Nottinghamshire Police and Crime Commissioner – Notice of Decision

AUTHOR:	Sharon Caddell
TELEPHONE NUMBER:	0115 844 5998
EMAIL ADDRESS:	Sharon.caddell@notts.police.uk
DECISION OR INFORMATION:	Award of strategic consultancy single tender action to Kathryn Holloway
DATE RECEIVED:*	08/11/2021
REF:* (to be inserted by the OPCC)	2021.111

TITLE:	Provision of strategic consultancy support and services to Police and Crime Commissioner for Nottinghamshire

EXECUTIVE SUMMARY:

The Police and Crime Commissioner (PCC) for Nottinghamshire requires strategic advice and support in respect of effectively and efficiently delivering the complex duties, including criminal justice duty and community safety duty, that are required to be discharged under the Police Reform and Social Responsibility Act (PRSRA) 2011, during the term of office as a single elected individual.
The PCC also wishes to optimise the range of powers available to her under the PRSRA 2011.

The provision of strategic advice and support is required to be provided on a time limited consultancy basis, mostly covering the PCC's first year in office. The consultancy will be delivered throughout the first 14 months in term, with up to 9.5 days being provided by the consultant to the PCC.

The maximum value of the contact is £9,999 but it anticipated, through best value, that service delivery will not reach this amount. This will be funded out of the Commissioner's OPCC budget.

INFORMATION IN SUPPORT OF DECISION: (eg report or business case)

The PRSRA 2011 and other legislation sets out complex legislative duties that are invested into a single elected individual governance model, the PCC, for each police force area. These duties include but are not limited to:

- Securing maintenance of an effective and efficient police force for the area;
- Holding the relevant Chief Constable (CC) to account for exercise of the CC's functions;
- Holding the police fund and other grant;
- Setting local policing precept; and,
- Issuing a police and crime plan as soon as possible.

Additionally, the PRSRA 2011 and Policing and Crime Act 2017 also provide that the PCC has powers to:

- Bring together, and cooperate with, community safety and criminal justice partners;
- Commission services and make grants, to tackle crime reduction/ prevention, supporting victims and vulnerable people, or those otherwise affected by crime; and,
- Take on responsibility for emergency services collaboration.

The breadth of duties and powers available to PCCs is acknowledged to be complex and challenging for effective administration by a single elected individual, although the model is also held to provide an efficient route for decision making in respect of the business needs within the policing and crime arena

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('and crime' is broadly accepted to represent activities that support: victim recovery and prevent revictimization; reducing reoffending; and community safety)
In view of the remit and critical nature of the duties remitted to the PCC immediately upon taking office, she has decided to seek consultancy support in order to deliver the requirements of office as effectively and efficiently as possible.

A single tender action has been conducted in order to engage suitable strategic support as soon as possible following commencement of terms in office, and this has been awarded to consultant Kathryn Holloway for provision of strategic advice and consultancy to the PCC for the following delivery activities:

- Navigation of the first three months in office;
- Delivering the PCC statutory duties in practice;
- Developing relationships with key strategic partners;
- Effective engagement with local and central government;
- Familiarisation with and effective access of the Association of Police and Crime Commissioners (APCC);
- Strategic advice in relation to 'and crime' duties, specifically in relation to ensuring effective provision of victim support and care in the local police force area;
- Planning for Police and Crime Plan, including surveying residents to seek views on Plan priorities;
- Utilising communications and engagement for policy issues, to support and raise awareness of the work of the OPCC, and where appropriate, to comment on the local policing delivery;
- Review of communications planning within the Nottinghamshire OPCC, including influence and effectiveness;
- Ensuring impact within the Police and Crime Plan: presentation of core messaging (Prevent| Respond| Support) and delivery of meaningful priorities developed through survey consultation;
- Accessing special grants, and Ministry of Justice and Home Office funding;
- Effective engagement with government ministers and enabling key introductions to assist the work of the OPCC and Force;
- Review support in respect of Police and Crime Plan;
- Undertaking a victim's care needs assessment;
- Best practice and innovation in commissioning;
- Media training and communication strategy advice;
- Familiarisation with and engaging with National Police Chief's Council
- Making business critical decisions to defend reputations;
- Optimising the delivery of Violence Reduction Units, Serious Sexual Assault Referral Centre, serious violence funding uplift and Safer Streets funding through partnership delivery
- Scrutinising effective use of police uplift, and equality, diversity and inclusion;
- Engaging with portfolio leads within APCC, and advancing policy areas through national platforms; and,
- Ensuring effective delivery of Police and Crime Plan, and optimising governance tools to hold the Chief Constable to account.
- Potential review of first year in office
- Advice on strategic planning across remaining term in office

The PCC's Contract Standing Orders allow for direct awards to be made where the contract amount does not exceed £10,000.

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FINANCIAL INFORMATION	
Contract expenditure will be met from the OPCC reserves.	
Signature: Chief Finance Officer	
Date:	25th November 2021

Is any of the supporting information classified as non-public or confidential information?**	Yes	☐	No	☒
If yes, please state under which category from the guidance**				

DECISION:

PCC Henry is requested to approve the award of a contract to Kathryn Holloway to delivery strategic consultancy support. The maximum value of the contract is £9,999 but actual spend is anticipated to be less than this.

OFFICER APPROVAL:	
I have been consulted about the proposal and confirm that the appropriate advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.	
Signature: Chief Executive	Ken Dennis.
Date:	26/11/21

DECLARATION:	
I confirm that I do not have any disclosable pecuniary interests in this decision and I take the decision in compliance with the Code of Conduct for the Nottinghamshire Office of the Police and Crime Commissioner. Any interests are indicated below: The above request has my approval	
Signature: Nottinghamshire Police & Crime Commissioner	
Date:	1st December 2021

** See guidance on non-public information