

POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number Name and Initials		5	Please		as Appropriat						hicle Details				
PCC NOPCC		10 AUG - DOM	,	Authorised CasualAd Hoc User				Home to Base Milea 4.9						ă.	
Sundry-F	Receipted E	xpenses - Please	attach,	ch, on the reverse, original vat receipts (no photocopi							ct/credit	card slips)			
		Amou	int VAT			Date			urney Details From – Reason		Total Miles		Total miles less home to base		
							01.09		Arnot Hill to Loxley House		4.1		4.1		
					7		05.09	.16	Home	e to FHQ		7.7 🕿		2.8	
							05.09.16		FHQ to Arnot Hill House		4.6		4.6		
							05.09	.16		Hill to Co	unty	5.1		5.1	
ž							07.09	.16	Arnot	Hill to Lo	xley	4.1		4.1	
				1			13.09.16		Arnot	not Hill House to ounty hall		5.1		5.1	
										Arnot Hill House to		4.6		4.6	
						15.09	.16	FHQ to Loxley House		House	8.3		8.3		
							20.09			to Leices		32.4		27.5	
							20.09			ster FHQ 1		32.4		27.5	
						21.09			Trent Un		2.1		2.1		
								9 6 (8)	to Loxley House						
							23.09	.16		Hill to Go		1.2		1.2	
				1					Sheph	nerd Chur	ch				
	9							Arnol		d to Arnot Hill					
	-								House	9					
Total						Total						111.7		97	
I certify that				ease mark uidelines	(*) previou	usly approved expe	nditure in ex	cess of	f	For Finance	e Use only				
Travelli	ng expenses	claimed are in accord ns or the current appr	m//	911.											
		t staff and have	been A	Approved by (signature)			cynon	meon ,		Cost	Account	Job Code	Amount	VAT	Tax
necess	arily and reas	sonably incurred on F	orce P	Approved by (signature) Approved by (signature) Approved by (signature) Approved by Approv			tourtant		Centre 31P1102	Code ET407		43.65			
busines			. , D	Date 29(11)						3171102	E1407		43.05		-82
The co	osts of the che	eapest practicable mod	le of To	Total Expenses Claimed Amou				ount							
transport has been claimed for journeys out of force area.				£				р							
My vehicle insurance policy govers business use				Total receipted expenses			,								
and indemnifies the Office of the Police				Total mileage 97 @ 0.45 43 Essential user lump sum)	65						_	
				oscillai use	or rurrip su	111				l .					

and Crime Commissioner against third party	Less Advance No		, , , , , , , , , , , , , , , , , , ,	
claims	Amount Claimed			
Where subsistence is claimed, I have actually incurred expenditure because I was prevented by official duties from taking my real in the normal way and VAT receipts for all costs are attached. Signature of Claimant:				



POLICE & CRIME COMMISSIONER

TRAVELLING AND SUNDRY EXPENSES

Employee Number Name and Initials		5	Please Delete as Appropriate • Authorised Essential								hicle Details	i		8		
Rank & Collar No Division/Dept NOPCC			Authorised Casual Home to Base Mileage 4.9													
PCC NOPCC • Ad Hoc User 4.9 Sundry-Receipted Expenses – Please attach, on the reverse, original vat receipts (no photocopies or direct/credit card slips)																
									Date Journey Details			Erom	Total Mile		Total miles less home	
Date Reason for Claim Am			Amour	ount VAT				Date		Journey Details From – To Reason		Total Miles				
								00.00	40						to base	
						_		29.09.			o EMSOU		6.3		6.3	
							29.09		.16			9.9		9.9		
										Recreation Ground						
								29.09.		The state of the s		1.6		1.6		
									Ground to NTU							
									æ		rence Ce					
	1							30.091		The property and the second of		xley	4.1		4.1	
										House)					
											7/1					
															-	
								0								
														15		
Total								Total					21.9	9	21.9	
I certify that		i i			(*) previou	usly approved	expendi	ture in exc	cess c	of	For Financ	e Use only				
 Travelli 	ng expenses	claimed are in accorda		uidelines		00	11	/								
with Police Regulations or the current approved			oved Ar	onroved by	(signature	a) OH	M	eina	~		Cost	Account	Job Code	Amount	VAT	Tax
scheme for support staff and have been necessarily and reasonably incurred on Force			orce Po	oproved by osition	Man	agement	Note	but	zut	Ľ.	Centre	Code				
business.			Da	ate	2011	طالم	V				31P1102	ET407		9.86		
The co	sts of the che	eapest practicable mod	e of To	otal Expens	oc Claim	717	Amou	ınt								
transport has been claimed for journeys out of			ut of 10	otal Expens	ses Claimie	eu .	£	מוונ					e e	31		
force area.				Total receipted expenses			-									
My vehicle insurance policy covers business use and indemnifies the Office of the Police				Total mileage 21.9 @ 0.45			9		86							
and Crime Commissioner against third party				Essential user lump sum												
claims				Less Advance No												
Where subsistence is claimed, I have actually			ually	Amount Claimed				9	8	6						
incurred expenditure because I was prevented by			d by					•								
official duties from taking my meal in the normal way and VAT receipts for all costs are attached.			d													
way and VAT receipts to an eattached.																
Signature	of Claimant:															