

Animal Welfare Lay Visiting Scheme

Role Description

1. To arrange visits to kennels/stables with fellow Animal Welfare Lay Visitors in line with an agreed Programme of Visits.
2. To keep the Volunteer Manager and fellow Animal Welfare Lay Visitors informed of any problems with rostered welfare visits.
3. To carry out visits to kennels in line with the scheme guidelines and training.
4. To check on the condition of animals in line with the five freedoms.
5. To discuss with the Force Officers or staff any concerns relating to the animals.
6. To complete the relevant report forms, ensuring that all information is recorded correctly and concisely.
7. To complete and submit expenses claims promptly and in accordance with the scheme guidelines.
8. To attend training sessions as appropriate.
9. To attend meetings of Animal Welfare Visitors every quarter.
10. To observe Health and Safety requirements and to take reasonable care when conducting visits.
11. In general to carry out all duties in accordance with the Animal Welfare Lay Visiting Scheme.