Nottinghamshire Police and Crime Commissioner – Notice of Decision

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DECISION OR INFORMATION:	Decision
DATE RECEIVED:*	24.11.21
REF:* (to be inserted by the OPCC)	2021.117

TITLE:	Award of Contract for Stage 4 of the OPCC Roles and Responsibilities Review

EXECUTIVE SUMMARY:

As outlined in Notice of Decisions 2021.071 and 2021.075, Commissioner Henry published a Request for Proposals for an independent review of the roles and responsibilities of staff within the Office of the Police and Crime Commissioner which was subsequently awarded to Julia Mulligan at a total contract cost of £20,600.

This initial review was completed at the end of October 2021 with the total cost coming in just over the contract price due to additional meeting time being required. The Commissioner is therefore required to confirm her approval for additional spend of £241.60 over and above the original contract price of £20,600.

In addition the Commissioner is requested to confirm her verbal approval of a further contract being awarded to Julia Mulligan of up to £12,041.60 which will provide HR related work and additional consultancy and support services to assist with the implementation of the Nottinghamshire OPCC Roles and Responsibilities Review.

INFORMATION IN SUPPORT OF DECISION: (eg report or business case)

As outlined in Notice of Decisions 2021.071 and 2021.075, Commissioner Henry published a Request for Proposals for an independent review of the roles and responsibilities of staff within the Office of the Police and Crime Commissioner. Following receipt of four compliant bids the final contract was awarded to Julia Mulligan at a total contract cost of £20,600.

The initial review was completed by Julia Mulligan at the end of October 2021 however due to the need for additional meetings the total cost of the work was just over the agreed contract price. The total cost of the initial review was £20,841.20. An additional £241.60 over and above the contract price needs to be agreed by the Commissioner.

Following completion of the initial review Commissioner Henry would like to secure some additional HR related work and independent support and consultancy services to assist with the implementation of the Nottinghamshire OPCC Roles and Responsibilities Review (Stage 4). A

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new single tender award contract will therefore be awarded to Julia Mulligan for this additional Stage 4 work in relation to the Roles and responsibilities review. This new contract for the Stage 4 work will be for up to £12,041.60. This contract will be undertaken as a single tender award as it is important for continuity that the same provider undertakes this Stage 4 work.

FINANCIAL INFORMATION	
The funding is revenue and is in budget.	
Signature: Chief Finance Officer	[redacted]
Date:	20.12.21

Is any of the supporting information classified as non-public or confidential information?**	Yes	☐	No	☒
If yes, please state under which category from the guidance**				

DECISION:

Commissioner Henry is required to confirm her approval for additional spend of £241.60 to Julia Mulligan over and above the original contract price of £20,600 for the OPCC Roles and Responsibilities Review.

In addition the Commissioner is requested to confirm her verbal approval of a further contract being awarded to Julia Mulligan of up to £12,041.60 which will provide HR related work and additional consultancy and support services to assist with the implementation of the Nottinghamshire OPCC Roles and Responsibilities Review.

OFFICER APPROVAL:	
I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.	
Signature: Chief Executive	S. M. Goodell
Date:	21.12.21

**** See guidance on non-public information**

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DECLARATION:	
I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below: The above request has my approval	
Signature: Nottinghamshire Police & Crime Commissioner	
Date:	21.12.21

**** See guidance on non-public information**