

## Nottinghamshire Police and Crime Commissioner – Notice of Decision

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<b>DECISION OR INFORMATION:</b>	Decision
<b>DATE RECEIVED:*</b>	28/02/2022
<b>REF:*</b> (to be inserted by the OPCC)	2022.022

<b>TITLE:</b>	Police Pension Administration Services
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<b>EXECUTIVE SUMMARY:</b>
<p>The purpose of this report is to recommend and seek approval for the awarding of a contract to XPS Group Limited for the provision of Police Pension Administration services. This contract will be for 36 months, from 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2025. This contract is a direct award Call Off to XPS Administration from LOT 1 of the MINT framework. As the incumbent contractor, the only post-award activity will be to sign the contract documentation.</p>

<b>INFORMATION IN SUPPORT OF DECISION: (eg report or business case)</b>
<p>XPS Group Limited has been contracted to provide pensions administration services for many years. Originally procured under an EMSCU framework, the agreement was extended on an STA last year due to the expiry of the EMSCU framework and the replacement not being available at the time of renewal. There would be a quarterly review meeting and quarterly reporting from XPS.</p>

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## FINANCIAL INFORMATION

Total Figure for the 3 years: £480,000

### Pricing Breakdown

Year 1- £160,000

Year 2- £160,000

Year 3- £160,000

Quotation for first year attached



Nottinghamshire  
Police - Pricing Quota

The quote illustrates a saving of £79,242 against framework costs.

**Signature:**  
**Chief Finance**  
**Officer**

**Date:**

02/03/2022

**Is any of the supporting information classified as non-public or confidential information?\*\***

Yes

☐

No

☒

If yes, please state under which category from the guidance\*\*

**DECISION:**

## OFFICER APPROVAL:

I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

**Signature:**  
**Chief Executive**

**Date:**

02/03/2022

\*\* See guidance on non-public information

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**DECLARATION:**

I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below:

The above request has my approval

**Signature:**  
**Nottinghamshire Police**  
**& Crime Commissioner**

A handwritten signature in black ink that reads "Caroline Henry". The signature is written in a cursive style with a large, sweeping initial 'C'.

**Date:**

04/03/2022