.1	4.1
20.03.17	Car parking	13.33	2.67	03.04.17	Home – City – Home	6	6
30.03.17	Car parking	6.25	1.25	04.04.17	Home – FHQ	7.8	4.2
10.04.17	Car parking	1.60	40	04.04.17	FHQ – Arnot Hill	4.6	4.6
18.04.17	Car parking	13.33	2.67	06.04.17	Arnot Hill – City	4.1	4.1
19.04.17	Car parking	6.25	1.25	06.04.17	City to Arnot Hill	4.1	4.1
26.04.17	Car parking	6.25	1.25	06.04.17	Arnot Hill – FHQ	4.6	4.6
				06.04.17	Home – Bilborough – Home	18.2	18.2
				07.04.17	Arnot Hill – Hyson Grn	2.9	2.9
				10.04.17	Arnot Hill – Loxley Hs	4.1	4.1
				10.04.17	Loxley – W. Bridgford	2.5	2.5
Total		59.51	11.99	Total		67.1	63.5

I certify that:

- Travelling expenses claimed are in accordance with Police Regulations or the current approved scheme for support staff and have been necessarily and reasonably incurred on Force business.
- The costs of the cheapest practicable mode of transport has been claimed for journeys out of force area.
- My vehicle insurance policy covers business use and indemnifies the Office of the Police and Crime Commissioner against third party claims
- Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my meal in the normal way and VAT receipts for all costs are attached.

Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature).....

Position.....

Date.....

Total Expenses Claimed	Amount £	p
Total receipted expenses	71	50
Total mileage 635 @ 45p.	28	58
Essential user lump sum		
Less Advance No.....		
Amount Claimed	100	08

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
31P102	ET407		28.58		
B1P102	ET455		59.51	11-99	



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Rank & Collar No PCC	Division/Dept NOPCC	<ul style="list-style-type: none"> • Authorised Essential • Authorised Casual • Ad Hoc User 		Home to Base Mileage 3.6				

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
				11.04.17	Home – FHQ	7.8	4.2
				11.04.17	FHQ – Mansfield DC	8.1	8.1
				11.04.17	Mansfield – Ashfield	5.1	5.1
				11.04.17	Ashfield – Arnot Hill	10.6	10.6
				11.04.17	Arnot Hill – Boots	7.5	7.5
				11.04.17	Boots – Home	5	1.4
				18.04.17	Arnot Hill – County Hill	5.1	5.1
				18.04.17	County Hill – City	1.3	1.3
				19.04.17	Train St – Lowdham	8.9	8.9
				19.04.17	Lowdham – Home	6.6	3
				20.04.17	City - FHQ	8.4	8.4
				20.04.17	FHQ – Arnot Hill	4.6	4.6
Total				Total		79	68.2

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Signature of Claimant: *[Signature]*

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature) *[Signature]*

Position *Managerial Accountant*

Date *23/5/17*

Total Expenses Claimed	Amount	
	£	p
Total receipted expenses		
Total mileage <i>68.2 @ 45p</i>	<i>30</i>	<i>69</i>
Essential user lump sum		
Less Advance No.....		
Amount Claimed	<i>30</i>	<i>69.</i>

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
<i>31P1102</i>	<i>ET407</i>		<i>30.69</i>		



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Rank & Collar No PCC	Division/Dept NOPCC	<ul style="list-style-type: none"> • Authorised Essential • Authorised Casual • Ad Hoc User 		Home to Base Mileage 3.6				

Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
				21.04.17	Arnot Hill – Worksop	26.6	26.6
				21.04.17	Worksop – Arnot Hill	26.6	26.6
				21.04.17	Home – Lakeside – Home	4.3	4.3
				24.04.17	Home – FHQ	7.8	4.2
				24.04.17	FHQ – Arnot Hill	4.6	4.6
				24.04.17	Arnot Hill – Sutton	10.2	10.2
				24.04.17	Sutton – Home	13.3	9.7
				25.04.17	Arnot Hill – City	3.8	3.8
				27.04.17	Arnot Hill – City	3.4	3.4
				27.04.17	City – Newark	20.1	20.1
				27.04.17	Newark – Home	17.3	13.7
				28.04.17	Arnot Hill – County H.	5.1	5.1
Total				Total		143.1	132.3

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Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature).....

Position.....

Date.....

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 132.3 @ 45p	59	54
Essential user lump sum		
Less Advance No.....		
Amount Claimed	59	54

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
31P1102	ET407		59.54		



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Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)

Date	Reason for Claim	Amount	VAT	Date	Journey Details From – To Reason	Total Miles	Total miles less home to base
				28.04.17	County H. – Arnot Hill	5.1	5.1
				29.04.17	Home – City – Home	6	6
				29.04.17	Home – City – Home	6	6
Total				Total		17.1	17.1

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Signature of Claimant:.....

Please mark (*) previously approved expenditure in excess of guidelines

Approved by (signature).....
Position.....
Date.....

Total Expenses Claimed	Amount £	p
Total receipted expenses		
Total mileage 17.1 @ 45p	7	70.
Essential user lump sum		
Less Advance No.....		
Amount Claimed	7	70.

For Finance Use only

Cost Centre	Account Code	Job Code	Amount	VAT	Tax
31P102	E7407		7.70		

Nottingham Stoney Street
Stoney Street
UK-NG11LS Nottingham
Tax code GB239 0546 59

POF 3 20/03/17 17:01
Receipt 077342

Short-term parking tkt
STST - No. 002396
20/03/17 13:30
20/03/17 17:01
Period 0d4h0'
(VAT) £16.00

Gross total £16.00

Payment
VISA 16.00
XXXXXXXXXXXXX055 09/17
MID:XXX682 AUTH:139654
REF:V1YJ0GkD83

Net total £13.33
VAT 20% £2.67

All amounts in GBP.
Deliv. date=Receipt date

00246092 - 1/1

Nottingham Train Station

NG1 Nottingham
Tax codeGB435757819

POF 1 23/03/17 15:58
Receipt 045043

Short-term parking tkt
1 - No. 046016
23/03/17 06:51 -
24/03/17 06:50 -
Period 1d0h0'
(Ust.) £7.50

Gross total £7.50

Payment
Cash £7.50

Net total £6.25
Ust. 20% 1.25

All amounts in GBP.
Deliv. date=Receipt date

077AD0C35 - 1/1

Nottingham Train Station

NG1 Nottingham
Tax codeGB435757819

POF 1 21/03/17 10:18
Receipt 042100

Short-term parking tkt
1 - No. 043995
21/03/17 08:55 -
22/03/17 08:54 -
Period 1d0h0'
(Ust.) £7.50

Gross total £7.50

Payment

MRCH NO. 540436504585688
Visa Debit
A0000000031010
*****8055
VALID 02/12 TO 09/17
ICC ISSUE 03
SALE
AMOUNT GBP7.50
PIN VERIFIED
PLEASE DEBIT MY ACCOUNT
WITH TOTAL SHOWN
RETAIN FOR YOUR RECORDS

00246092 - 1/1



Nottingham Stoney Street
Stoney Street
UK-NG11LS Nottingham
Tax code GB239 0546 59

POF 1 18/04/17 21:29
Receipt 082929

Short-term parking tkt
STST - No. 009402
18/04/17 18:04
18/04/17 21:29
Period 0d4h0'
(VAT) £16.00

Gross total £16.00

Payment
VISA 16.00
XXXXXXXXXXXXX055 09/17
MID:XXX682 AUTH:138746
REF:VFQJ9tUr88

Net total £13.33
VAT 20% £2.67

All amounts in GBP.
Deliv. date=Receipt date

0023F860F - 1/1

Nottingham

NG1
Tax codeGB4

POF 9 30/03/17
Receipt 054757

Short-term parking tkt
1 - No. 054423
30/03/17 09:57 -
31/03/17 09:56 -
Period 1d0h0'
(Ust.)

Gross total

Payment

MRCH NO. 540436504585688
Visa Debit
A0000000031010
*****8055
VALID 02/12 TO 09/17
ICC
SALE
AMOUNT
PIN VERIFIED
PLEASE DEBIT MY ACCOUNT
WITH TOTAL SHOWN
RETAIN FOR YOUR RECORDS

3681A752 - 1/1

Nottingham Train Station

NG1 Nottingham
Tax code GB435757819

POF 1 26/04/17 19:45
Receipt 089284

Short-term parking tkt
MSCP - No. 084883
26/04/17 07:25
26/04/17 19:45
Period 1d0h0'
(Ust.) £7.50

Gross total £7.50

Payment
Cash £7.50

Net total £6.25
Ust. 20% £1.25

All amounts in GBP.
Deliv. date=Receipt date

006205BA - 1/1

Nottingham Train Station

NG1 Nottingham
Tax codeGB435757819

POF 1 19/04/17 17:27
Receipt 080921

Short-term parking tkt
1 - No. 076643
19/04/17 07:50 -
20/04/17 07:49 -
Period 1d0h0'
(Ust.) £7.50

Gross total £7.50

Payment

MRCH NO. 540436504585688
Visa Debit
A0000000031010
*****8055
VALID 02/12 TO 09/17
ICC ISSUE 03
SALE
AMOUNT GBP7.50
PIN VERIFIED
PLEASE DEBIT MY ACCOUNT
WITH TOTAL SHOWN
RETAIN FOR YOUR RECORDS

00236F24 - 1/1