



**NOTTINGHAMSHIRE  
POLICE & CRIME  
COMMISSIONER**

**Office of the Nottinghamshire Police and  
Crime Commissioner**

**MOJ FUNDING FOR:  
DOMESTIC ABUSE AND SEXUAL  
VIOLENCE SUPPORT SERVICES**

**and**

**ISVA AND IDVA FUND**

**2022 – 2025**

**Guidance Notes**

## Overview

1. In recognition of the significantly increased demand services were facing, Ministry of Justice (MoJ) provided additional funding for domestic abuse and sexual violence support (DSVA) services in 2020-1 and 2021-2. In addition, funding was provided for additional Independent Domestic Abuse Advisers (IDVAs) and Independent Sexual Violence Advisers (ISVAs) in 2021-2 and 2022-3.
2. The Ministry of Justice (MoJ) has confirmed that it will provide further funding for domestic abuse and sexual violence support services for the next 3 financial years (April 2022 to March 2025). The national funding available is as follows:

	<b>National Allocation £ per annum</b>
Domestic Abuse and Sexual Violence	15.7m
IDVA and ISVA Fund for 100 new posts to be recruited in 22/23	3.75m

3. The funding detailed above is the national allocation. There is no dedicated allocation for any PCC area. Police and Crime Commissioners (PCCs) have been asked to conduct a needs assessment exercise with local support services, to assess for eligibility, prioritise funding requests and then submit a single Needs Assessment for Nottinghamshire. MoJ will assess the needs assessments and award local funding via PCCs.
4. To assess for eligibility, PCCs must undertake due diligence and fraud risk assessments with all interested applicants and engage with local authorities to establish and assess local need. PCCs must also ensure that DA and SV services with a proven track record of providing tailored specialist services for particular groups such as LGBT, disabled, BAME and male victims are included when establishing local need and ensure they are proportionately represented within funding allocations.
5. Although there is no funding allocation for Nottinghamshire, given MoJ is likely to want to provide some funding for every PCC area, we hope to secure at least £200k pa + for Nottinghamshire for domestic abuse and sexual violence support and £50k pa+ for IDVA or ISVA posts.
6. This document provides some guidance notes for organisations delivering DSVA support in Nottingham and Nottinghamshire which would like to express an interest in this new funding.

## General Eligibility Criteria

7. These eligibility criteria apply to both the Domestic and Sexual Violence Fund and the IDVA and ISVA Fund.
8. Funding is for any organisation or service that provides a tailored support service which has the purpose of helping victims and survivors of domestic abuse or sexual violence cope with the impacts of crime, and, as far as possible, recover from the harm they have experienced. Victims and survivors may be adults or children and may have experienced domestic abuse, rape or sexual abuse any point in their life.
9. This includes public bodies and third sector organisations. Organisations should be legally constituted. Where they are not, they must have an accountable body in place to hold the funding on their behalf.

10. Organisations must be based in England and Wales and all survivors supported must live in Nottingham or Nottinghamshire. Organisations do not need to be commissioned by the PCC to receive funding.
11. Funding can be used to provide support for domestic abuse and sexual violence victims and survivors and their families. Support services could include, but are not limited to:
  - IDVA or ISVA
  - Child ISVA or IDVA
  - Court or family support
  - Face to face or remote counselling for individuals and/or their families; and
  - Support for particular groups such as BAME/disabled/LGBT/male victims and survivors.
12. Funding may be used for existing caseloads as well as new referrals.
13. Funding may not be used for any of the following activities:
  - Support for other people who are not victims or survivors of domestic abuse or sexual violence
  - Support for victims and survivors in safe accommodation (as funding for accommodation is provided to local authorities by the Department for Levelling Up, Housing and Communities)
  - Campaigning activities (this fund is to support the delivery of direct services for vulnerable people)
  - Religious activities outside of projects benefiting the wider community and not containing religious content
  - Political or lobbying activities
  - Loan repayments; or
  - Activities that make profit for private gain.
14. Funding must not be used for capital costs, for example building works, but can be used for other capital costs such as ICT equipment to enhance your communications and help reach local people.
15. All initiatives funded must finish by 31<sup>st</sup> March 2025 or the organisation must be confident it can continue to provide the funding itself after 31<sup>st</sup> March 2025.
16. Although multi-year funding allocations will be made, MoJ does not permit any carry forward of spend from one financial year to the next. All funding allocated for an individual financial year must be spent, and the delivery complete, within that financial year.
17. Funding allocated for 2022/3 cannot be used to pay for goods or services that have been bought or ordered before 1 April 2022 or after 31 March 2023.
18. Funding cannot be used to pay for any outstanding debts prior to 1 April 2022.
19. Further eligibility criteria for each Fund can be found over the page:

Funding	Criteria
Domestic Abuse and Sexual Violence Funding	<p>This funding is open to all domestic abuse and sexual violence support services in Nottingham/shire whether or not they are currently funded by the PCC.</p> <p>General eligibility criteria are detailed above on pages 2-3. In addition, the following specific criteria apply:</p> <ul style="list-style-type: none"> <li>• Applicants must demonstrate that they have robust governance and management arrangements in place to support domestic abuse and sexual violence survivors safely;</li> <li>• Funded initiatives must demonstrate that they will work pro-actively and constructively with one of the commissioned support services (see below), in order to ensure no duplication of provision or survivor confusion. This means the applicant actively demonstrating that proven referral pathways are in place with commissioned support services;</li> <li>• Applicants must clearly evidence the need for additional financial support because of an increase in demand or anticipated demand;</li> <li>• Counselling must be delivered by psychotherapists registered with a recognised UK accreditation body such as BACP or UKCP;</li> <li>• Sexual violence counselling must be compliant with the CPS pre-trial therapy guidance <a href="https://www.cps.gov.uk/legal-guidance/therapy-provision-therapy-vulnerable-or-intimidated-adult-witnesses">https://www.cps.gov.uk/legal-guidance/therapy-provision-therapy-vulnerable-or-intimidated-adult-witnesses</a>;</li> <li>• Peer support must demonstrate how it is compliant with Nice Guideline 116 <a href="https://www.nice.org.uk/guidance/ng116/chapter/recommendations#care-for-people-with-ptsd-and-complex-needs">https://www.nice.org.uk/guidance/ng116/chapter/recommendations#care-for-people-with-ptsd-and-complex-needs</a>;</li> </ul> <p>In addition, MoJ is interested in funding activity led by “By and For” organisations that support particular groups such as BAME or LGBT survivors and which will work closely with commissioned support services to extend the reach of commissioned support services to meet unmet need in those communities. Funding for outreach will be considered.</p>
IDVA/ISVA Fund	<p>This funding is open to all domestic abuse and sexual violence support services in Nottingham/shire whether or not they are currently funded by the PCC. Its purpose is to increase the advocacy support available for survivors. Funding will pay for employment, training and on costs. Translation costs may also be included.</p> <p>MoJ would like to see bids that offer support for under-represented survivors and those with protected characteristics. Specific eligible roles include (child) ISVAs, (child) IDVAs and ISVA and IDVA Managers (provided that managers have an active caseload of victims and survivors).</p> <p>IDVAs and ISVAs must ensure that:</p> <ul style="list-style-type: none"> <li>• the rights of survivors are upheld in line with the Victims’ Code</li> <li>• survivors have access to support that is individually tailored to their level of risk and support needs</li> <li>• survivors who want support to navigate the criminal justice system have an advocate to support them throughout all stages of their journey</li> <li>• survivors have someone to advocate on their behalf, such as within the criminal justice process, the MARAC process or in engagement with a range of other statutory and voluntary agencies.</li> </ul> <p>General eligibility criteria are detailed above on pages 2-3. In addition, the following specific criteria apply:</p> <ul style="list-style-type: none"> <li>• The funding is available for IDVA and ISVA posts only;</li> <li>• Applicants must clearly demonstrate that they have robust governance and management arrangements in place to support vulnerable domestic abuse and sexual violence survivors safely;</li> <li>• ISVAs must follow the role set out by the Home Office “Essential Elements of the ISVA Role” <a href="http://www.gov.uk">The role of the Independent Sexual Violence Adviser (ISVA) - GOV.UK (www.gov.uk)</a></li> </ul>

	<ul style="list-style-type: none"> <li>• ISVA provision must have or commit to achieving a recognised ISVA quality standard such as Lime Culture’s ISVA Standards <a href="#">Accreditation - LimeCulture</a></li> <li>• IDVA provision must meet to commit to achieving a recognised national quality standard such as Safelives Leading Lights;</li> <li>• Funded initiatives must work constructively with commissioned support services (see below), in order to ensure no duplication of provision or survivor confusion;</li> <li>• Applicants must clearly evidence the need for IDVA or ISVA support and explain why an IDVA or ISVA is required, rather than applying for more general support under the Domestic Abuse and Sexual Violence Fund above.</li> </ul> <p>Note: MoJ is interested in funding activity led by “By and For” organisations that support particular groups such as BAME or LGBT survivors and which will work closely with commissioned support services to extend the reach of commissioned support services to meet unmet need in those communities.</p>
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## Commissioned Services in Nottingham and Nottinghamshire

20. As detailed above the PCC would expect funded initiatives to work closely with the existing commissioned services which are as follows:

### **Commissioned domestic abuse support providers:**

*Support for women and children under 18:*

- Juno Women’s Aid: Nottingham City, Ashfield, Broxtowe, Gedling, Rushcliffe
- Nottinghamshire Women’s Aid: Bassetlaw, Mansfield, Newark & Sherwood

*Male support:*

- Equation: male support in Nottingham and Nottinghamshire

Note: Honour based abuse (forced marriage and FGM) falls within the government definition for domestic abuse. Stalking carried out by a former intimate partner or by a family member falls within the government definition for domestic abuse.

### **Commissioned sexual violence support providers**

*Children and young people*

- Paediatric SARC: Nottingham University Hospitals NHS Trust
- CHISVA: Imara
- Therapy: The Children’s Society

*Adults*

- Adult SARC: Mountain Healthcare Ltd
- ISVA and Survivor Support Service: Notts SVS Services
- Counselling: Notts SVS Services

## Application Process

21. All interested organisations must complete an expression of interest. Some guidance to help you do this is below.

22. The Expression of Interest Form is an Excel form with 6 tabs to be completed.

### ***Tab 1 - Overview***

23. Tab 1 is an overview tab which simply asks for organisation and individual contact details.

### ***Tab 2 – Needs Assessment***

24. Tab 2 requires organisations to provide information about the current need, current challenges and how additional funding will help to address this. It also asks for details about work with under-represented victims and Children and Young People.
25. Organisations working with domestic abuse survivors only will need to complete column B only, organisations working with sexual violence survivors only will need to completed column D only and those who support both will have to detail the relevant information separately in both columns B and D.

### ***Tab 3 – Domestic Abuse and Sexual Violence Fund Requirements***

26. This tab is to be completed by those organisations who wish to apply for the Domestic Abuse and Sexual Violence Funding. If you do not wish to apply for this general funding then this tab can be left blank.
27. In column C you will need to detail whether you are applying for funding in relation to Domestic Abuse support or Sexual Violence support. Where you wish to apply for both you will need to detail this separately.
28. The orange section is where you will need to detail your funding requests. Please ensure that you itemise the funding you are requesting using a separate row for each request eg: if you are requesting funding for laptops and outreach workers – these two requests will need to go on separate lines. You will then need to prioritise you requests in column K putting a 1 next to your highest priority request and working down.
29. The green section then asks you for information about current service numbers and forecasts. If you just provide support to either domestic abuse survivors or sexual violence survivors you will just need to complete one row if you provide support to both please try to separate out the information and record a line for domestic abuse and a line for sexual violence.

### ***Tab 4 – ISVA/IDVA Funding***

30. This tab is to be completed by those organisations who wish to apply for additional funding for IDVA/ISVA posts. If you do not wish to apply for IDVA/ISVA funding then this tab can be left blank.
31. Where you are requesting funding for more than one IDVA/ISVA please ensure that you put each funding request on a separate line. You will then need to prioritise you requests in column P putting a 1 next to your highest priority request and working down.

### ***Tab 5 – Due Diligence***

32. Any organisation/service which **does not have a multi-year contract** with either the PCC, Nottingham City Council or Nottinghamshire County Council to deliver a commissioned support service in 2022/23 must complete this Tab. The OPCC will use this information to undertake a due diligence and fraud risk assessment on all non-contracted organisations.
33. Providers which already hold a DSVA related contract with the PCC or City and County Councils for 2022/23 **DO NOT** need to complete this tab. Due diligence is not required because commissioned organisations are quality assured through quarterly contract review meetings and regular deep dive quality visits to assess all aspects of provision. However, further

information will be required from some commissioned organisations and the OPCC will contact them separately.

### Tab 6 – Evidence

34. Organisations will need to use this tab to embed any supporting evidence.

### Assessment Criteria

35. Please note it is crucial that applicants help evaluators to make fair decisions by completing the Expression of Interest Forms as fully as possible and answering all relevant questions, including prioritisation of initiatives. Unfortunately due to the tight timescales the OPCC will not have time to chase up any missing information. Only the information provided will be assessed.

36. The OPCC and partners will evaluate completed Expressions of Interest against the funding criteria above.

37. MoJ will evaluate expressions of interest against the evidence provided demonstrating:

Analysis of victim need, this should include waiting list numbers broken down by service type;  
Explanation of current challenges and how this funding will help.

### Funding timetable

38. The funding timetable is as follows:

Activity	Deadline
PCC publicises funding opportunity	w/c 11 April 2022
Interested organisations may ask Nicola Wade/Claire Good questions via <a href="mailto:commissioning@Notts.police.uk">commissioning@Notts.police.uk</a> <i>Note: due to prebooked annual leave, there may be a short delay in responding to queries on 13 and 14 April.</i>	11 – 29 April 2022
Interested organisations complete the Expression of Interest and Due Diligence Form and return both to the OPCC <a href="mailto:commissioning@Notts.police.uk">commissioning@Notts.police.uk</a>	11.59pm 2 May 2022
OPCC and City and County Council DSVAs strategic leads to evaluate all expressions of interest and prioritise Nottinghamshire’s submission to MoJ	3-5 May 2022
PCC to submit an Expression of Interest to MOJ	6 May 2022
MoJ to confirm final funding allocations to PCCs*	By 20 May 2022

\* Following confirmation of the funding awards in April the PCC will, as per MoJ’s criteria, publish a list with the names of all those who have applied and details of both successful and unsuccessful organisations.

39. In previous years the funding available from MoJ was significantly higher. **It is very unlikely that there will be sufficient funding to support all requested activity. Therefore all applicants submitting an expression of interest should itemise the activity/support they are asking for and must prioritise their funding requests.**

## Submission

40. Completed Expression of Interest Forms should be sent to [commissioning@Notts.police.uk](mailto:commissioning@Notts.police.uk) at the Office of the Nottinghamshire Police and Crime Commissioner by 11.59pm on Monday 2<sup>nd</sup> May 2022. **The timescale is very tight and the PCC will not be able to consider any late expressions of interest.**
41. Please note that your Expression of Interest Form does not guarantee that you will receive funding. Funding will be confirmed by a letter from the PCC.

## Reporting

42. All successfully funded projects will be required to report quarterly on spend and activity to the PCC and MoJ. The PCC is awaiting the reporting template from MoJ.

## Questions

43. If you have any questions please contact Claire Good or Nicola Wade at the Nottinghamshire Office of the Police and Crime Commissioner via [commissioning@Notts.police.uk](mailto:commissioning@Notts.police.uk)